Web Builder

User Manual

Contents

1. Introduction 5
   - 1.1. Basic Description & Key Advantages 5
   - 1.2. Advance Plan 5
   - 1.3. Package Summary 6
   - 1.4. Login the Web Builder DIY Tool 9
2. Information 10
   - 2.1. Info Categories 10
   - 2.2. Info Details 11
   - 2.3. Infos Sorting 13
   - 2.4. Home Infos 14
   - 2.5. Files Download 15
   - 2.6. Infos Report 16
   - 2.7. Batch Processing 17
3. Module 18
   - 3.1. Hot Modules 18
   - 3.2. Hot Infos 19
   - 3.3. Custom Modules 20
   - 3.4. Link Modules 20
   - 3.5. Link Details 21
   - 3.6. Link Sorting 22
   - 3.7. Web information 23
4. Member 24
   - 4.1. Member Class 24
   - 4.2. Access Control 25
   - 4.3. Member Info 26
   - 4.4. Member Report 27
5. Form 28
   - 5.1. Form Wizard 28
   - 5.2. Form Field 30
   - 5.3. Form Modify 30
   - 5.4. Default Submit Message 31
   - 5.5. Form List 31
   - 5.6. Form Details 32
6. Vote 33

6.1. Vote Create 33
6.2. Vote Result 34
7. Image Management 35
7.1. Ad. Size 35
7.2. Ad Details 36
7.3. Ad Report 37
7.4. Multi Function Ad 38
7.5. Upload Image 39
7.6. Search Images 40
8. Page Layout 41
8.1. Page Themes 41
8.2. Page Appearance 42
8.3. Create Module Skin 42
8.4. Page Head 43
8.5. Page Top Links 43
8.6. Page Foot 44
8.7. Home Wizard 45
8.8. Home Page 46
8.9. Default Layout 47
9. Individual Setting 48
9.1. Category Page Layout 48
9.2. Details Page 49
9.3. Hot Categories 50
9.4. Link Page 51
10. Import & Export 52
10.1. Info Import 52
10.2. Info Export 52
10.3. Member Import 53
10.4. Member Export 53
11. Newsletter 54
11.1. Add Template 54
11.2. Template List 55
11.3. Send E-news 55
11.4. E-news Query 56
12. Templates 57
12.1. Add Template 57
12.2. Template List 58

12.3. Set Templates 58
13. Preferences 59
13.1. Company Info 59
13.2. Character Set 60
13.3. General Settings 60
13.4. Info Display 61
13.5. Field Display 61
13.6. System Message 62
13.7. Info Field 62
13.8. Registered Items 63
13.9. Page Size 63
13.10. Event Log Setting 64
13.11. Register Term 64
13.12. Mail Draft 65
13.13. Advanced Search 65
13.14. Report Fields 66
13.15. Product List Fields 67
13.16. Counter Setting 67
13.17. CSS Setting 68
13.18. Default CSS 68
14. System 69
14.1. Create Account 69
14.2. List Account 70
14.3. Password 71
14.4. Personal Settings 71
14.5. My Favorites 72
14.6. Event Log 73
14.7. Online Users 74
15. Homepage Wizard 75
15.1. Homepage Wizard 75
16. Fast Learning 76
16.1. Fast Learning 76
17. Path Search 77
17.1. Paths Search 77
18. Home 78
18.1. Home 78

1. Introduction

1.1. Basic Description & Key Advantages

Web Builder Service (WEX) is a web content management system to provide SMEs a simple and easy-to-use interface for website changes and materials uploads. The DIY tool is designed for non-technical people to create a website using their own graphics and images. It has a number of ready-made themes for selection and enable the web owner to change the content of the website easily using the DIY tool.

Without using the web content management tool, a company is usually needed to outsource the website update to an SI company which many take a week to make any minor change. Using the WEX service, all changes now can be managed by the subscriber and published instantly.

1.2. Advance Plan

Besides, Web Builder Advance Plan provides rich features to enable the non-technical web owner to create the website in a more attractive way. The “ToMeet” service provides web functions such as the Flash maker, 3-D cube, WalkThrough, Flipbook and Rotate-creation. Using the service, everyone can be a professional to create an attractive website and maintain the website.

Customer can subscribe the NWT NetTalk Call-me service and integrate it with the Web Builder service. It will act as an Internet hotline to let your target homepage viewer, or possibly your target customers from the Internet, to talk to you from anywhere via the Internet. For more details, please visit our website http://nettalk.nwtbb.com.

1.3. *Package Summary*

Features		Basic	Advance
資訊(商品)管理 Info	資訊(商品)分類建立 Product Categories	✓	✓
	資訊(商品)明細建立 Product Details	✓	✓
	資訊(商品)排列順序 Products Sorting	×	✓
	首頁資訊(商品)排序 Home Products	✓	✓
	檔案下載建立 Files Download	✓	✓
	資訊(商品)明細報表 Products Report	✓	✓
	多功資訊(商品)維護 Batch Processing	✓	✓
模組管理 Module	推薦模組建立 Hot Modules	✓	✓
	推薦資訊(商品)排序 Hot Products	✓	✓
	自訂模組建立 Custom Modules	✓	✓
	相關連結模組 Link Modules	✓	✓
	相關連結建立 Link Details	✓	✓
	連結明細排序 Link Sorting	✓	✓
	訊息發布模組 web information	✓	✓
會員管理 Member	會員等級建立 Member Class	×	✓
	會員資料管理 Member Info	×	✓
	會員資料清單 Member Report	×	✓
表單管理 Form	表單製作精靈 Form Wizard	✓	✓
	表單欄位修改 Form Field	✓	✓
	表單資料修改 Form modify	✓	✓
	預設提交訊息 Default Submit Message	✓	✓
	表單狀態總覽 Form List	✓	✓
	表單記錄明細 Form Details	✓	✓
投票管理 Vote	投票資料建立 Vote Create	×	✓
	查看投票結果 Vote Result	×	✓
圖形管理 Image Management	廣告規格設定 Ad. Size	✓	✓
	廣告資料建立 Ad. Details	✓	✓
	廣告資料清單 Ad. Report	✓	✓
	廣告多工處理 Multi-Function Ad	✓	✓

Features		Basic	Advance
	上傳圖形檔案　Upload Images	✓	✓
	圖形檔案維護　Image Maintain	✓	✓
	查詢圖形檔案　Search Images	✓	✓
頁面設定 Page Layout	頁面樣式變更　Page Themes	✓	✓
	頁面整體設定　Page appearance	✓	✓
	模組外觀建立　Create Module Skin	✓	✓
	頁面頁首設定　Page Head	✓	✓
	頁首連結設定　Page Top Links	✓	✓
	頁面底部設定　Page Foot	✓	✓
	首頁畫面精靈　Home Wizard	✓	✓
	首頁畫面設定　Home Page	✓	✓
	預設頁面設定　Default Layout	✓	✓
個別設定 Individual Setting	匯入商品資料　Product Import	×	✓
	匯出商品資料　Product Export	×	✓
	匯入會員資料　Member Import	×	✓
	匯出會員資料　Member Export	×	✓
匯入匯出 Import & Export	匯入商品資料　Product Import	×	✓
	匯出商品資料　Product Export	×	✓
	匯入會員資料　Member Import	×	✓
	匯出會員資料　Member Export	×	✓
電子報管理 Newsletter	新增範本作業　Add Template	×	✓
	範本資料清單　Template List	×	✓
	寄送電子報　Send E-news	×	✓
	電子報查詢　E-news Query	×	✓
形象頁設定 Templates	新增形象頁範本　Add Template	✓	✓
	形象頁範本清單　Template List	✓	✓
	設定網站形象頁　Set Templates	✓	✓
參數設定 Preferences	公司基本資料　Company Info	✓	✓
	軟體功能設定　General Settings	✓	✓
	資訊(商品)陳列設定　Products Display	✓	✓
	欄目名稱設定　Field Display	✓	✓
	提示訊息設定　System Message	✓	✓

Features		Basic	Advance
	資訊(商品)屬性欄位 Info Field	✓	✓
	會員登記項目 Registered Items	×	✓
	每頁筆數設定 Page Size	✓	✓
	事件檢視設定 Event Log Setting	✓	✓
	會員註冊條款 Register Term	×	✓
	郵件底稿設定 Mail Draft	✓	✓
	進階搜尋設定 Advanced Search	✓	✓
	報表欄位設定 Report Fields	✓	✓
	簡目列表欄位 Product List Fields	✓	✓
	計數器設定 Counter Settings	✓	✓
	常用樣式維護 CSS setting	✓	✓
	預設樣式維護 Default Css	✓	✓
系統管理 System	使用者帳號建立 Create Account	✓	✓
	使用者帳號清單 List Account	✓	✓
	使用者密碼修改 Password	✓	✓
	我的個性化設定 Personal Settings	✓	✓
	我的最愛建立 My Favorites	✓	✓
	權限類別建立 Privilege Type	✓	✓
	線上使用人員 Online Users	✓	✓
首頁精靈 Homepage Wizard		✓	✓
快速教學 Fast Learning		✓	✓
路徑搜尋 Paths Search		✓	✓
HOME		✓	✓
ToMeet Service		×	✓

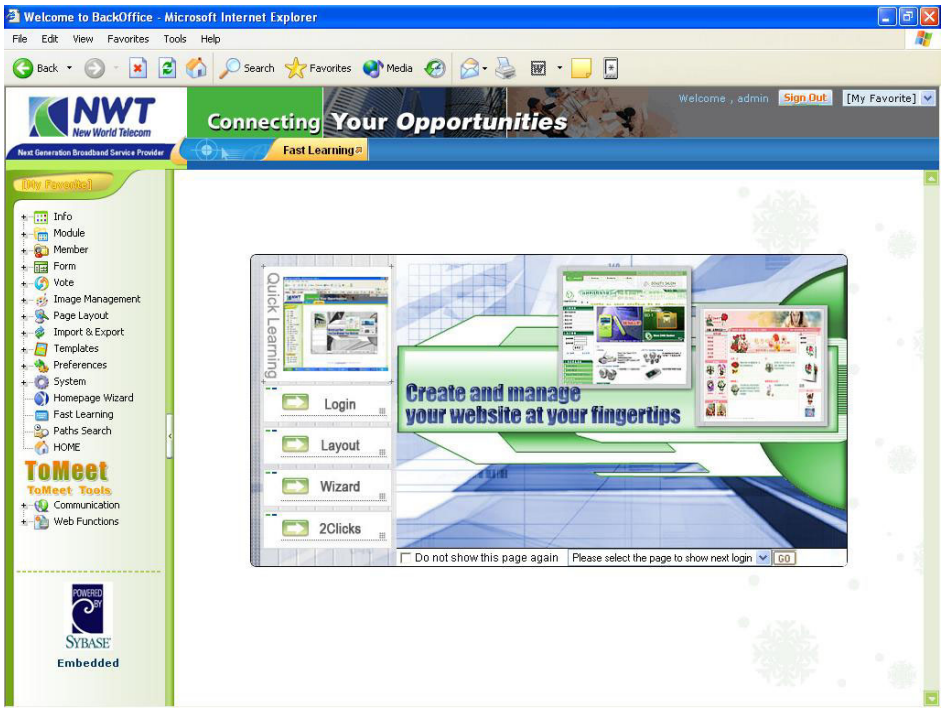
1.4. *Login the Web Builder DIY Tool*

Open your Internet Browser → In the address bar, enter "www.wb.nwtbb.com"

You will see the following website.

STEPS:

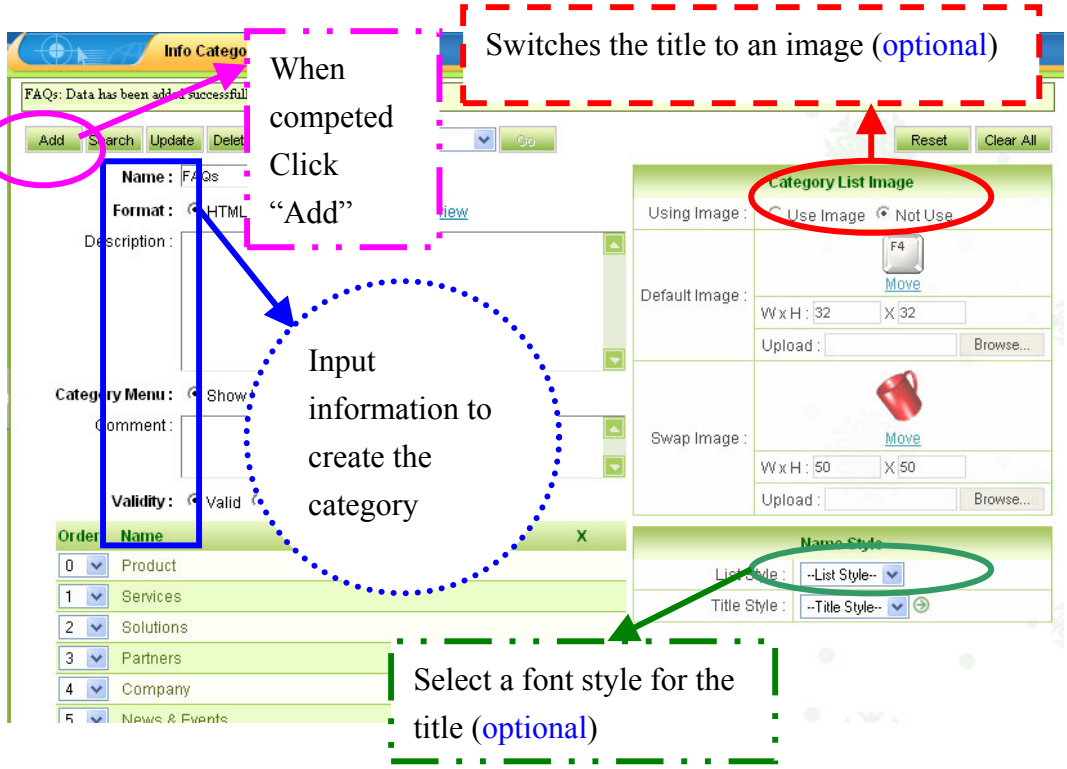
1. Enter your "Domain Name". The default "User ID" is "**admin**" and "Password" is your **first 6-digits of BR number**.
2. Press the "**Sign In**" Button, you will see your **Back Office** as below.



2. Information

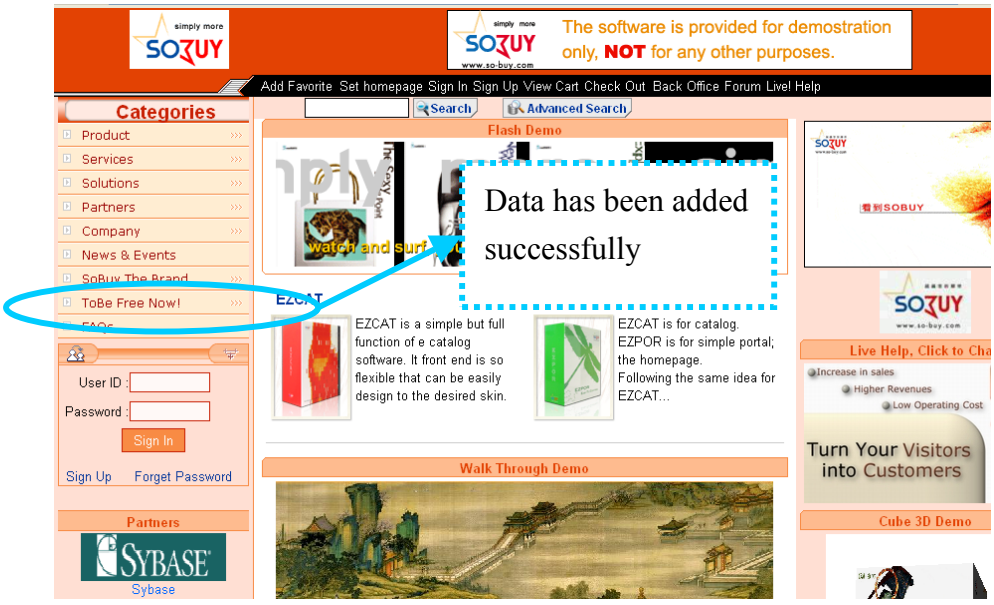
2.1. *Info Categories*

This function gives the option of titling categories under the category list.



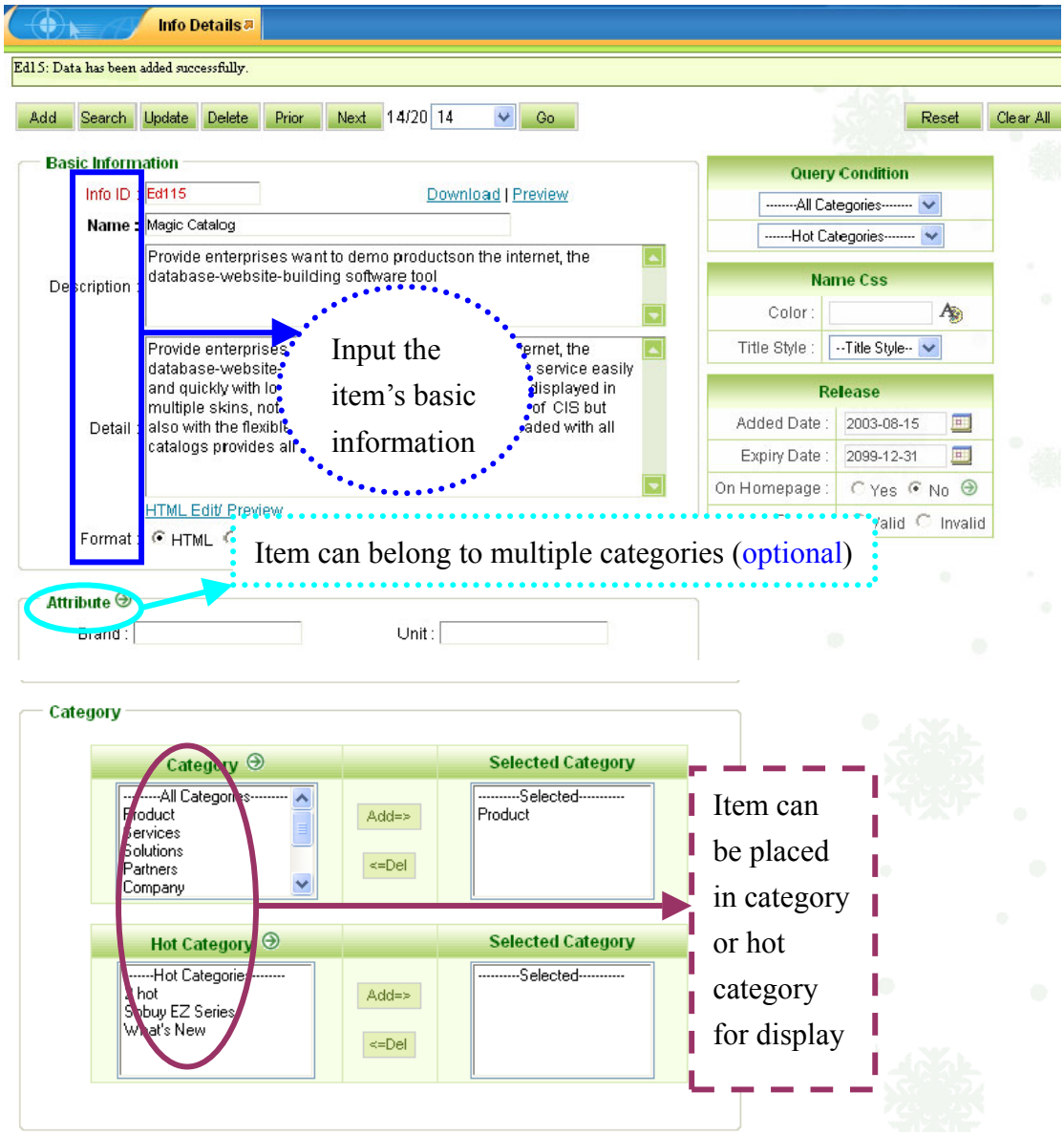
Results:

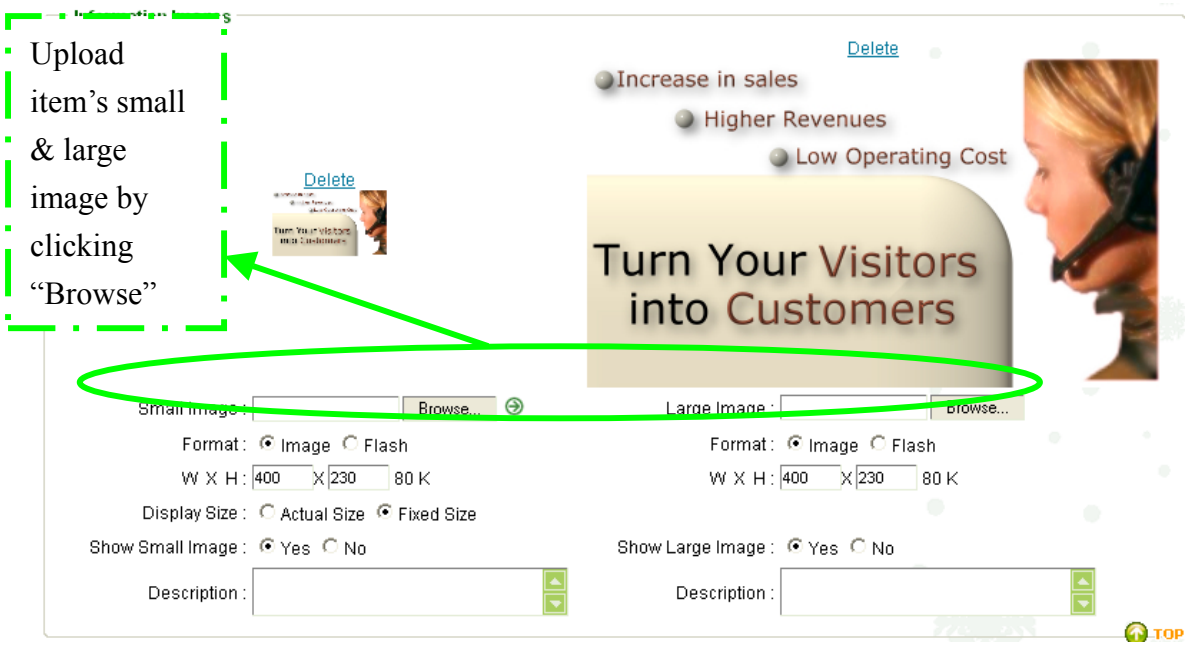
Return to the homepage, go to the top of the screen and click "Refresh"


The software is provided for demostration only, NOT for any other purposes.
Add Favorite Set homepage Sign In Sign Up View Cart Check Out Back Office Forum Live! Help
Categories
Product
Services
Solutions
Partners
Company
News & Events
SoBuy The Brand
ToBe Free Now!
User ID :
Password :
Sign In
Sign Up
Forget Password
Partners
Sybase
Search
Advanced Search
Flash Demo
Data has been added successfully
EZCAT
EZCAT is a simple but full function of e catalog software. It front end is so flexible that can be easily design to the desired skin.
EZCAT is for catalog. EZPOR is for simple portal; the homepage. Following the same idea for EZCAT...
Walk Through Demo
Live Help, Click to Cha
Increase in sales
Higher Revenues
Low Operating Cost
Turn Your Visitors into Customers
Cube 3D Demo

2.2. *Info Details*

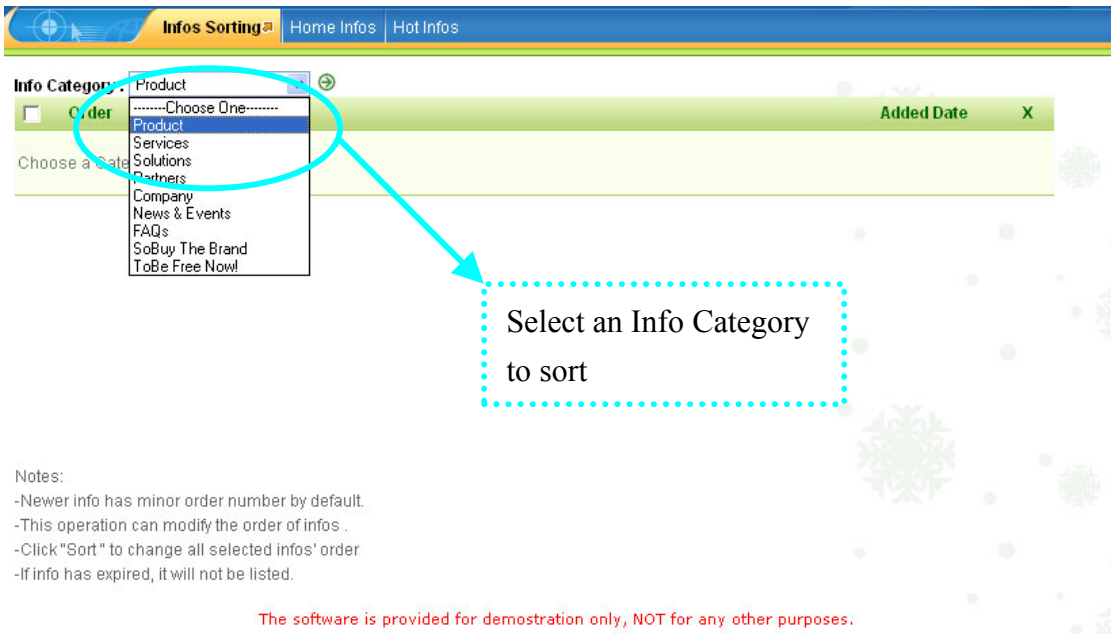
This function displays the item's images and gives greater detailed information about the item.

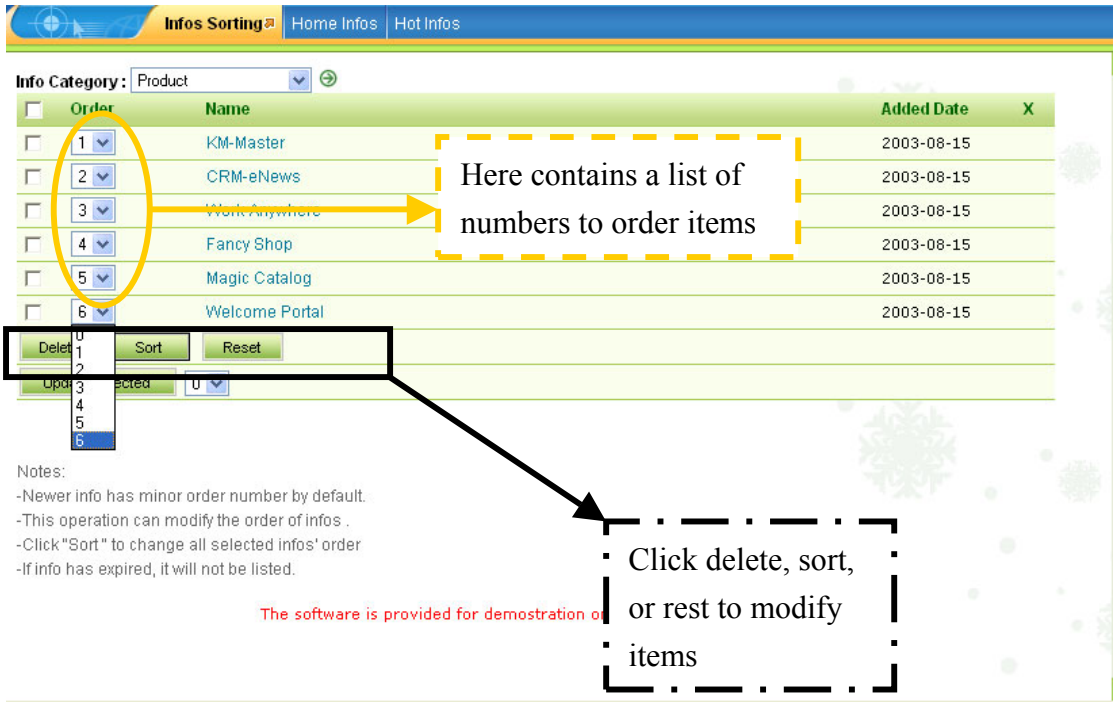



Upload item's small & large image by clicking "Browse"
Delete
Increase in sales
Higher Revenues
Low Operating Cost
Turn Your Visitors into Customers
Delete
Browse...
Large Image :
Browse...
Format : Image Flash
W X H : 400 X 230 80 K
Format : Image Flash
W X H : 400 X 230 80 K
Display Size : Actual Size Fixed Size
Show Small Image : Yes No
Show Large Image : Yes No
Description :
Description :
TOP

2.3. *Infos Sorting*

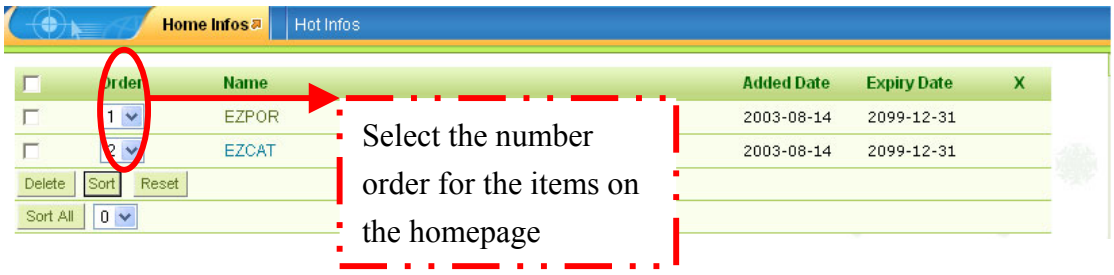
This function modifies the sub-items contained in the Info Categories; all items can be deleted, sorted, and reset.





2.4. *Home Infos*

This function deletes, sorts, and resets information items listed on the homepage.

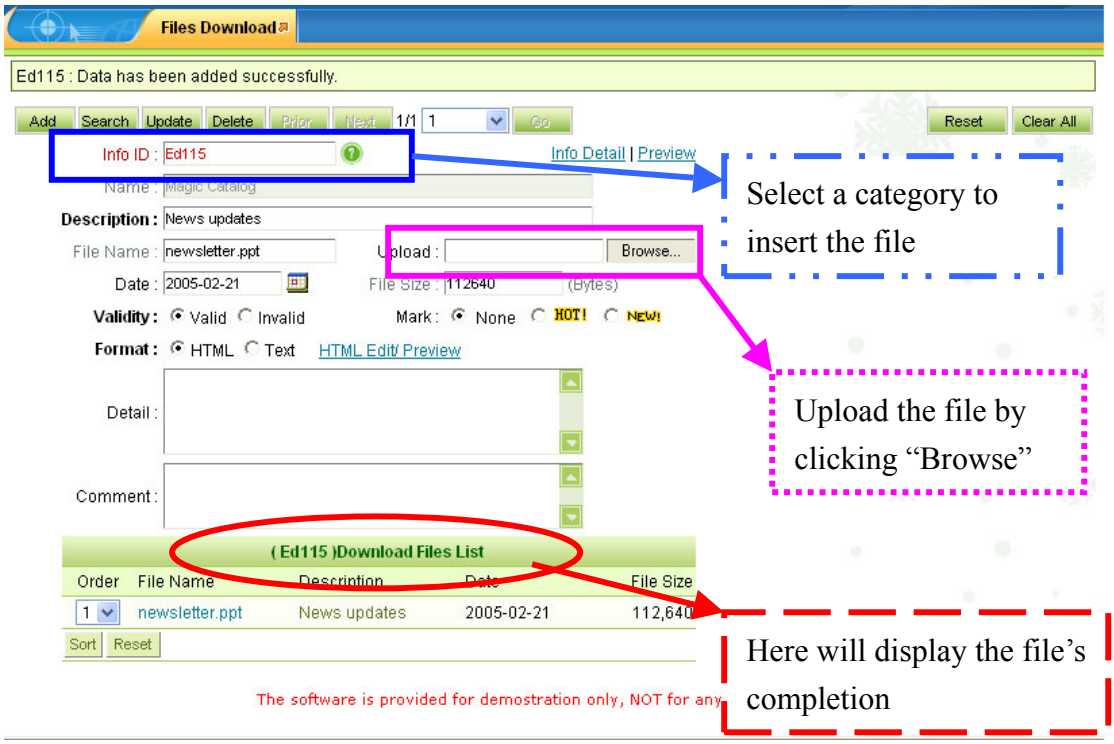


Results:

Return to the homepage, go to the top of the screen and click “Refresh”

2.5. *Files Download*

This function allows you to download a file to your website, which gives users' the access to download your files.



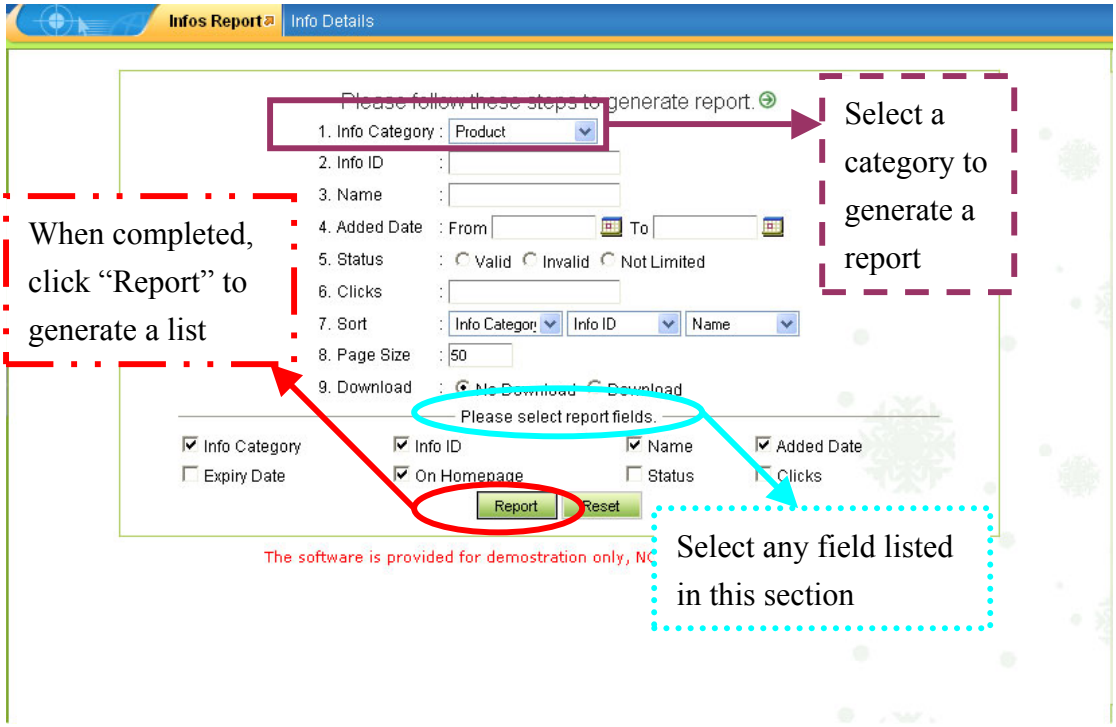
Results:

Return to the homepage, go to the top of the screen and click "Refresh"

Search
Advanced Search
Magic Catalog
Home > Product
Provide enterprises want to demo productson the internet, the database-website-building software tool to deploy EC service easily and quickly with low cost. Front-end products can be displayed in multiple skins, not only can fulfill the corporate image of CIS but also with the flexible option modules, the CD downloaded with all catalogs provides all the functions of EC services.
Easy save Infinite power
Forward to Friends
Download
News updates
110 K
2005-02-21
Data has been added successfully

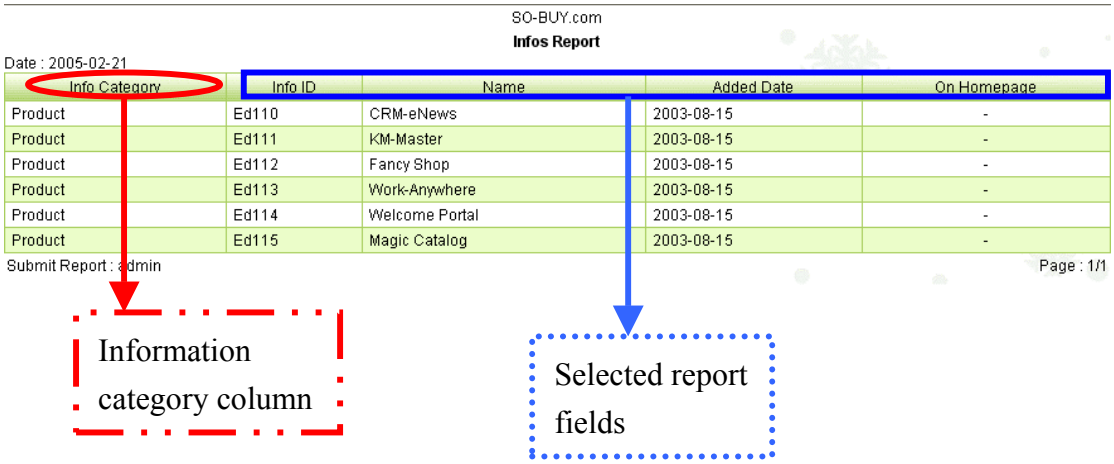
2.6. *Infos Report*

This function generates a report for all items in the information category list.



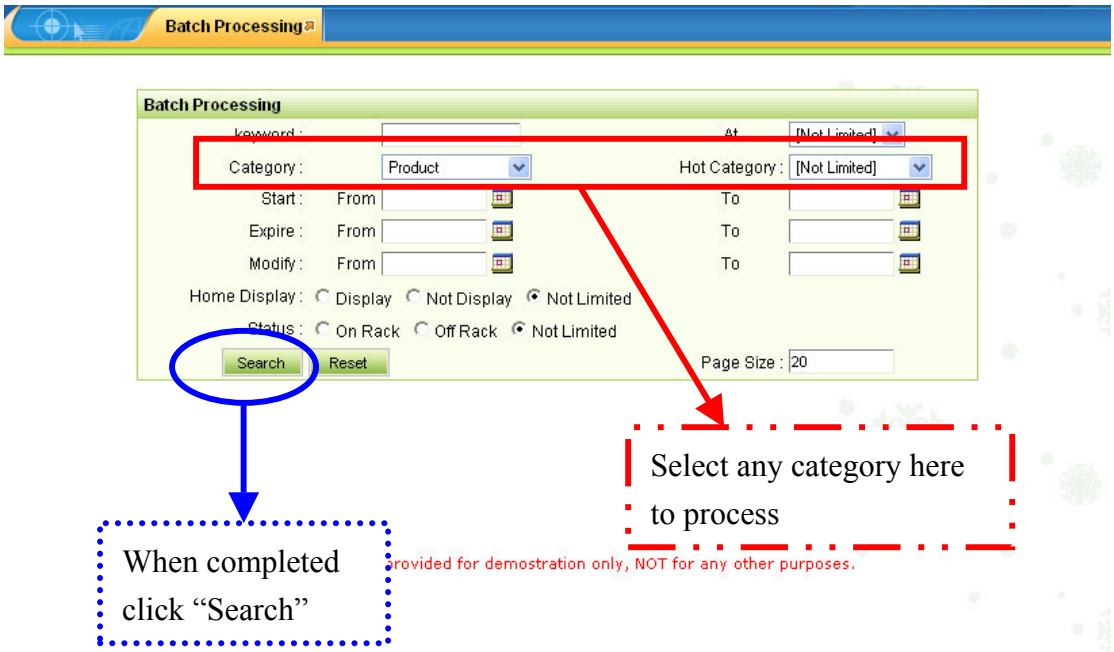
Results:

Click "Report" and an information list has been generated.



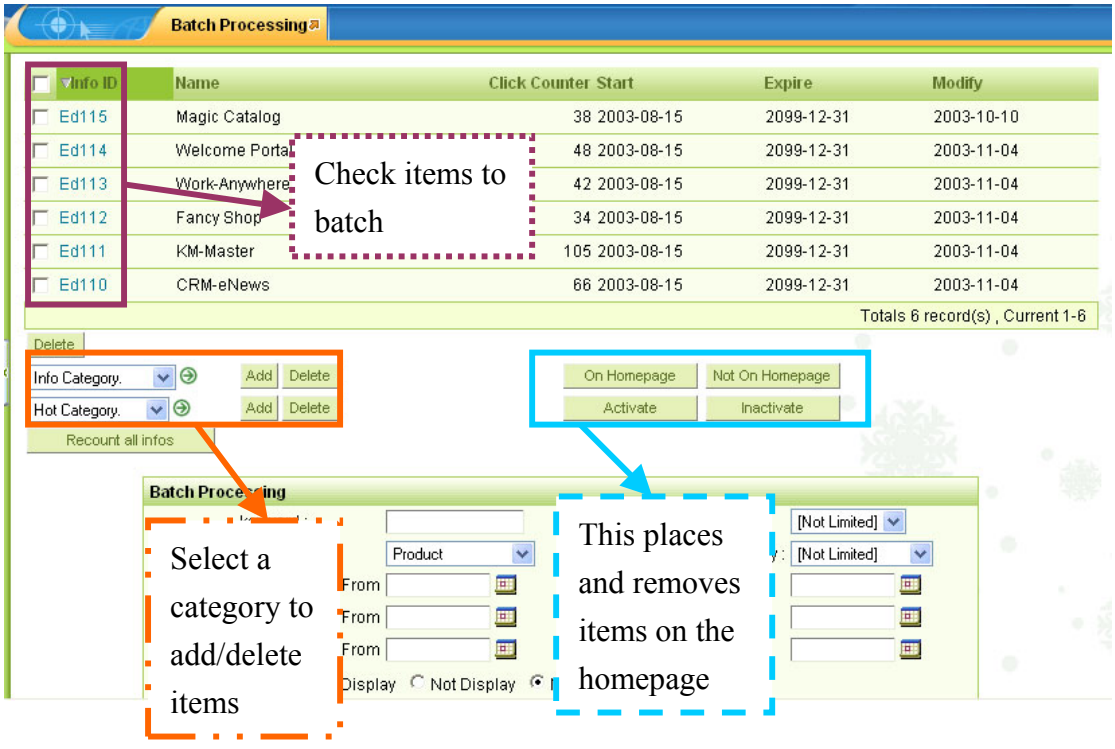
2.7. *Batch Processing*

This function is an efficient method to update, add or cancel a large number of records.



Results:

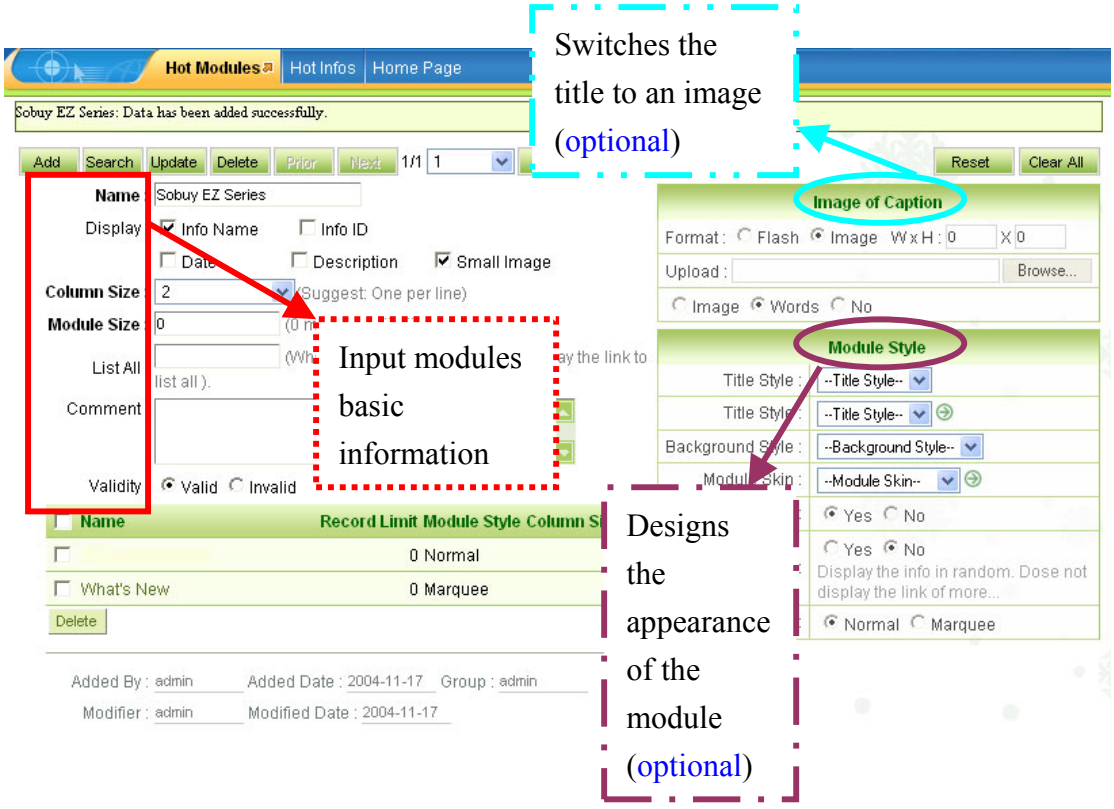
Click "Search" and an information list will be generated.



3. Module

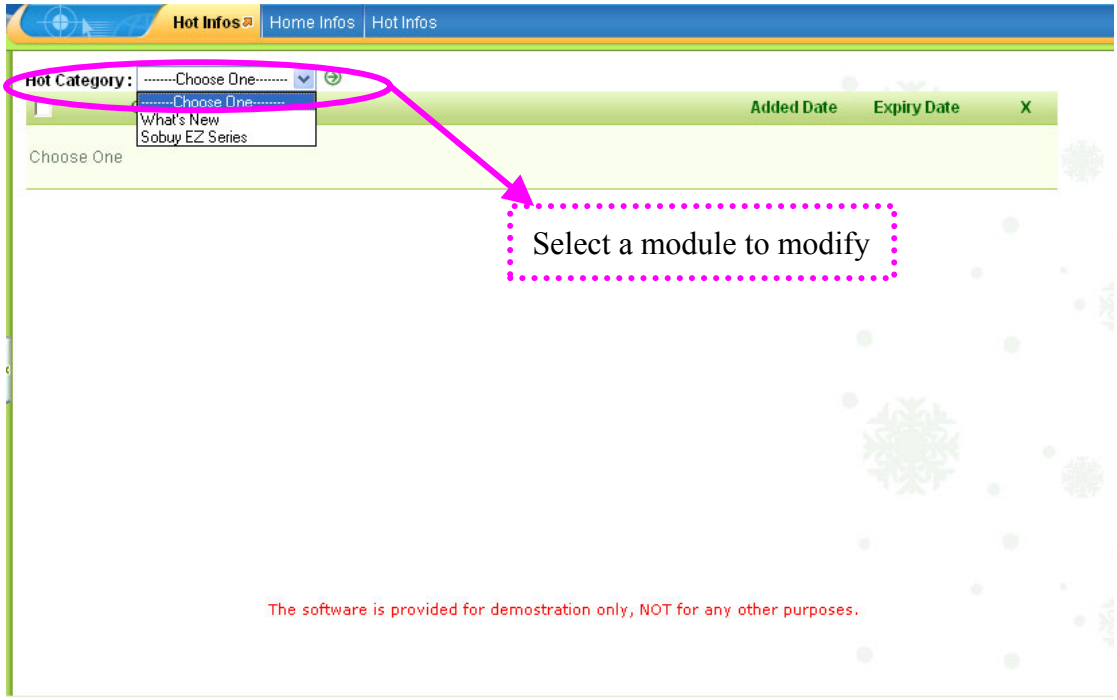
3.1. Hot Modules

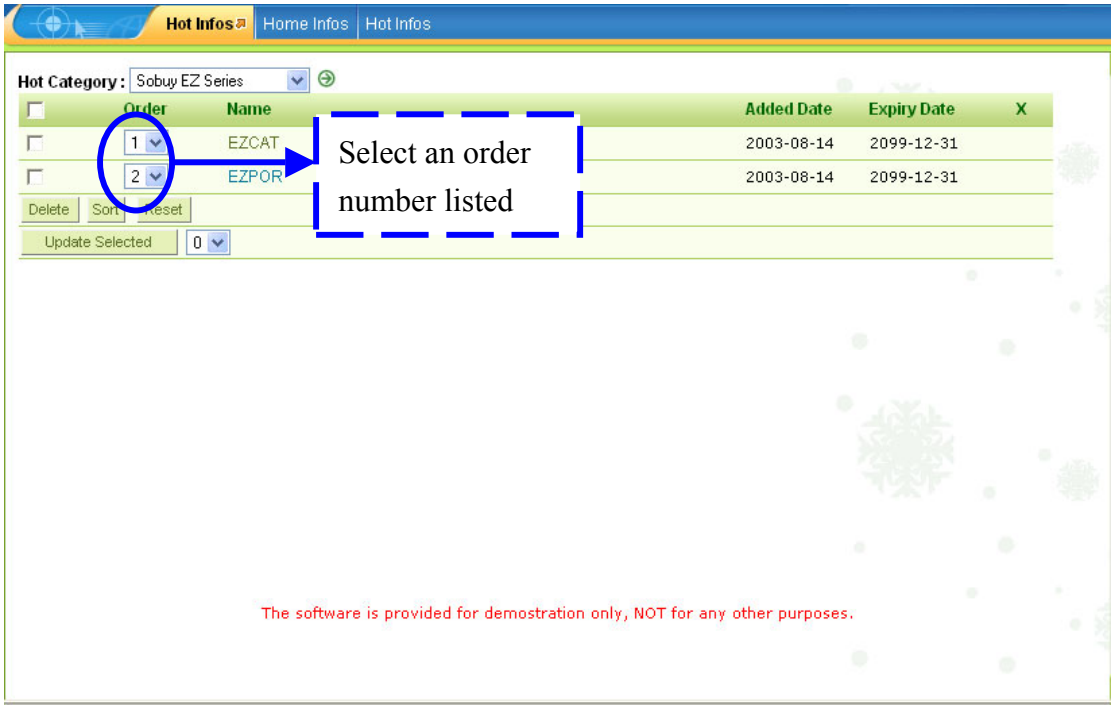
This function creates modules for special promotions, special recommendations, or special hot modules.



3.2. *Hot Infos*

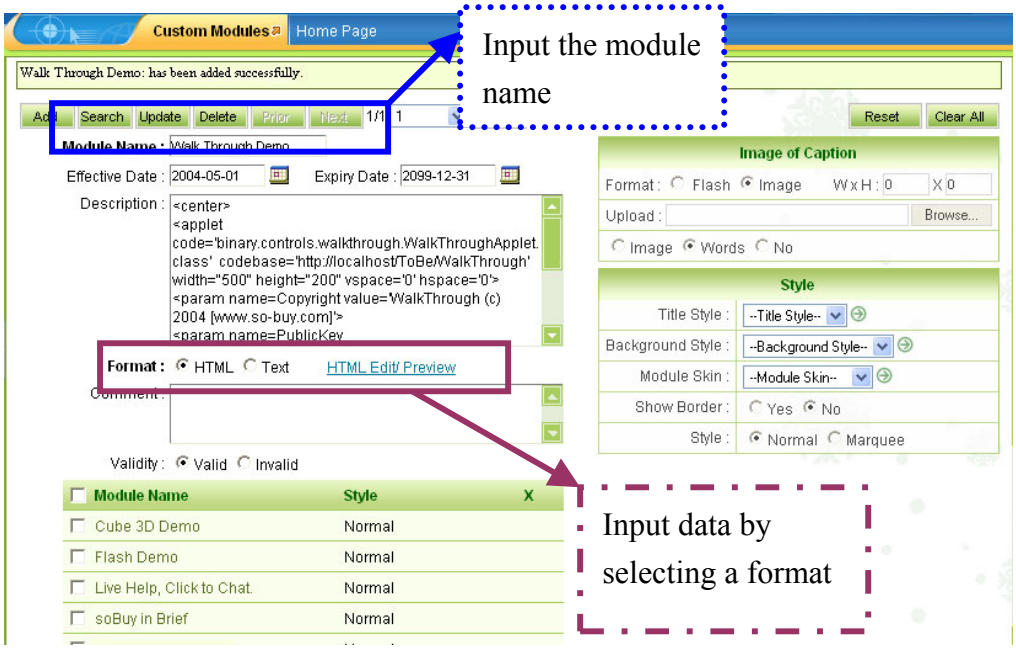
This function deletes, sorts, and resets information items contained in each hot module.





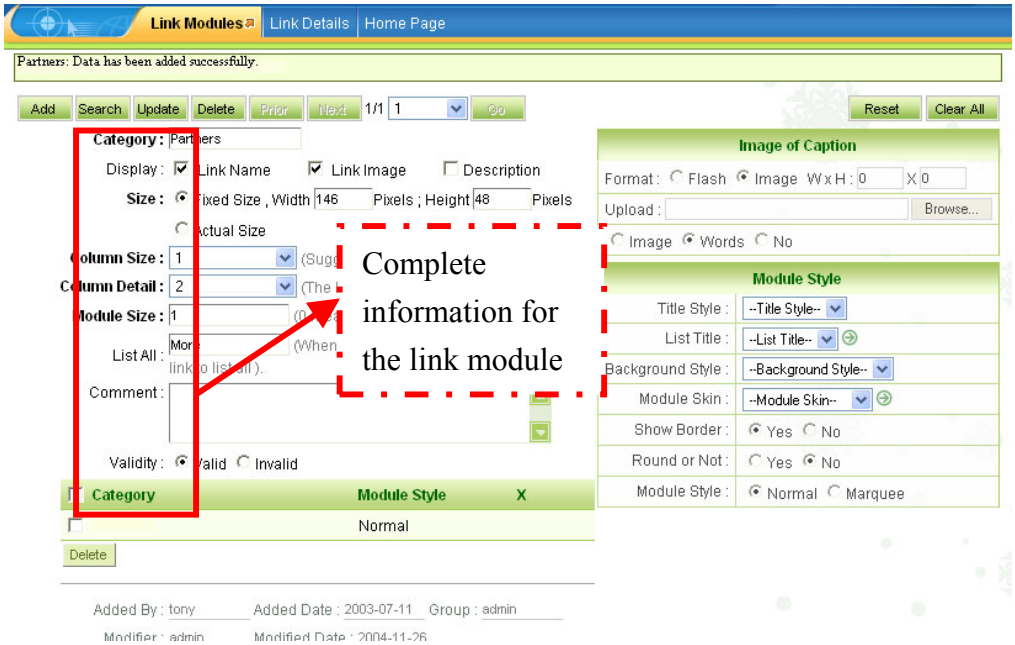
3.3. Custom Modules

This function creates a self designed module title and contents.



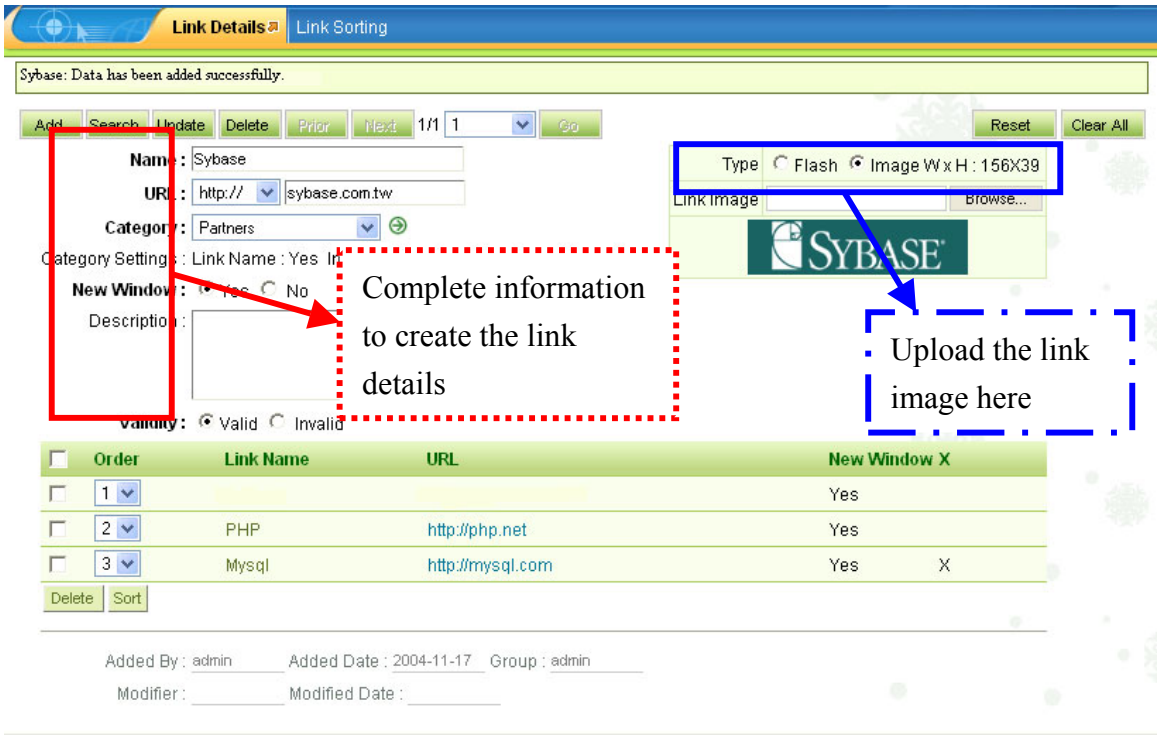
3.4. Link Modules

This function creates link groups to categorize inputted links.



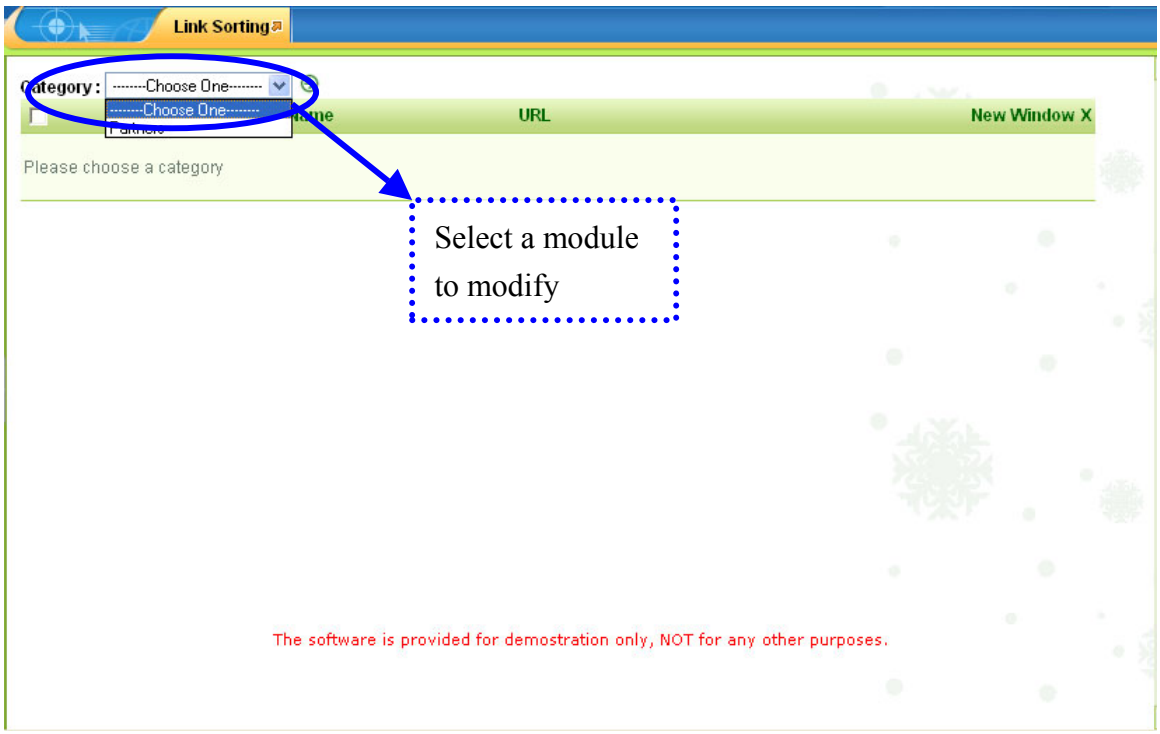
3.5. *Link Details*

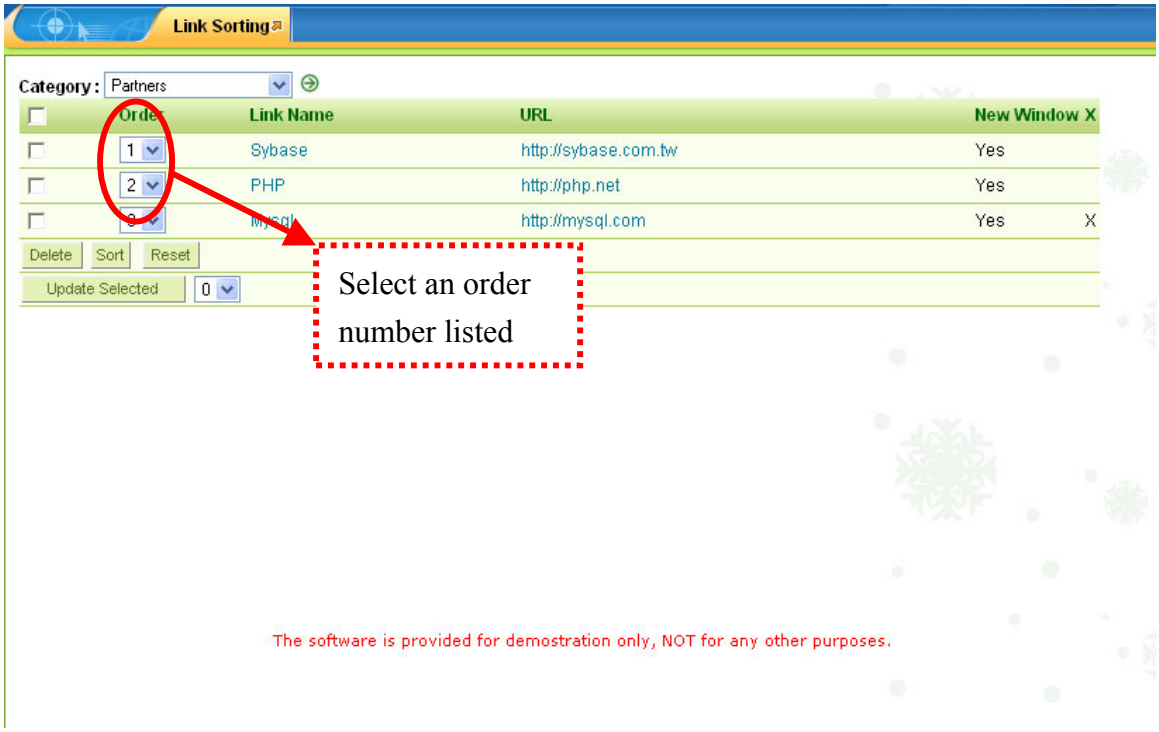
This function creates and places a link into a link module.



3.6. *Link Sorting*

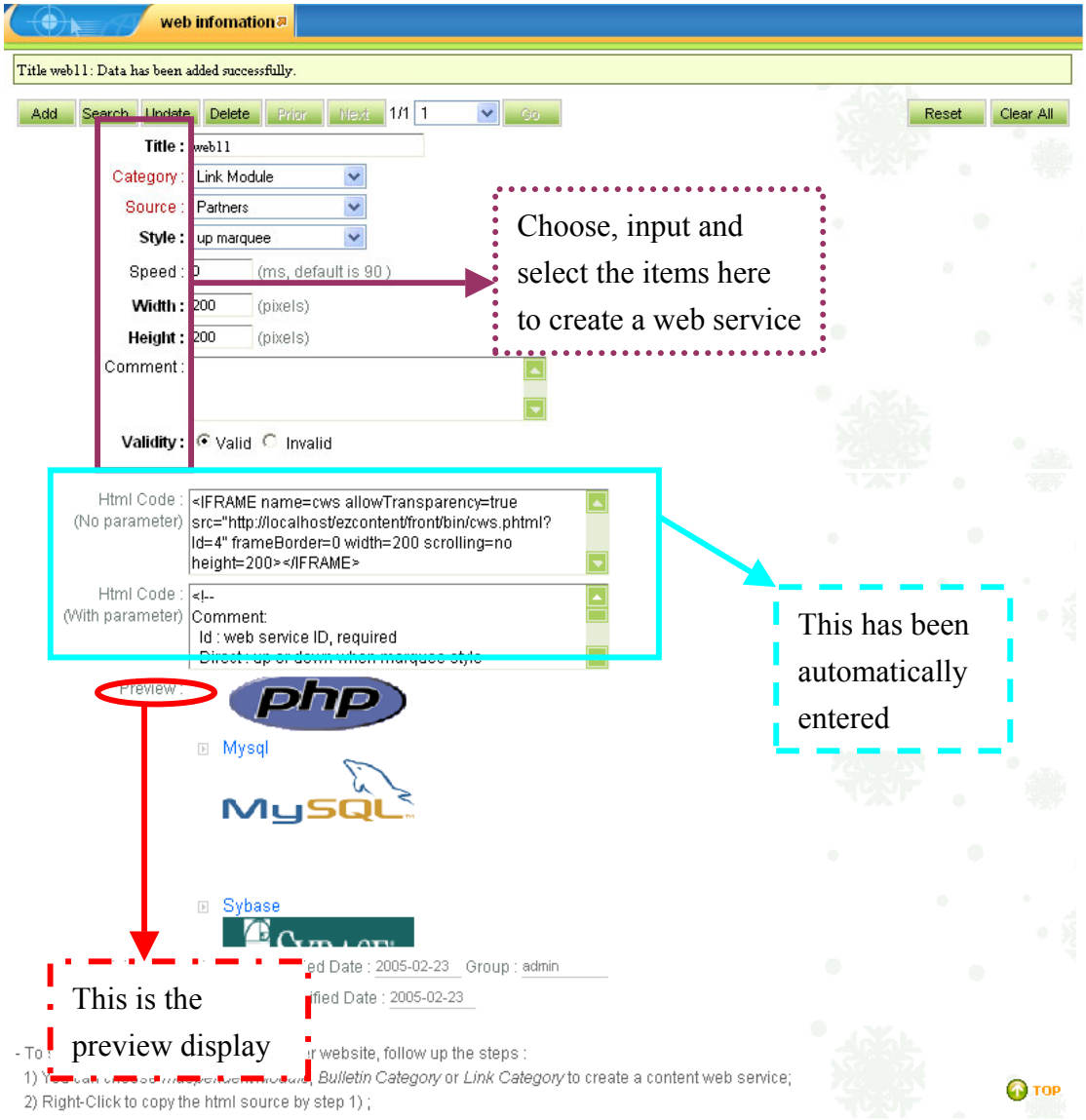
This function deletes, sorts, and resets information items contained in each link module.





3.7. *Web information*

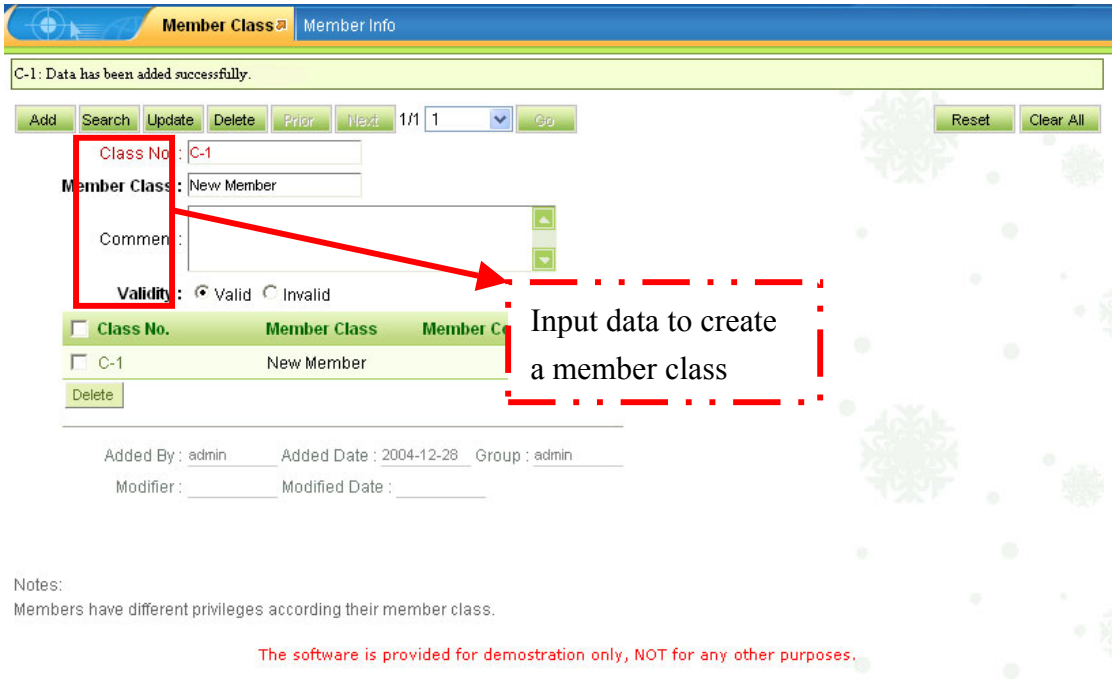
This function provides the creation of a content web service.



4. Member

4.1. Member Class

This function allows you to create different category levels for member to be placed.

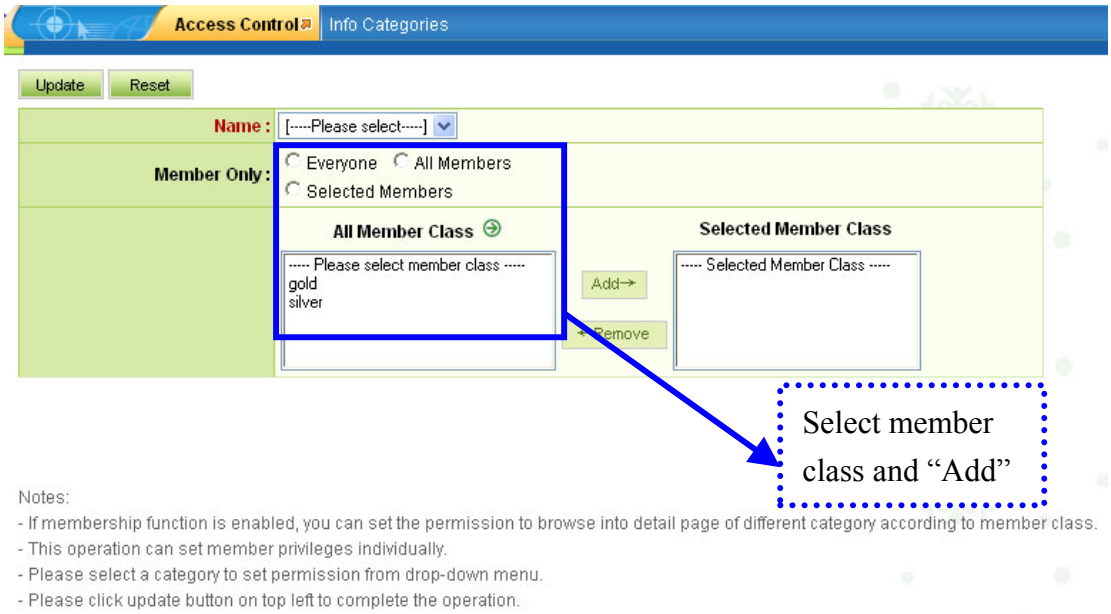


Notes:
Members have different privileges according their member class.

The software is provided for demostration only, NOT for any other purposes.

4.2. Access Control

This function allows you to setup access control of Info Category and Detail according to different members classes.

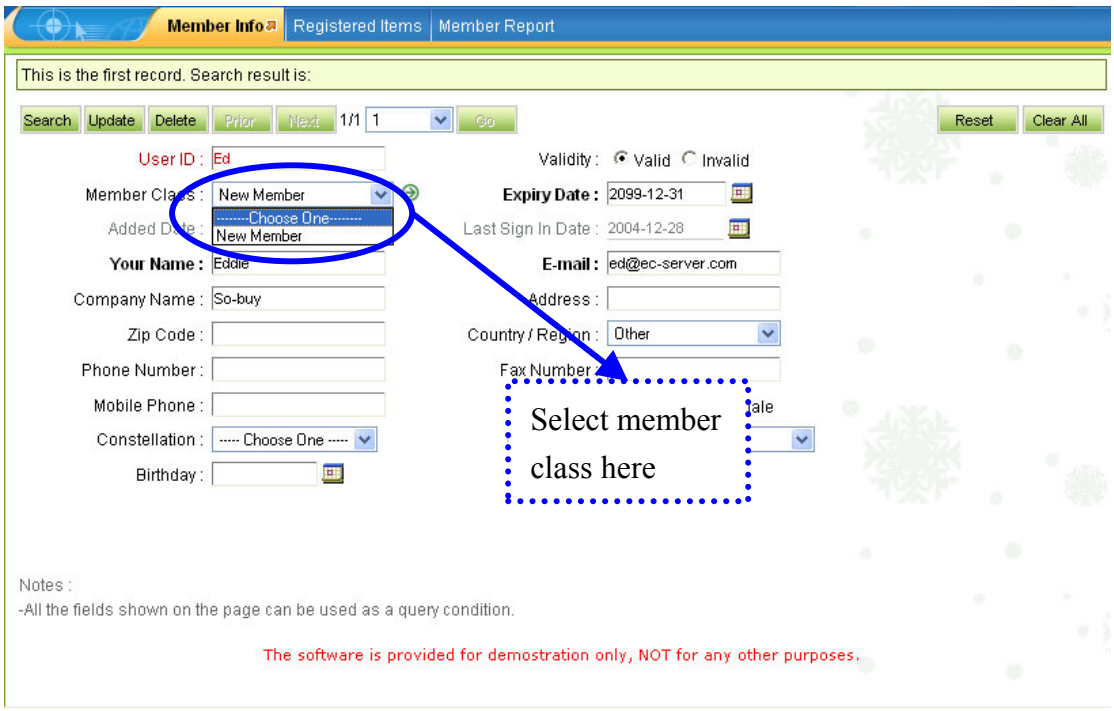

Access Control
Info Categories
Update
Reset
Name :
[-----Please select-----]
Member Only :
Everyone
All Members
Selected Members
All Member Class
Selected Member Class
----- Please select member class -----
gold
silver
Add→
← Remove
----- Selected Member Class -----
Select member class and "Add"
Notes:
- If membership function is enabled, you can set the permission to browse into detail page of different category according to member class.
- This operation can set member privileges individually.
- Please select a category to set permission from drop-down menu.
- Please click update button on top left to complete the operation.

NOTE: You must set the view details as "Individual Setting" for the member function in General Settings if you wan to use this feature.

Preference -> General Settings -> Member Function -> View Details = "Individual Setting"

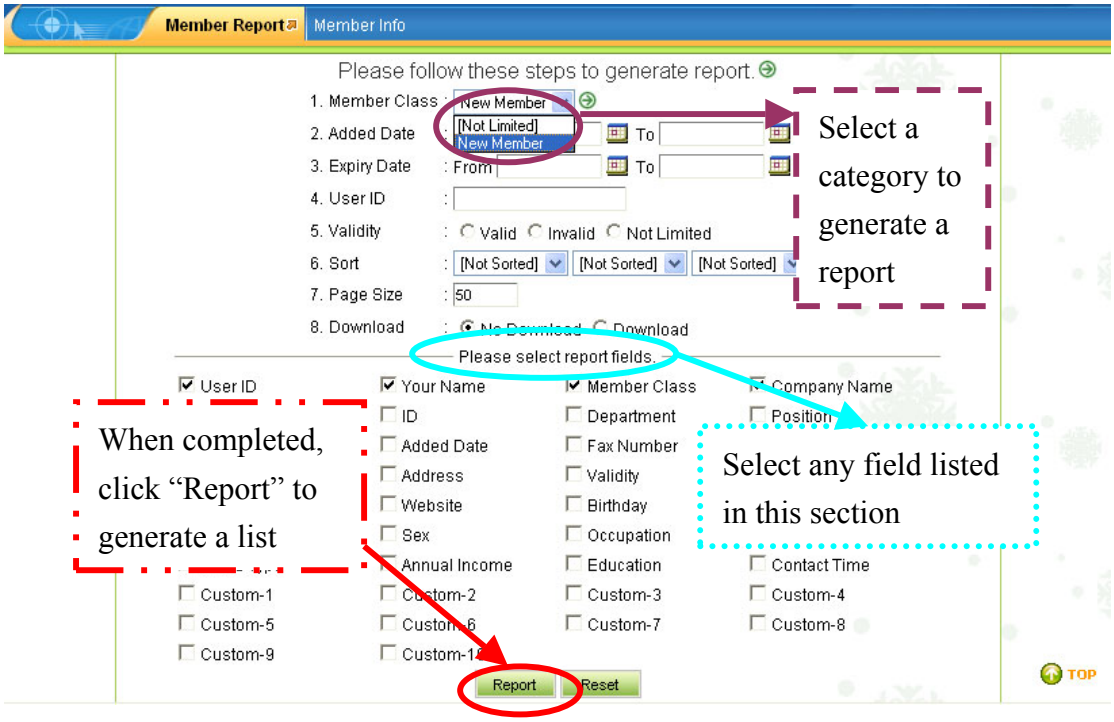
4.3. *Member Info*

This function displays all information of the members enabling you to update information and add members to a class. If member's ID information is unknown, click "Search" to display each member's information.



4.4. *Member Report*

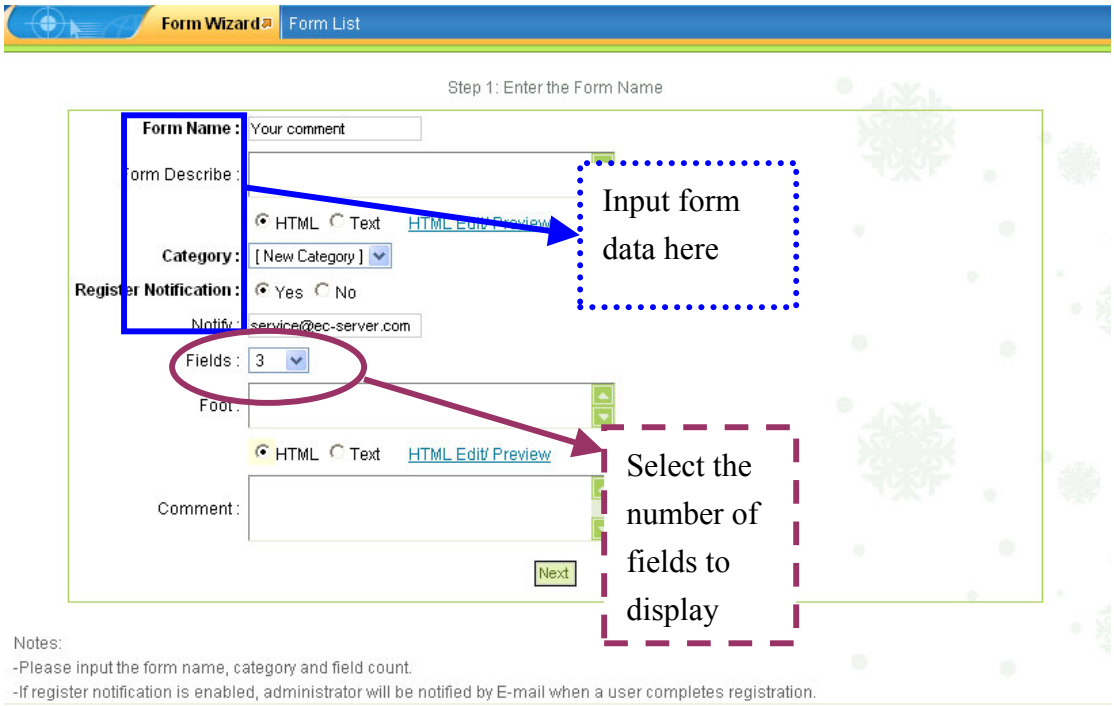
This function generates a report list of all existing members.

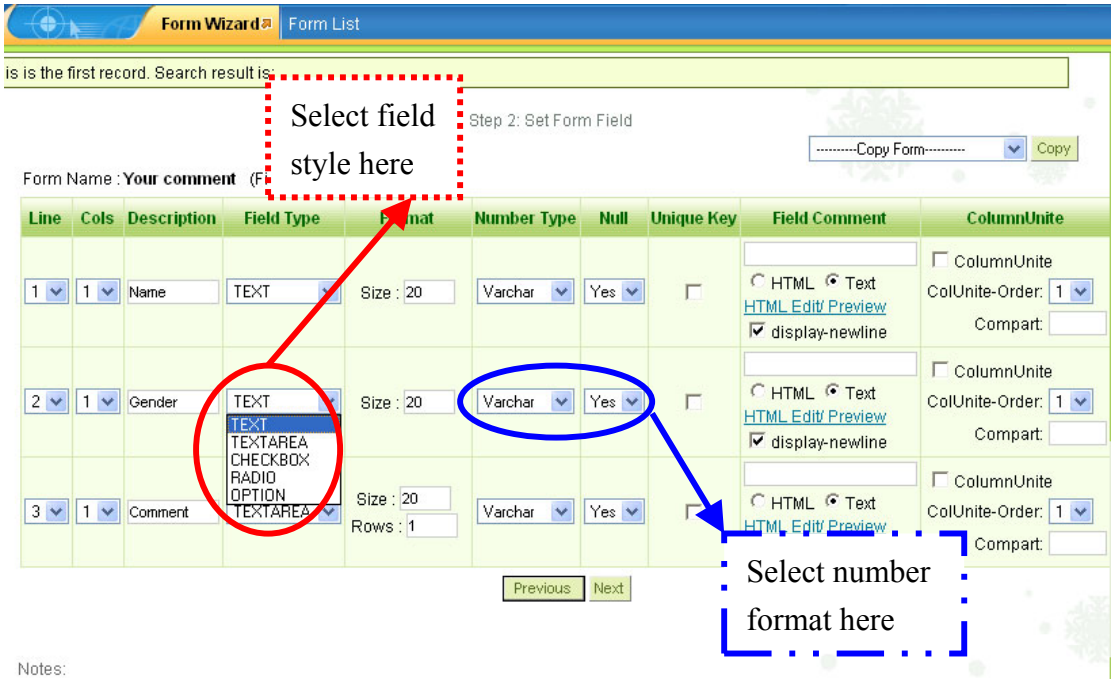


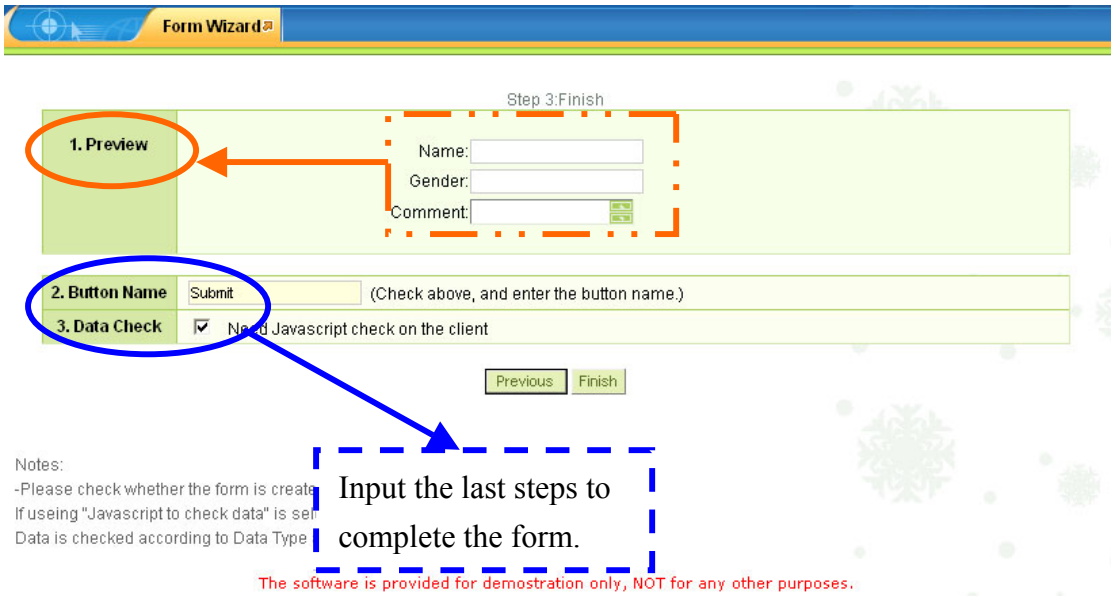
5. Form

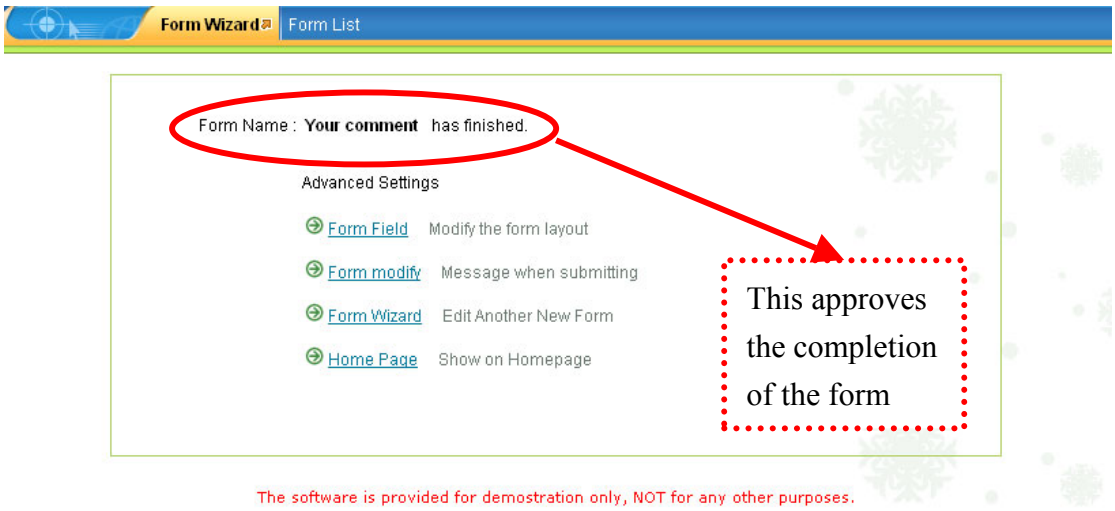
5.1. Form Wizard

This function allows you to self-create and personalize your own form for data entry.



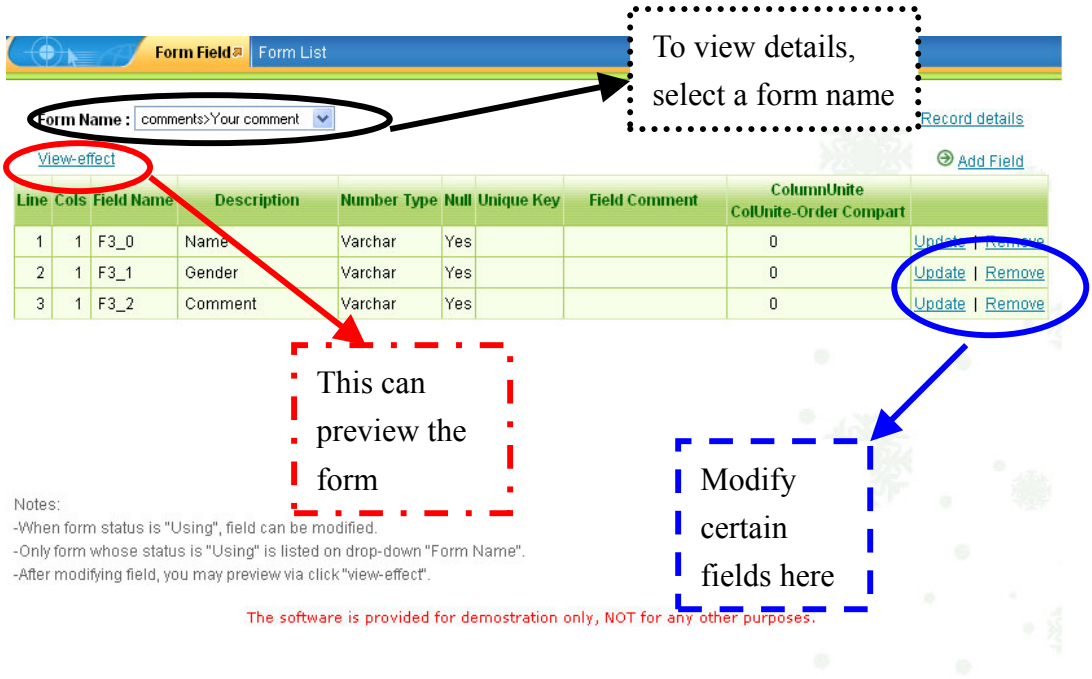



Form Wizard
Step 3:Finish
1. Preview
Name:
Gender:
Comment:
2. Button Name
Submit
(Check above, and enter the button name.)
3. Data Check
Previous
Finish
Notes:
Input the last steps to complete the form.
The software is provided for demostration only, NOT for any other purposes.


Form Wizard
Form List
Form Name : Your comment has finished.
Advanced Settings
Form Field Modify the form layout
Form modify Message when submitting
Form Wizard Edit Another New Form
Home Page Show on Homepage
This approves the completion of the form
The software is provided for demostration only, NOT for any other purposes.

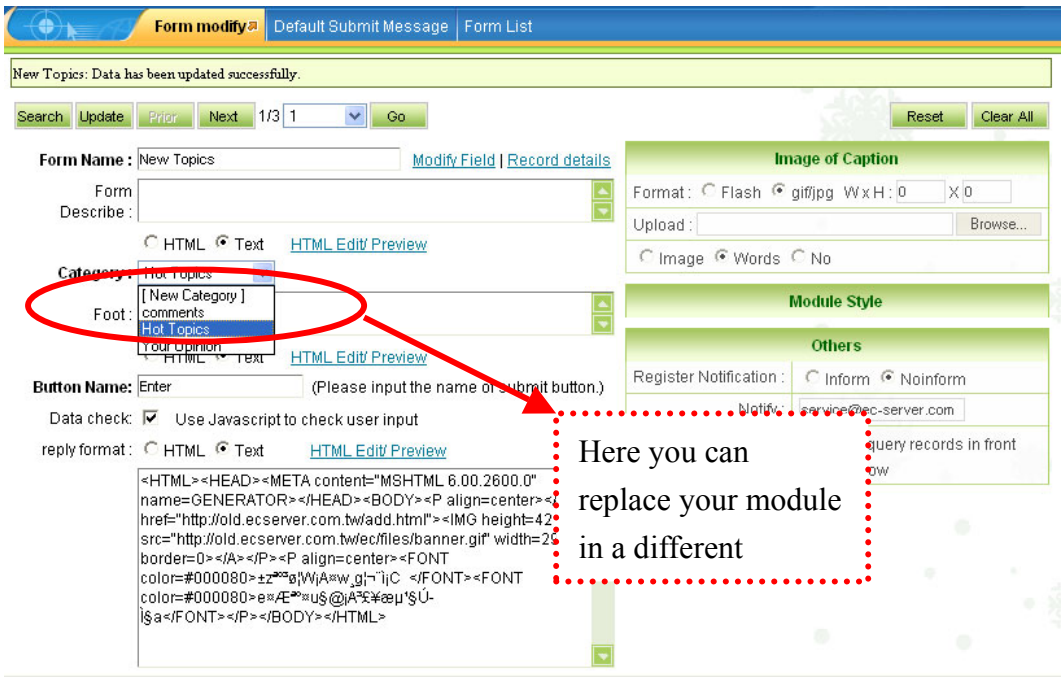
5.2. Form Field

This function gives a complete description field list of the created forms.


Form Field
Form List
To view details, select a form name
Form Name : comments>Your comment
Record details
View-effect
Add Field
Line Cols Field Name Description Number Type Null Unique Key Field Comment ColumnUnite ColUnite-Order Compart
1 1 F3_0 Name Varchar Yes 0
2 1 F3_1 Gender Varchar Yes 0 Update | Remove
3 1 F3_2 Comment Varchar Yes 0 Update | Remove
This can preview the form
Modify certain fields here
Notes:
-When form status is "Using", field can be modified.
-Only form whose status is "Using" is listed on drop-down "Form Name".
-After modifying field, you may preview via click "view-effect".
The software is provided for demostration only, NOT for any other purposes.

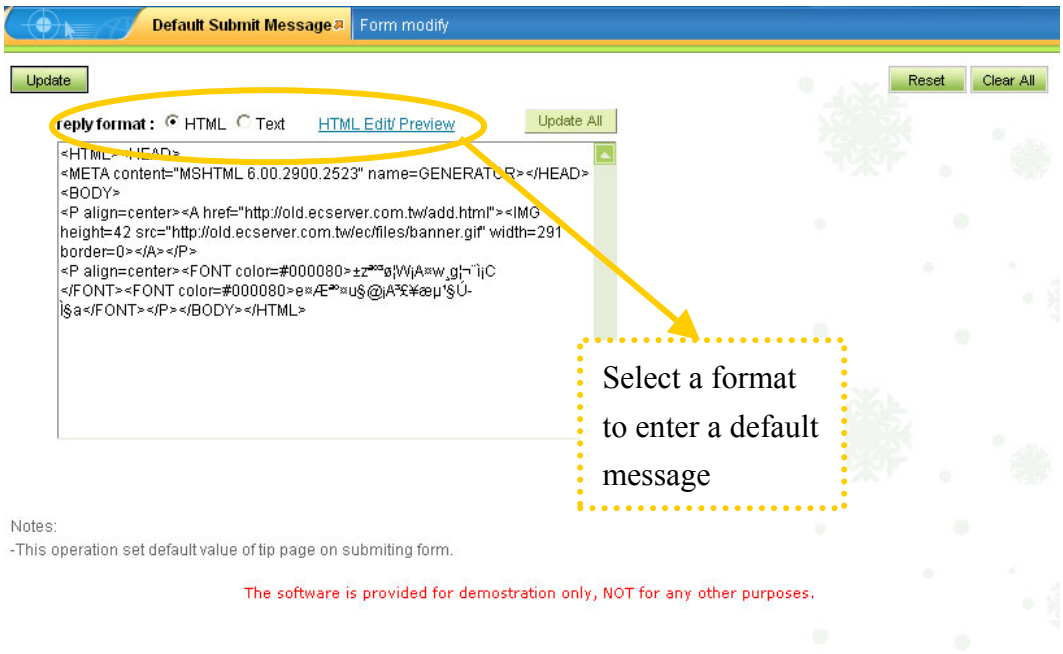
5.3. Form Modify

This function allows you to modify the general basics of a created form. By clicking “Search”, a form module will be displayed with information.


Form modify
Default Submit Message
Form List
New Topics: Data has been updated successfully.
Search Update Prior Next 1/3 1 Go
Reset Clear All
Form Name : New Topics
Modify Field | Record details
Form Describe :
HTML Text HTML Edit/ Preview
[New Category]
comments
Hot Topics
Foot :
Button Name: Enter (Please input the name of submit button.)
Data check: Use Javascript to check user input
reply format : HTML Text HTML Edit/ Preview
Image of Caption
Format : Flash gif/jpg W x H : 0 X 0
Upload : Browse...
Image Words No
Module Style
Others
Register Notification : Inform Noinform
Here you can replace your module in a different

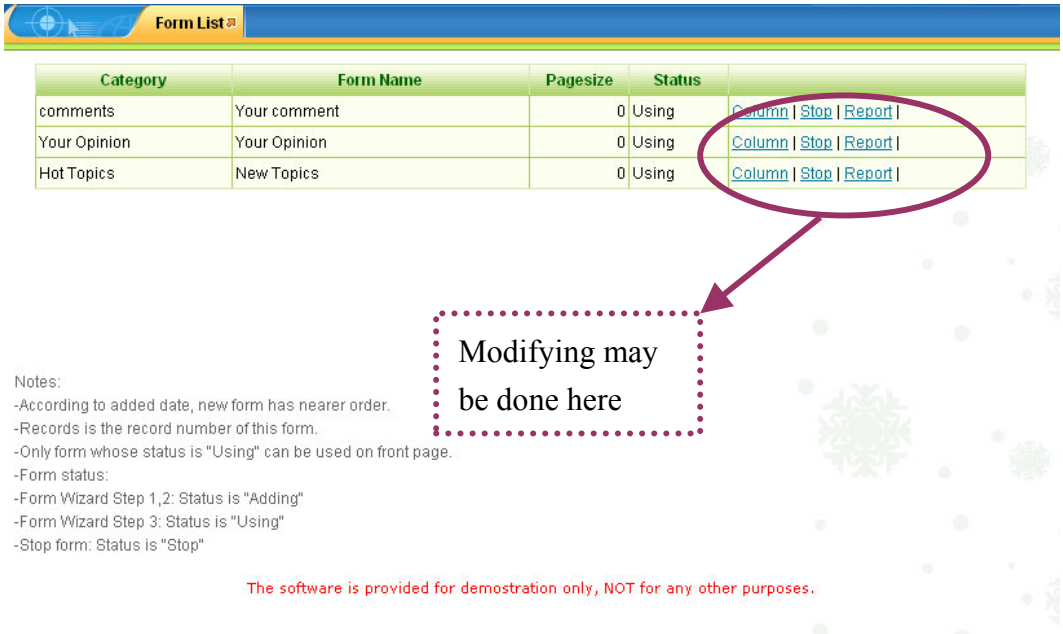
5.4. Default Submit Message

This function allows you to display a default message after each user has completed a form.



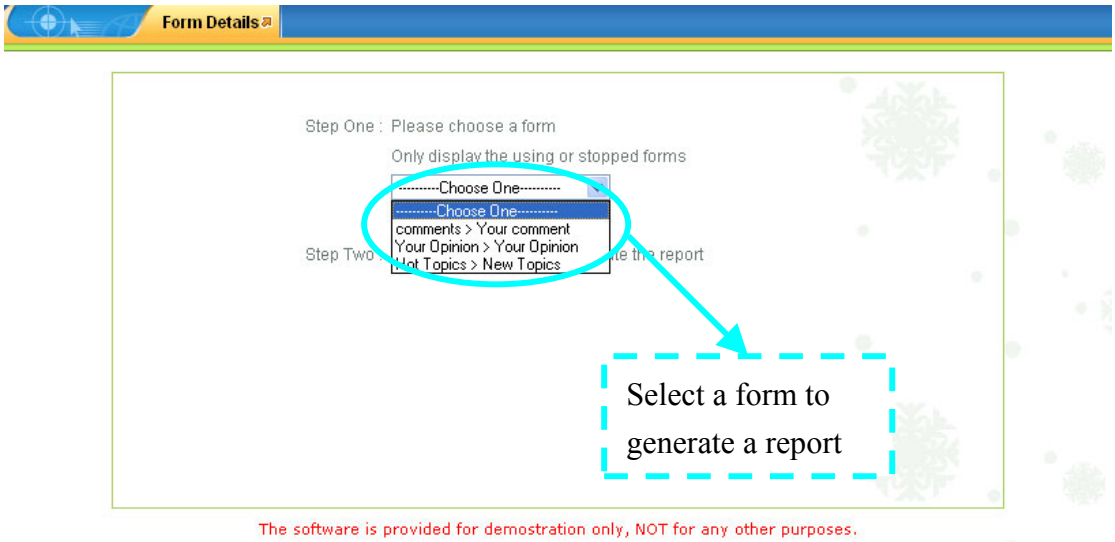
5.5. Form List

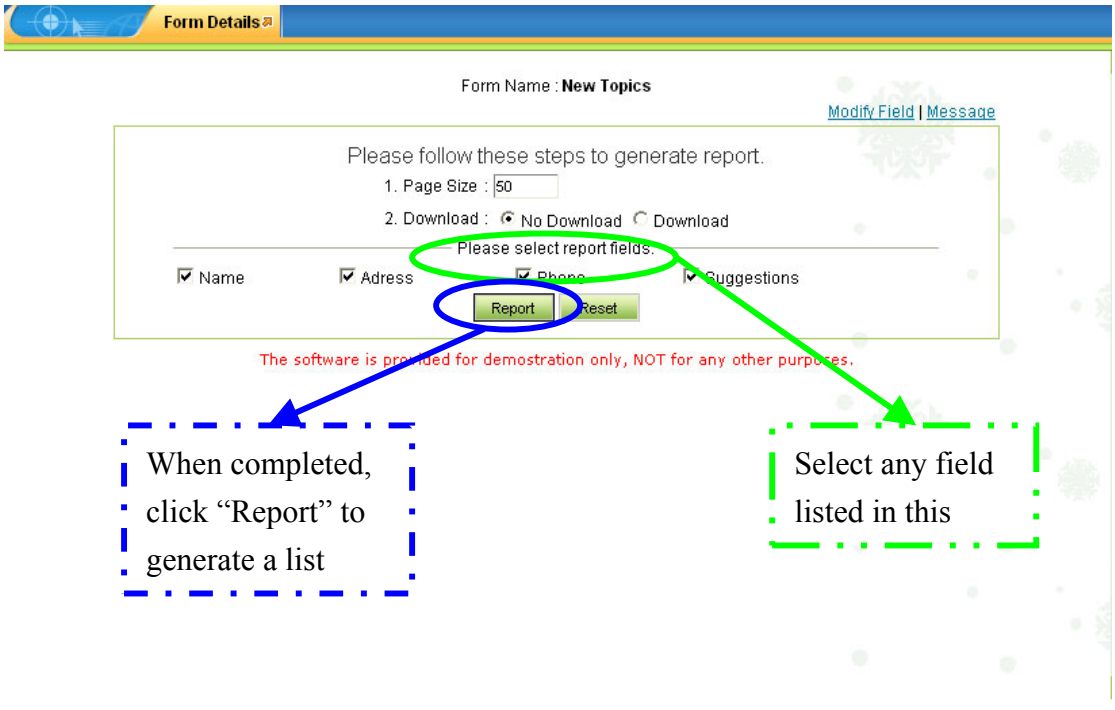
This function displays a status list of created forms that can be modified, stopped, and also generates a report.



5.6. *Form Details*

This function contains a list of existing forms also allowing you to generate a report for each of the forms.

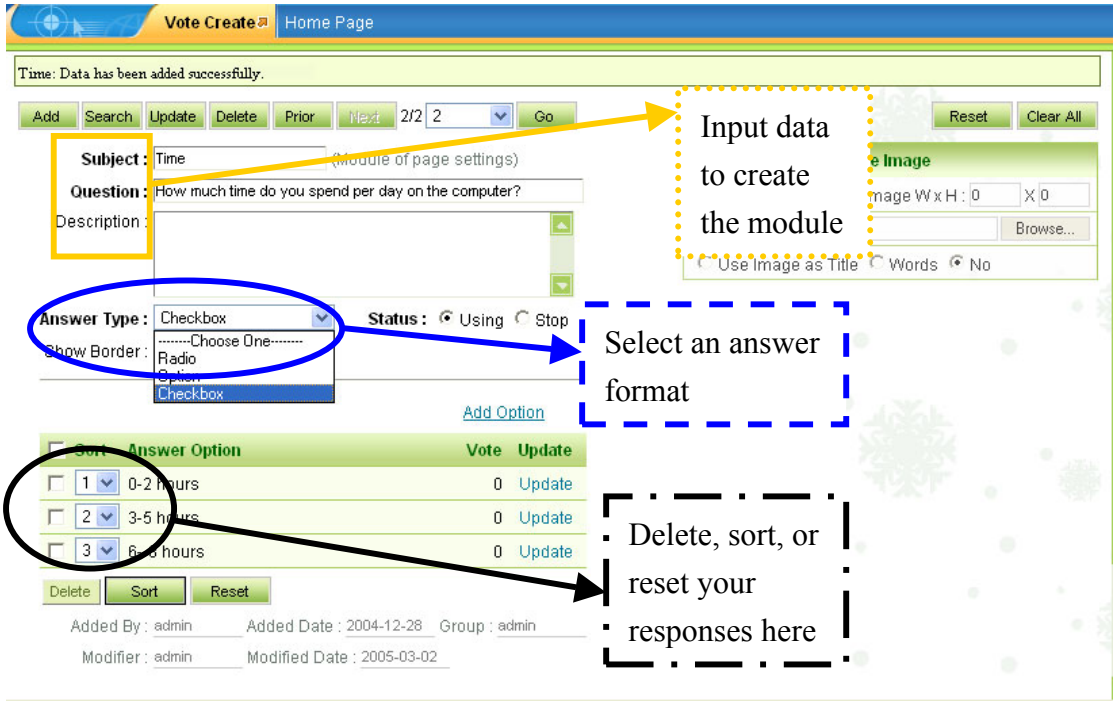

Form Details
Step One : Please choose a form
Only display the using or stopped forms
---------Choose One---------
---------Choose One---------
comments > Your comment
Your Opinion > Your Opinion
Hot Topics > New Topics
Step Two
Select a form to generate a report
The software is provided for demostration only, NOT for any other purposes.


Form Details
Form Name : New Topics
Modify Field | Message
Please follow these steps to generate report.
1. Page Size : 50
2. Download : No Download Download
Please select report fields:
Name
Adress
Phone
Suggestions
Report
Reset
The software is provided for demostration only, NOT for any other purposes.
When completed, click "Report" to generate a list
Select any field listed in this

6. Vote

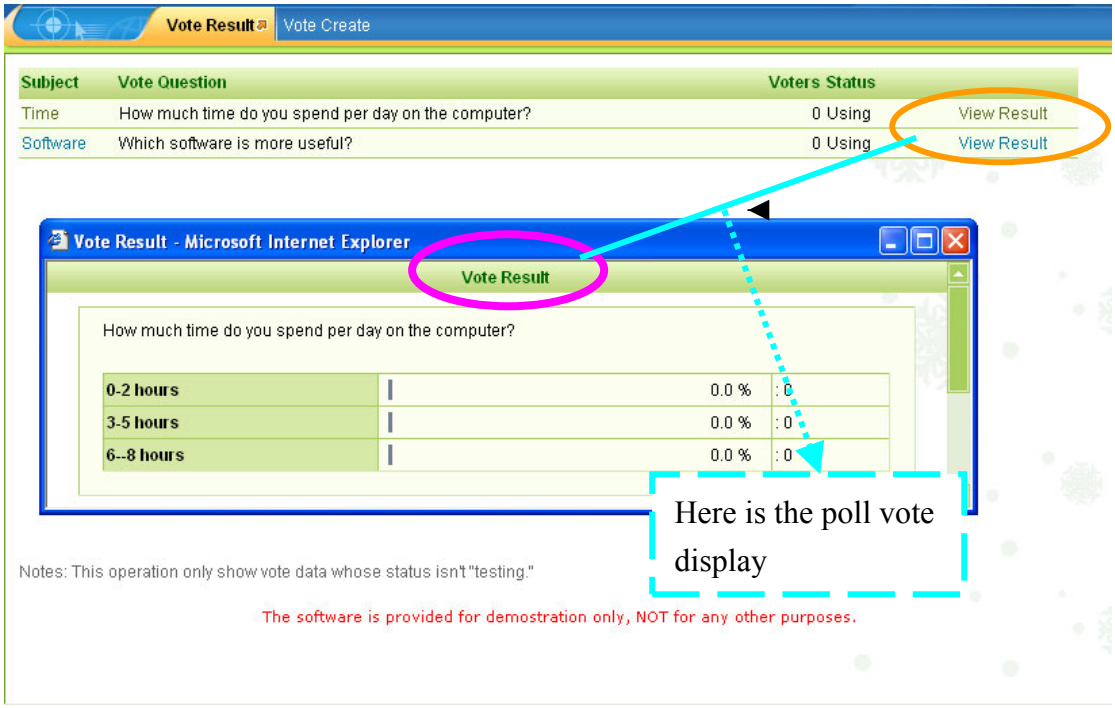
6.1. *Vote Create*

This function lets you self create a vote module to collect opinion information from guests.



6.2. *Vote Result*

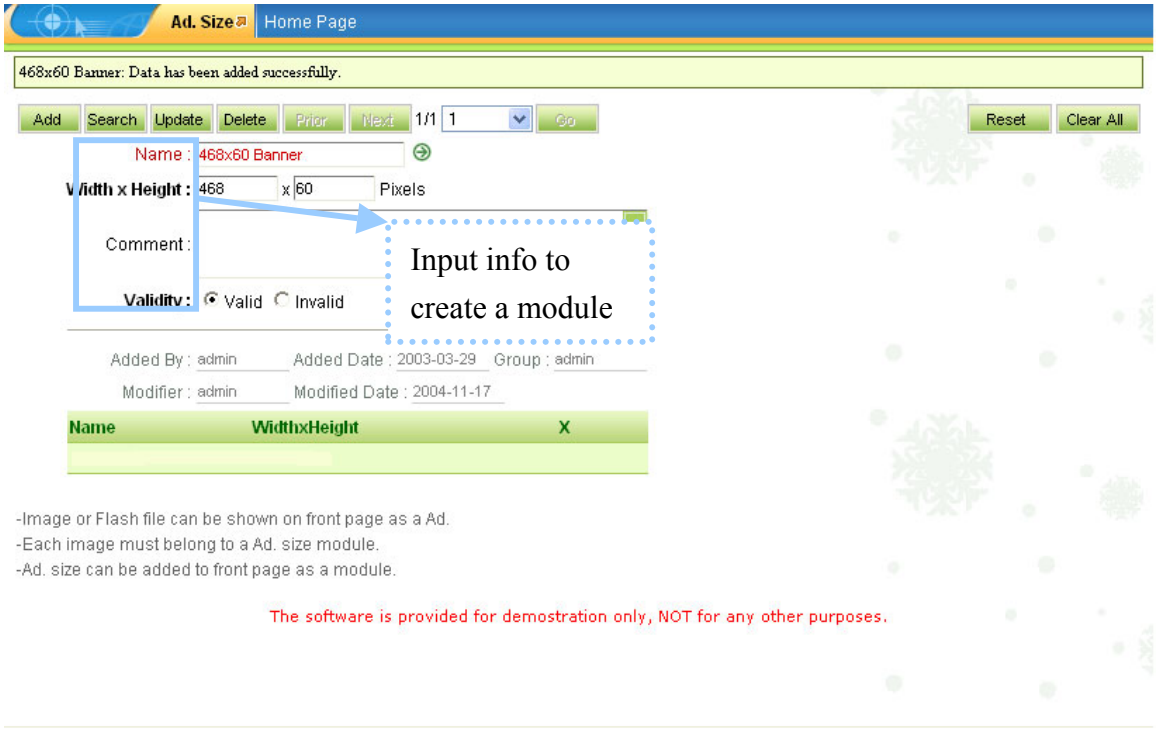
This function displays the created vote module(s) and formulates the voters' poll.



7. Image Management

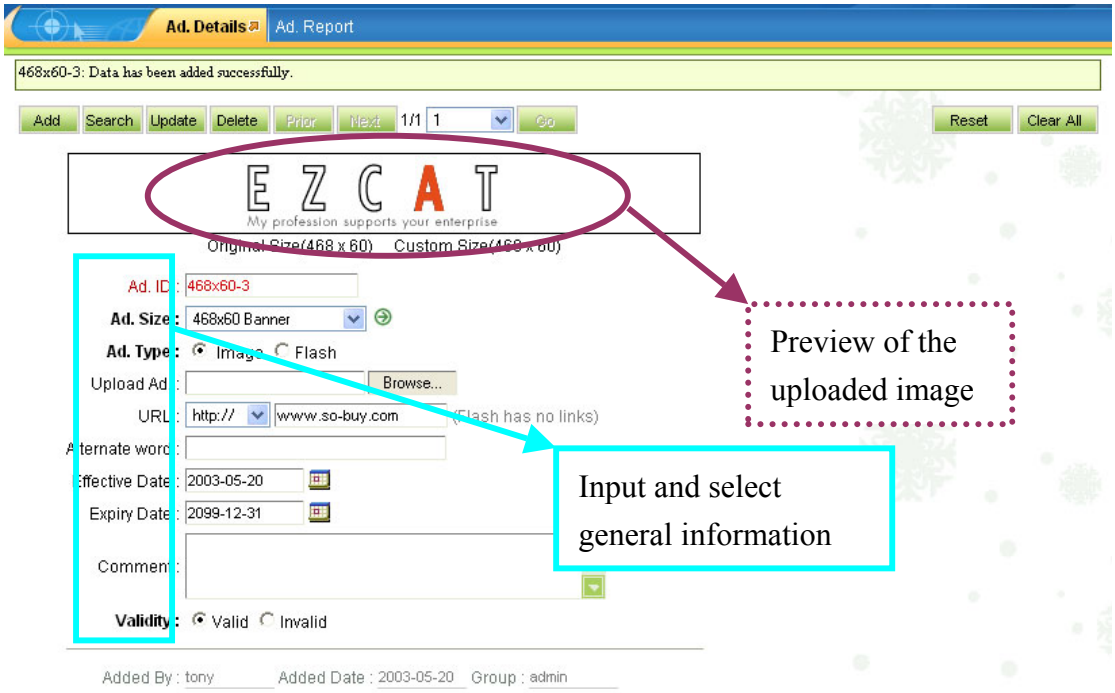
7.1. Ad. Size

This function creates a self-design module ad size for inputting images.



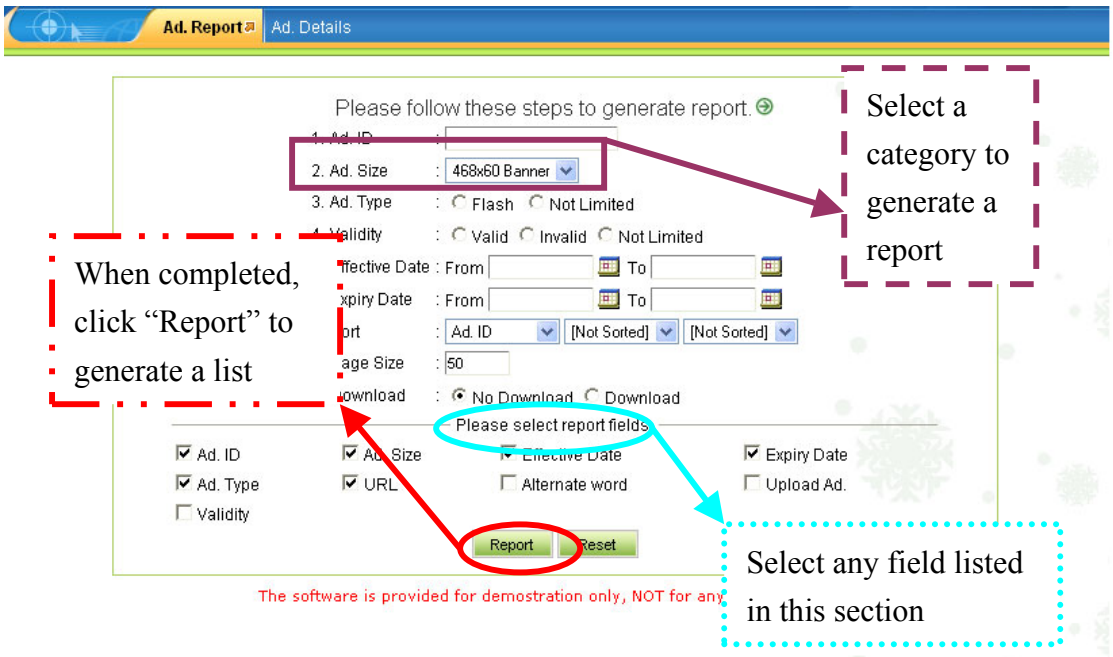
7.2. *Ad Details*

This function combines an image and a URL address to be displayed in the Ad module.



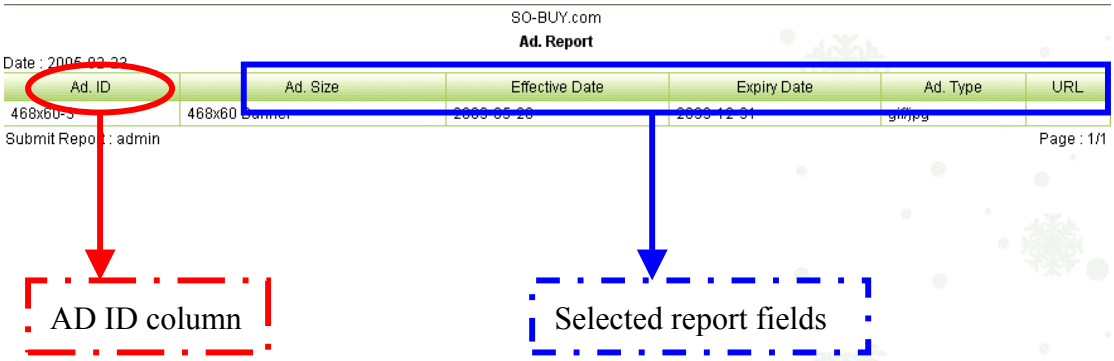
7.3. Ad Report

This function generates a report for all the created Ad images. Once generating a report it will give you the status of an item.


Ad. Report
Ad. Details
Please follow these steps to generate report.
2. Ad. Size : 468x60 Banner
3. Ad. Type : Flash Not Limited
Validity : Valid Invalid Not Limited
Effective Date : From To
Expiry Date : From To
Ad. ID [Not Sorted] [Not Sorted]
Page Size : 50
Download : No Download Download
Please select report fields
Ad. ID
Ad. Type
Validity
URL
Alternate word
Expiry Date
Upload Ad.
Report
Reset
The software is provided for demostration only, NOT for any
Select a category to generate a report
When completed, click "Report" to generate a list
Select any field listed in this section

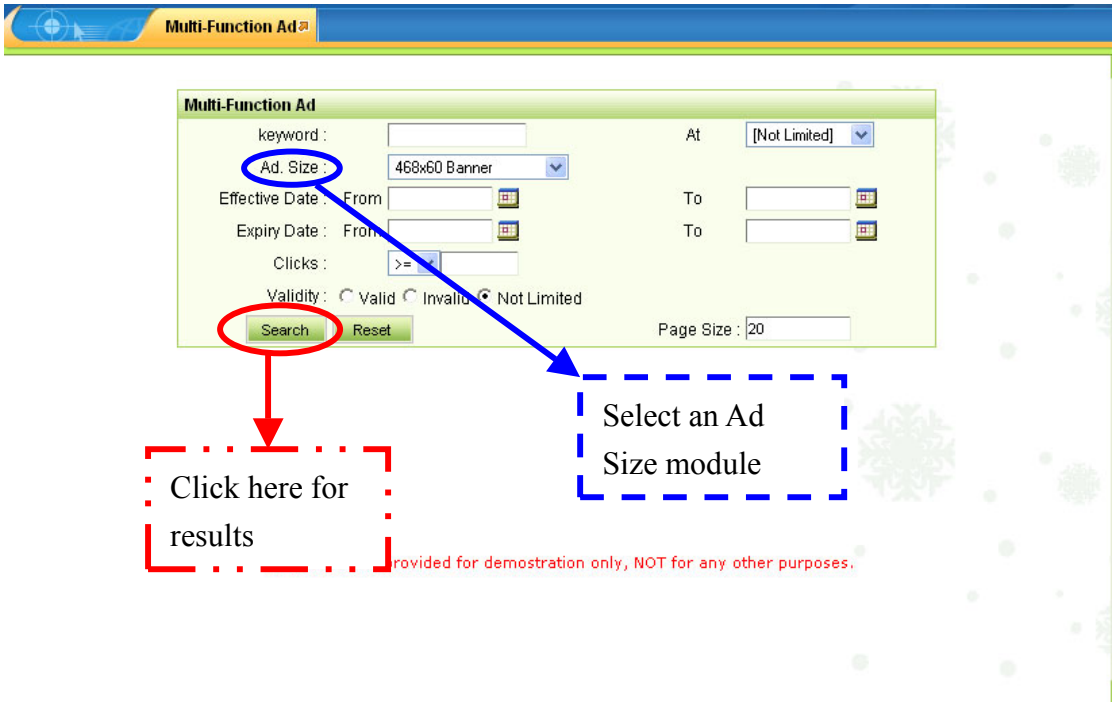
Results:

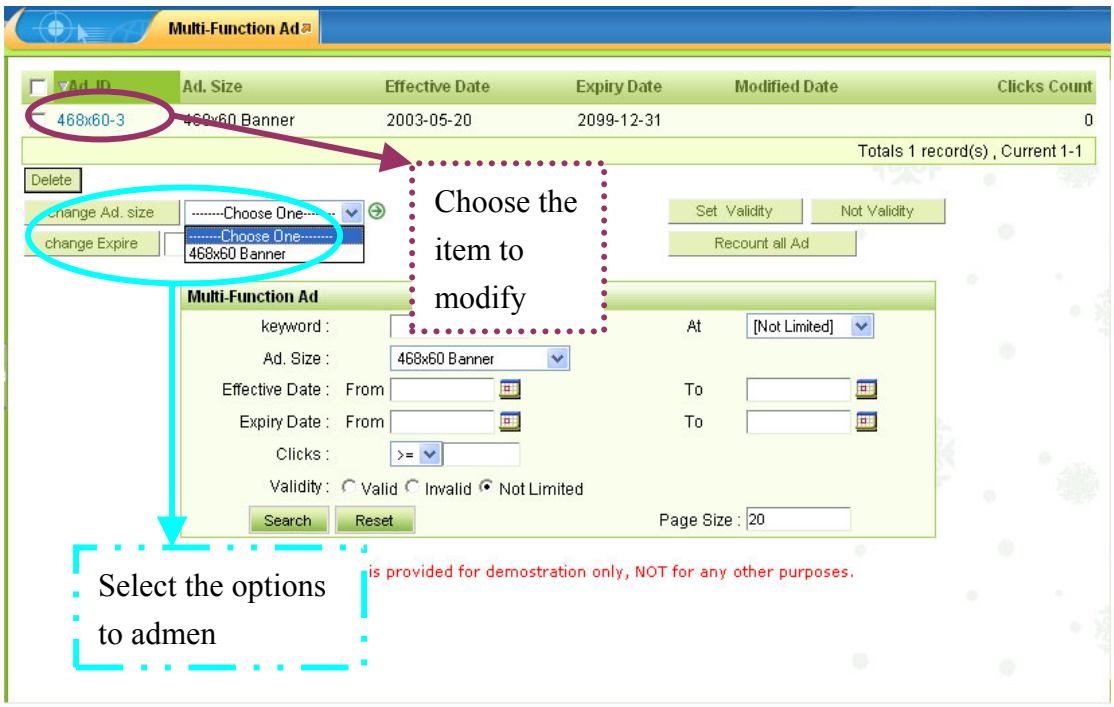
A list status has been generated from the selected module.



7.4. *Multi Function Ad*

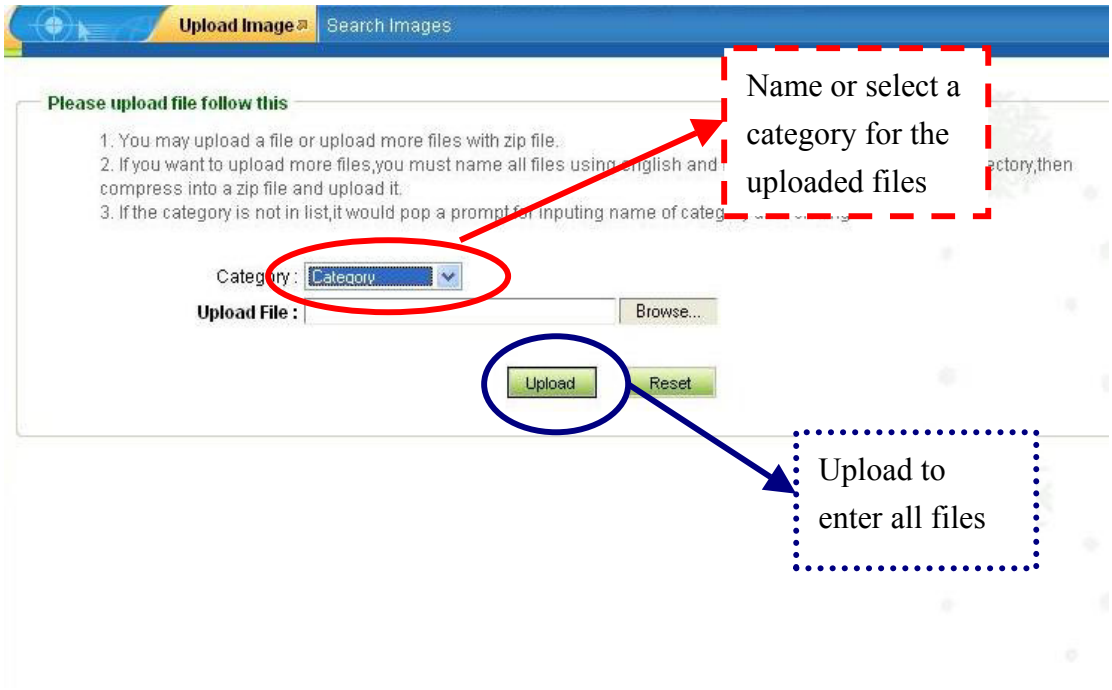
This function deletes and modifies existing items in the AD categories.





7.5. *Upload Image*

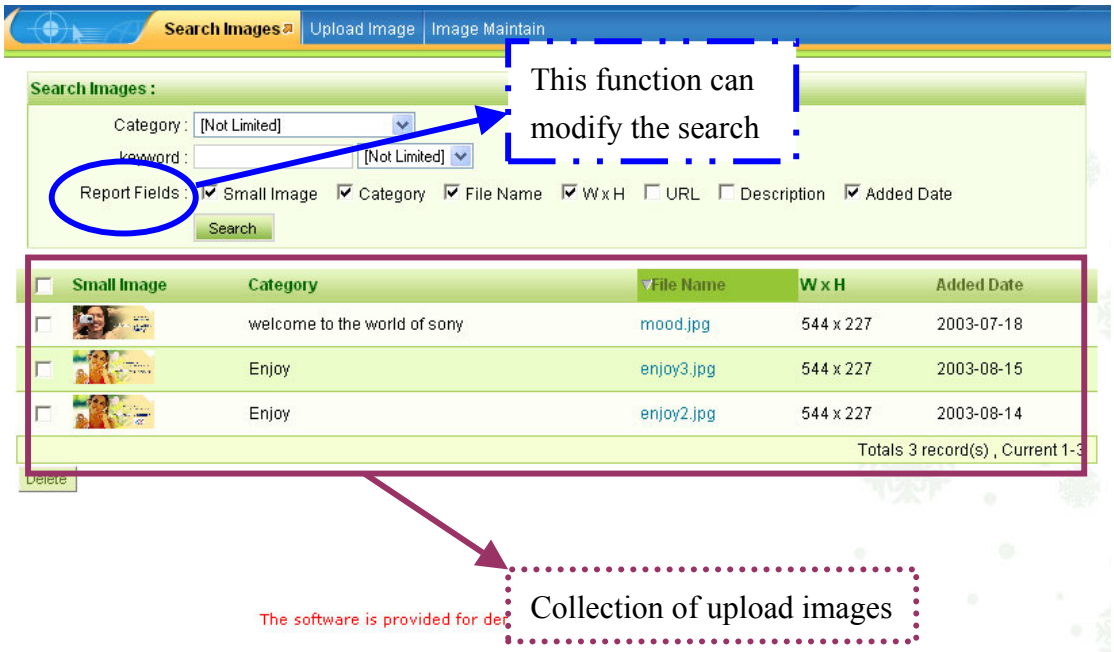
This function accepts large quantities of uploaded files of images, flash, music, and etc.


Upload Image
Search Images
Please upload file follow this
1. You may upload a file or upload more files with zip file.
2. If you want to upload more files,you must name all files using
compress into a zip file and upload it.
3. If the category is not in list,it would pop a prompt for inputing name of
Category :
Category
Upload File :
Browse...
Upload
Reset
Name or select a category for the uploaded files
Upload to enter all files

7.6. *Search Images*

This function has the ability to selectively search and delete all uploaded files.

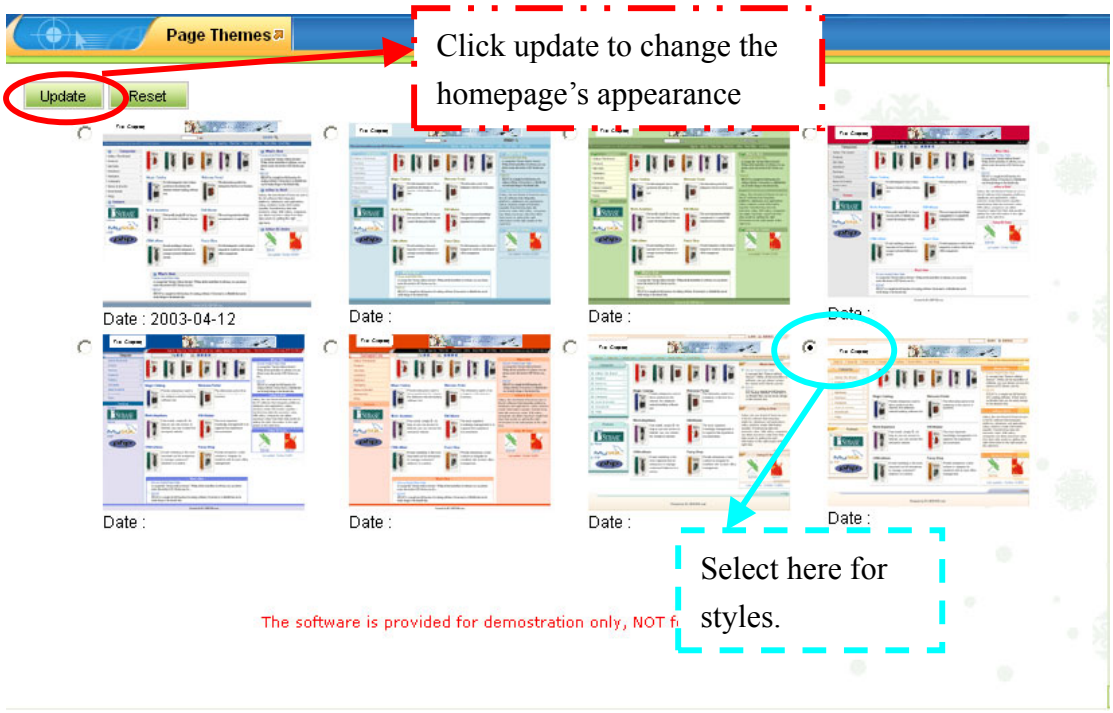
The software is provided for demostration only, NOT for any other purposes.



8. Page Layout

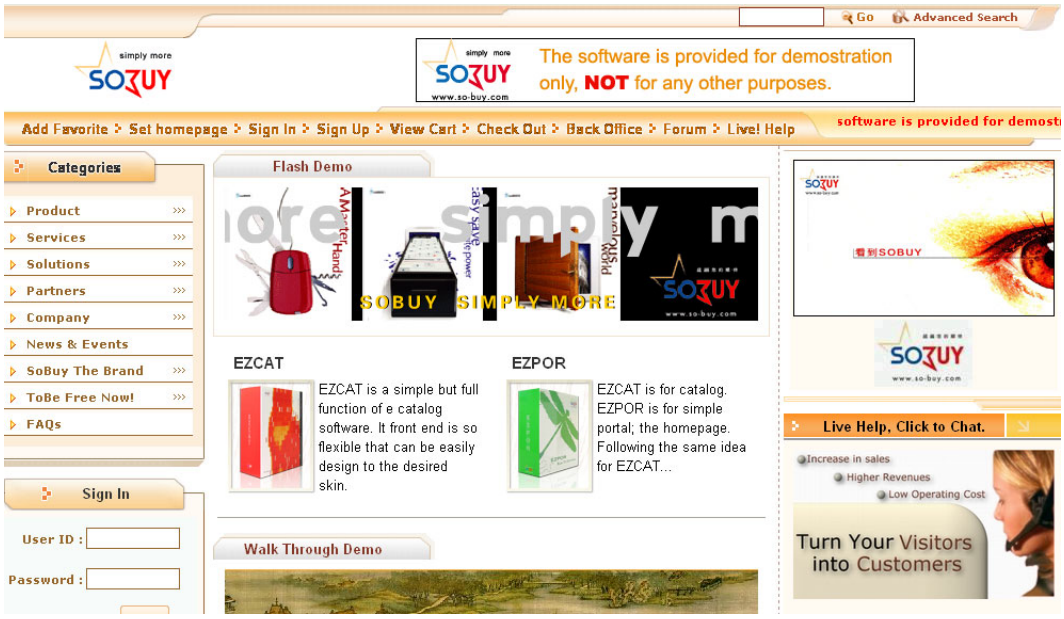
8.1. Page Themes

This function changes the color and style of the homepage.



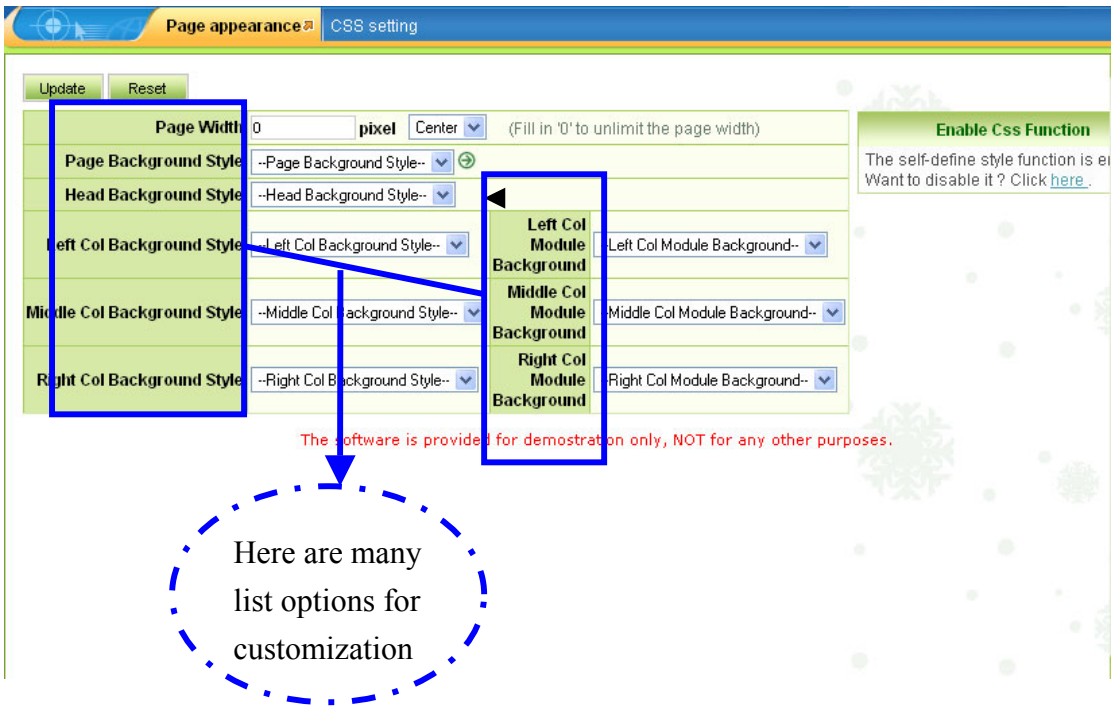
Results:

Return to the homepage, go to the top of the screen and click the "Refresh" button.


Go
Advanced Search
simply more
SOBUY
www.so-buy.com
The software is provided for demostration only, NOT for any other purposes.
Add Favorite > Set homepage > Sign In > Sign Up > View Cart > Check Out > Back Office > Forum > Live! Help
software is provided for demost
Categories
Product
Services
Solutions
Partners
Company
News & Events
SoBuy The Brand
ToBe Free Now!
FAQs
Sign In
User ID :
Password :
Flash Demo
SOBUY SIMPLY MORE
EZCAT
EZCAT is a simple but full function of e catalog software. It front end is so flexible that can be easily design to the desired skin.
EZPOR
EZCAT is for catalog. EZPOR is for simple portal; the homepage. Following the same idea for EZCAT...
Walk Through Demo
Live Help, Click to Chat.
Increase in sales
Higher Revenues
Low Operating Cost
Turn Your Visitors into Customers

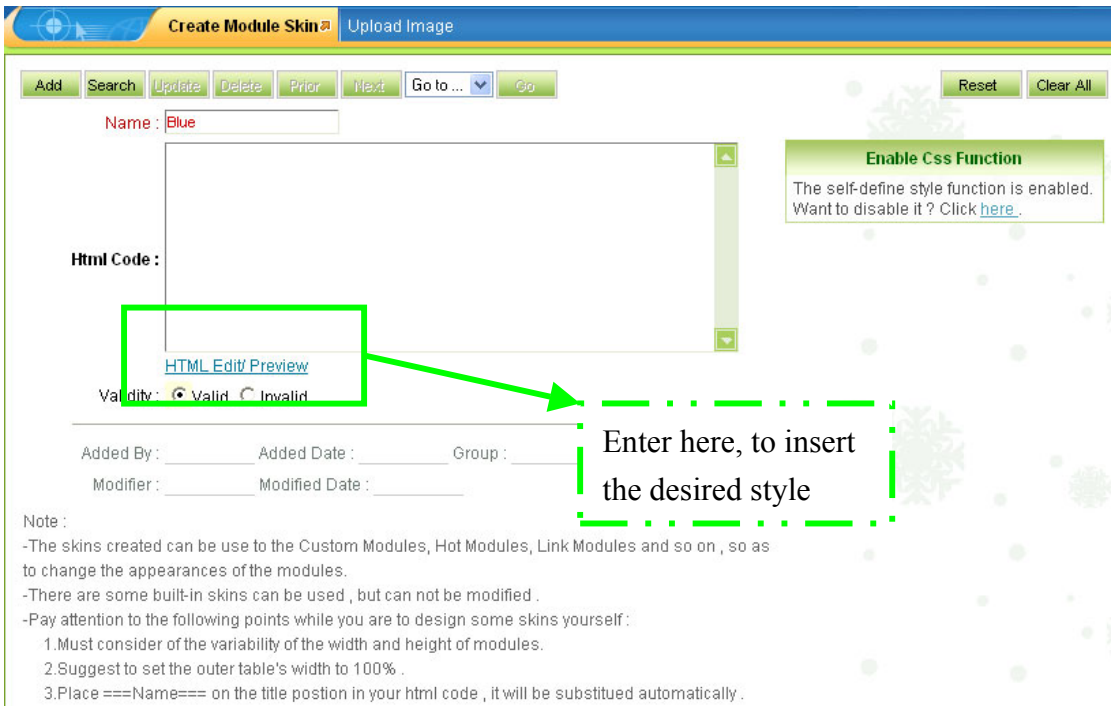
8.2. Page Appearance

This function can arrange the module's background style.



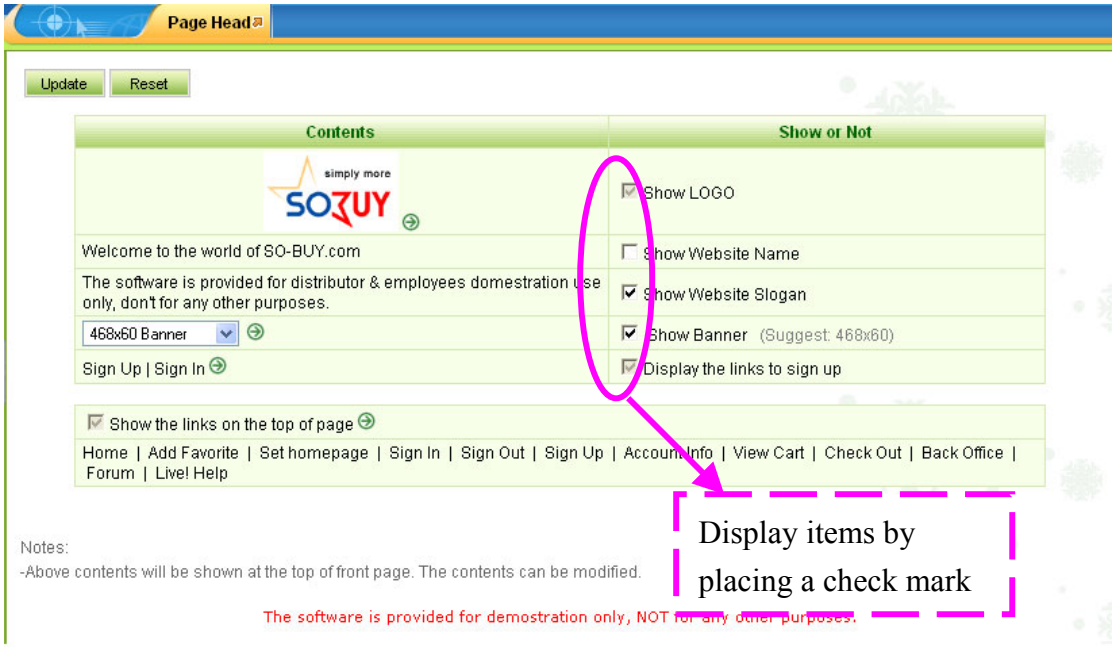
8.3. Create Module Skin

This function allows self-customization of a module.


Create Module Skin
Upload Image
Add
Search
Update
Delete
Prior
Next
Go to ...
Go
Reset
Clear All
Name : Blue
Enable Css Function
The self-define style function is enabled.
Want to disable it ? Click here .
Html Code :
HTML Edit/ Preview
Validity : Valid Invalid
Added By :
Added Date :
Group :
Modifier :
Modified Date :
Enter here, to insert the desired style
Note :
-The skins created can be use to the Custom Modules, Hot Modules, Link Modules and so on , so as to change the appearances of the modules.
-There are some built-in skins can be used , but can not be modified .
-Pay attention to the following points while you are to design some skins yourself :
1.Must consider of the variability of the width and height of modules.
2.Suggest to set the outer table's width to 100% .
3.Place ===Name=== on the title postion in your html code , it will be substitued automatically .

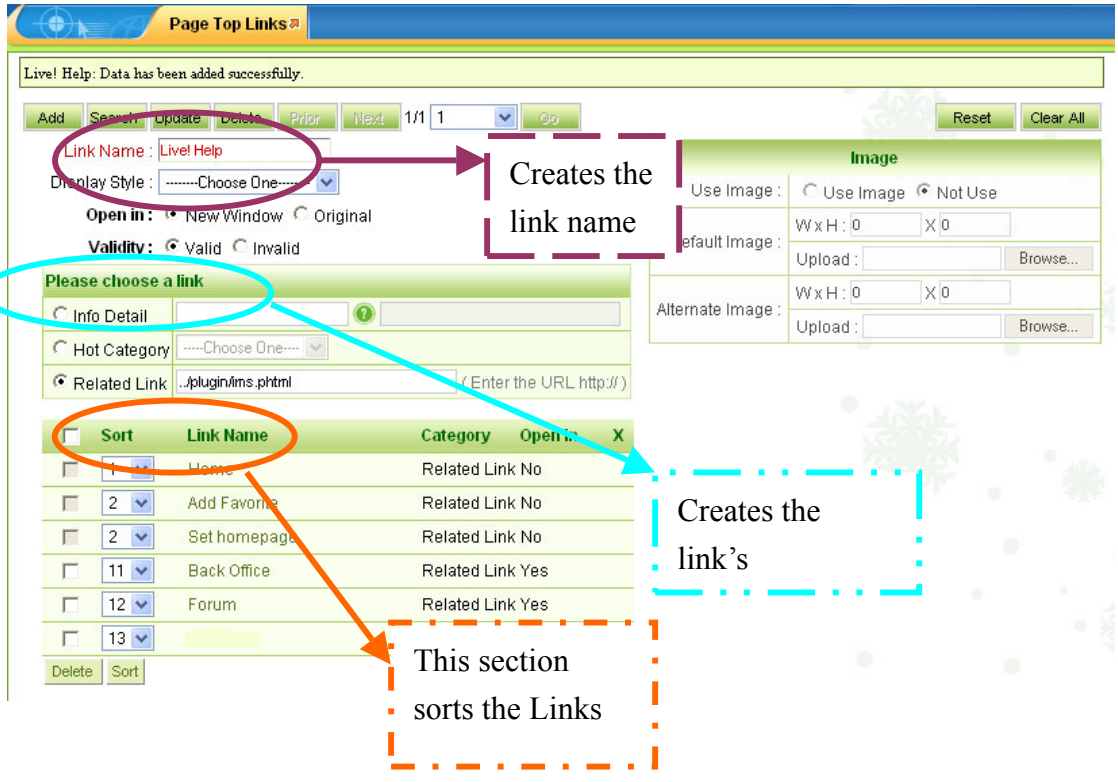
8.4. Page Head

This is displayed on the top of the homepage. This function contains your company's information and the information can be modified.


Page Head
Update
Reset
Contents
Show or Not
Show LOGO
Welcome to the world of SO-BUY.com
Show Website Name
The software is provided for distributor & employees domestration use only, don't for any other purposes.
Show Website Slogan
468x60 Banner
Show Banner (Suggest: 468x60)
Sign Up | Sign In
Display the links to sign up
Show the links on the top of page
Home | Add Favorite | Set homepage | Sign In | Sign Out | Sign Up | Account Info | View Cart | Check Out | Back Office | Forum | Live! Help
Notes:
-Above contents will be shown at the top of front page. The contents can be modified.
The software is provided for demostration only, NOT for any other purposes.
Display items by placing a check mark

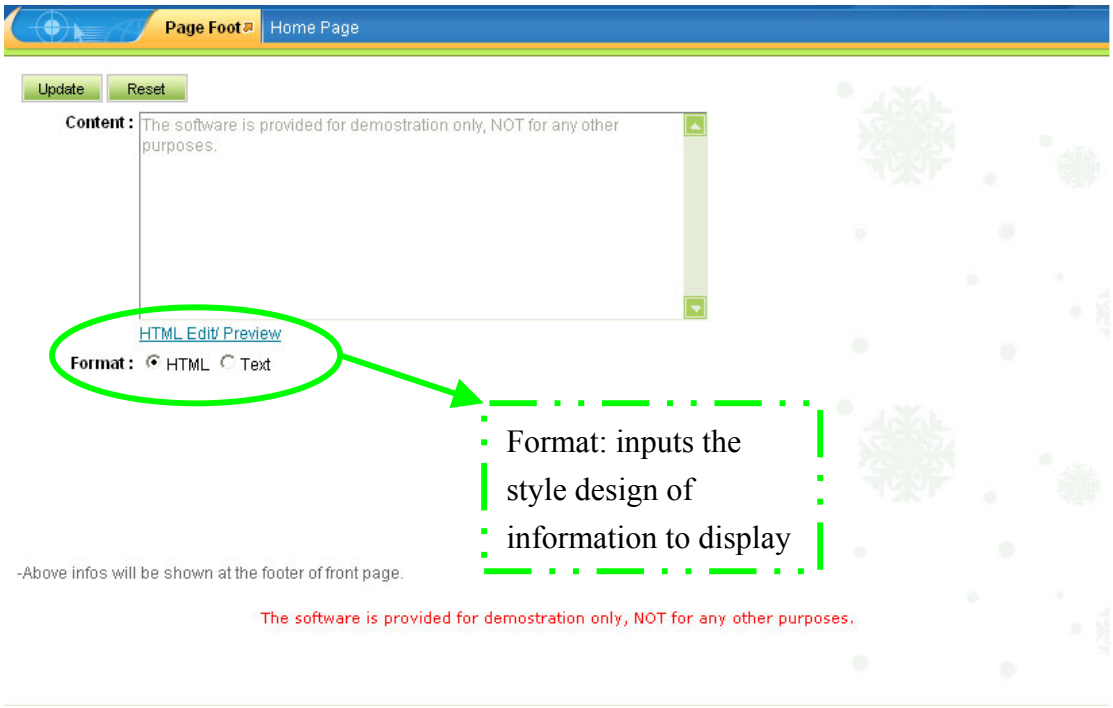
8.5. Page Top Links

This is displayed on the top of the homepage and connects users to certain link. This function adds, deletes, and sorts all links on the homepage.



8.6. *Page Foot*

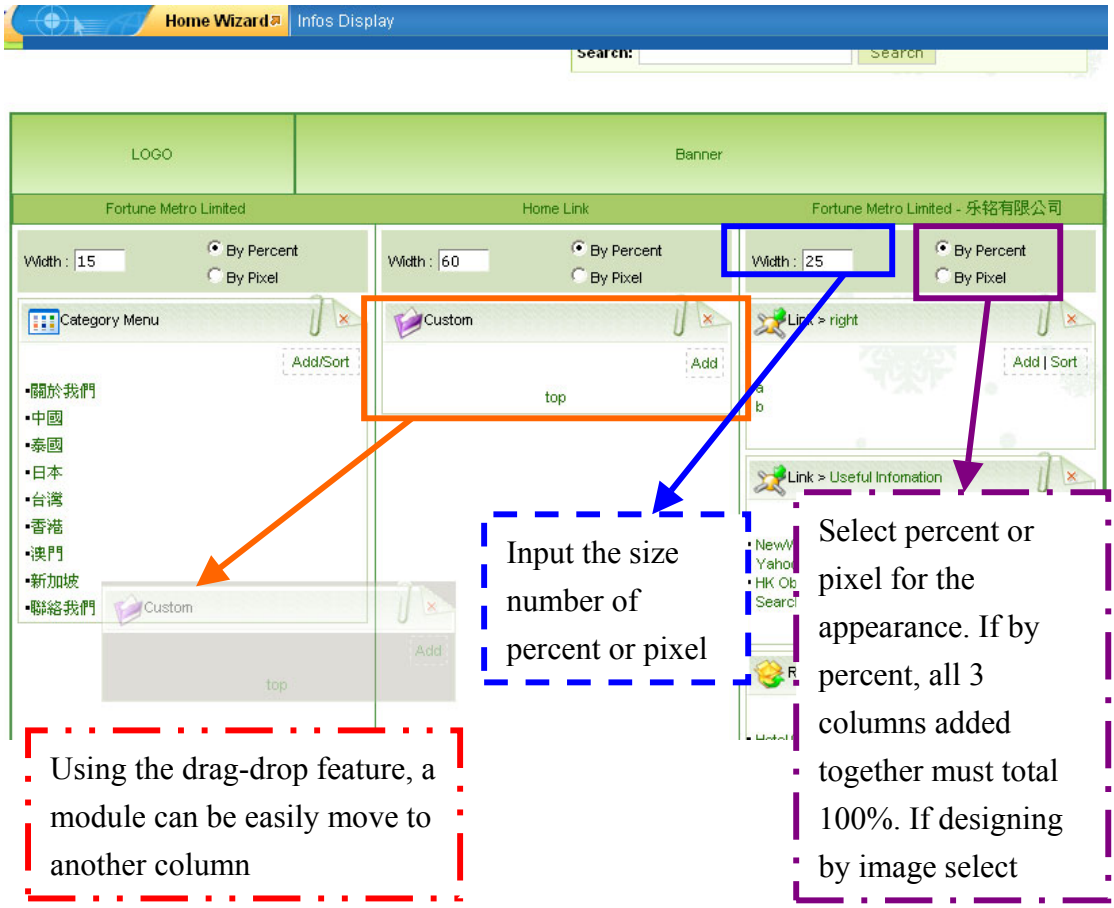
This is located at the footer of the homepage. This function allows the display of information in the footer.


Page Foot
Home Page
Update
Reset
Content :
The software is provided for demostration only, NOT for any other purposes.
HTML Edit/ Preview
Format : HTML Text
Format: inputs the style design of information to display
-Above infos will be shown at the footer of front page.
The software is provided for demostration only, NOT for any other purposes.

8.7. *Home Wizard*

The homepage display page is organized in a certain format layout to display contents. This function allows you to arrange and set the homepage display. The advanced drag-drop feature enable user to move a module to a different column easily.

If measure by percent, total columns added together MUST equal 100%



Input the size number of percent or pixel

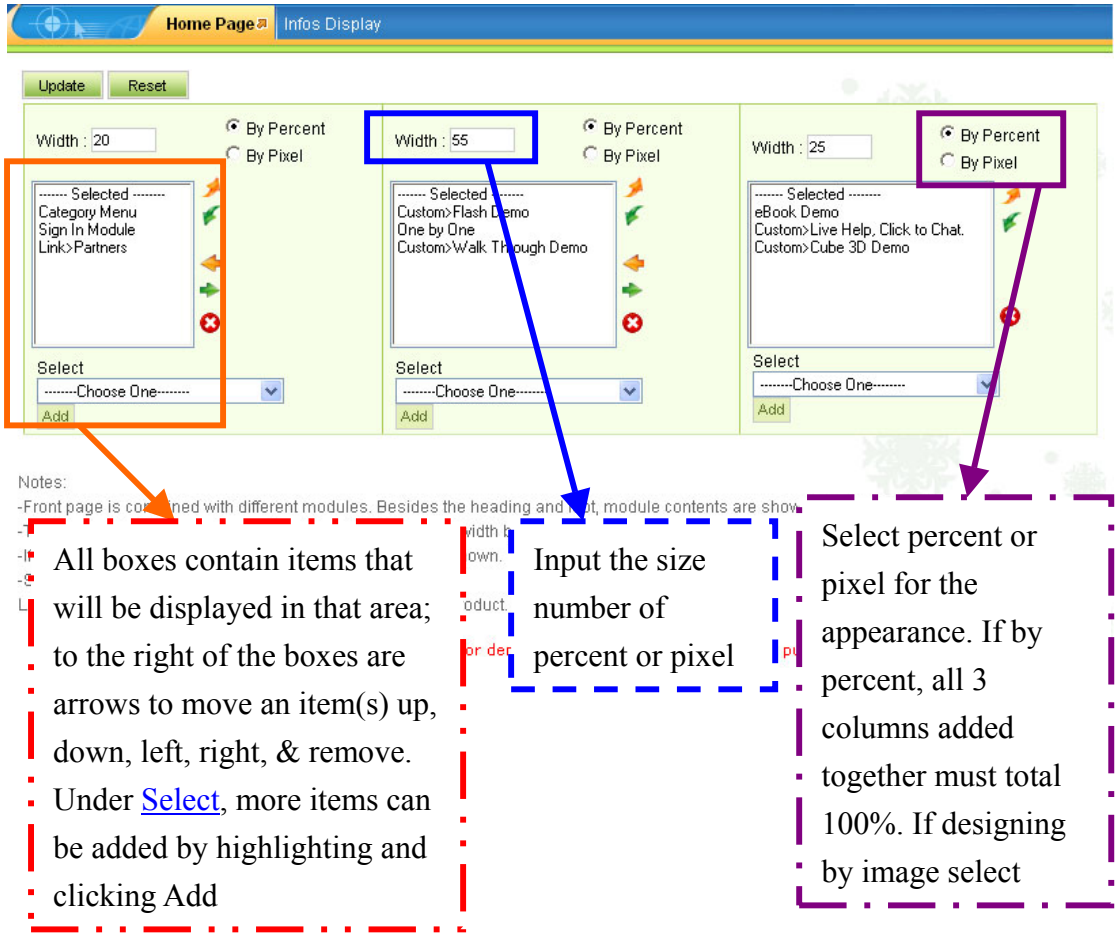
Select percent or pixel for the appearance. If by percent, all 3 columns added together must total 100%. If designing by image select

Using the drag-drop feature, a module can be easily move to another column

8.8. Home Page

The homepage display page is organized in a certain format layout to display contents. This function allows you to arrange and set the homepage display. The function enable user to add and delete modules easily.

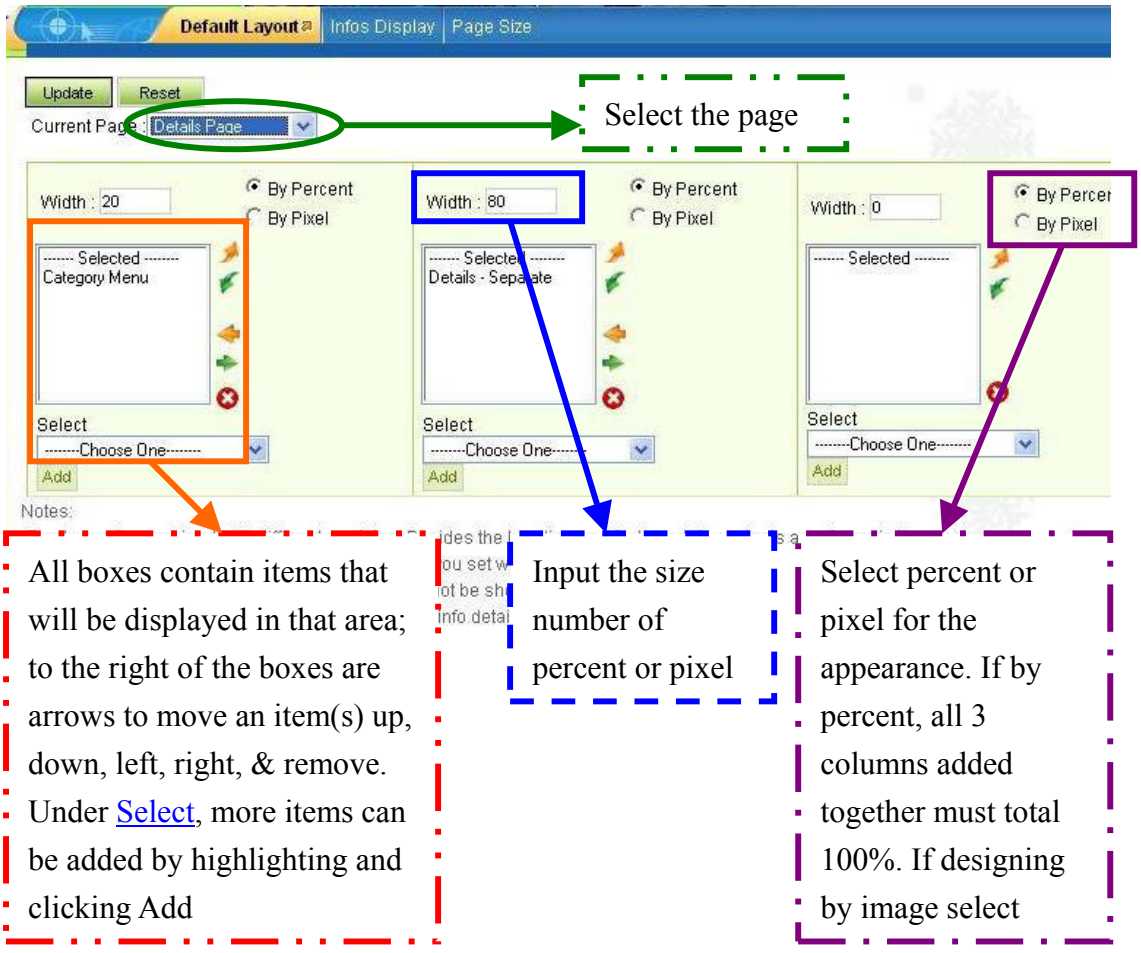
If measure by percent, total columns added together MUST equal 100%



8.9. *Default Layout*

The Category page, Hot Category page, Search result, Details page and Related Link page are organized in a certain format layout to display contents. This function allows you to arrange and set the default display.

If measure by percent, total columns added together MUST equal 100%

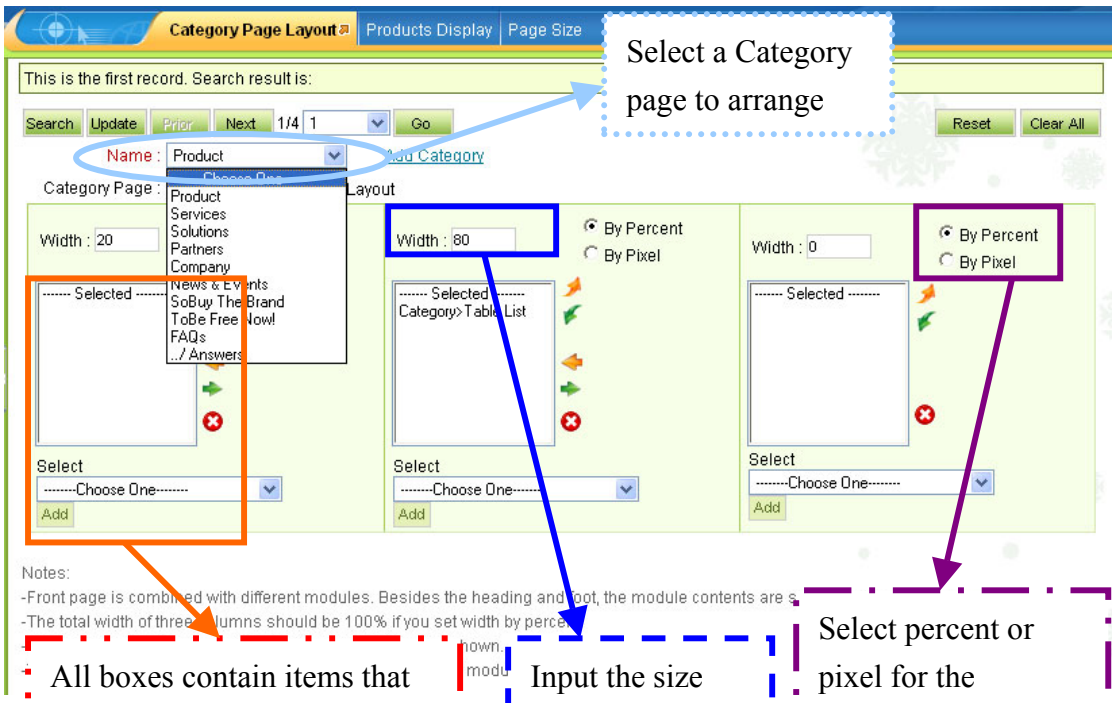

Default Layout
Infos Display
Page Size
Update
Reset
Current Page : Details Page
Select the page
Width : 20
By Percent
By Pixel
------ Selected ------
Category Menu
Select
--------Choose One--------
Add
Width : 80
By Percent
By Pixel
------ Selected ------
Details - Separate
Select
--------Choose One--------
Add
Width : 0
By Percent
By Pixel
------ Selected ------
Select
--------Choose One--------
Add
Notes:
All boxes contain items that will be displayed in that area; to the right of the boxes are arrows to move an item(s) up, down, left, right, & remove. Under Select, more items can be added by highlighting and clicking Add
Input the size number of percent or pixel
Select percent or pixel for the appearance. If by percent, all 3 columns added together must total 100%. If designing by image select

9. Individual Setting

9.1. Category Page Layout

The Category Page Layout display is organized in a certain format layout to display contents. This function allows you to arrange and set the Category Page Layout display.

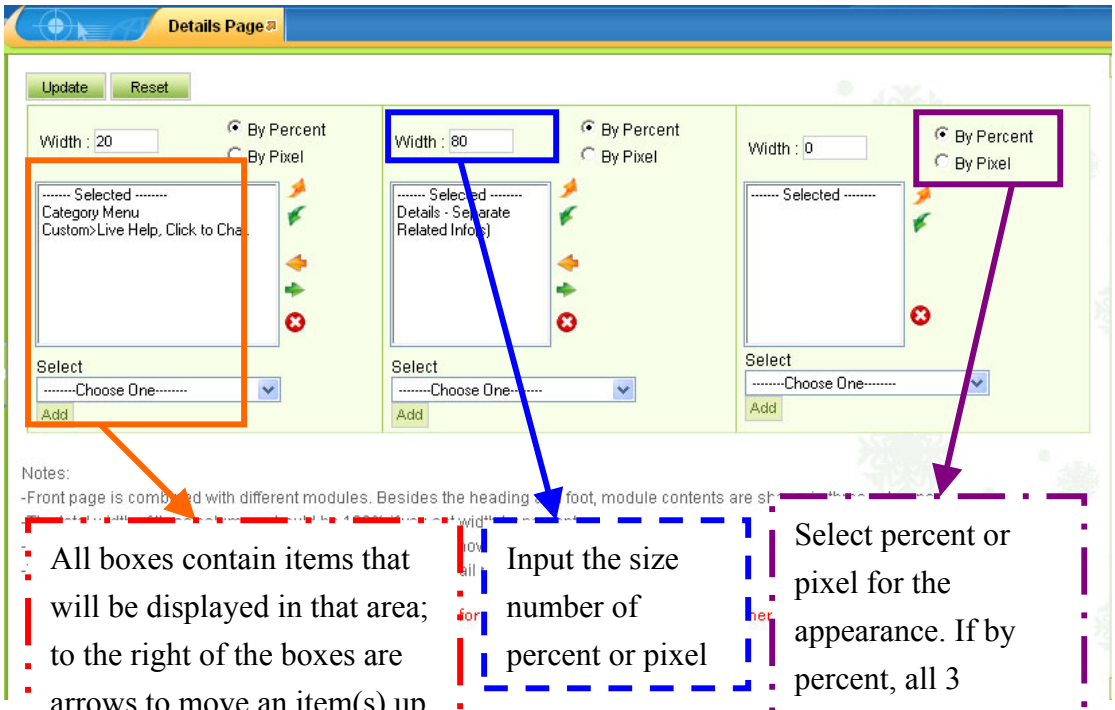
If measure by percent, total columns added together MUST equal 100%


Category Page Layout
Products Display
Page Size
This is the first record. Search result is:
Search
Update
Prior
Next
1/4
1
Go
Reset
Clear All
Name :
Product
Add Category
Category Page :
Layout
Product
Services
Solutions
Partners
Company
News & Events
SoBuy The Brand
ToBe Free Now!
FAQs
.../ Answers
Width : 20
Width : 80
Width : 0
By Percent
By Pixel
------ Selected ------
Category>Table List
Select
--------Choose One--------
Add
Notes:
-Front page is combined with different modules. Besides the heading and foot, the module contents are s
-The total width of three columns should be 100% if you set width by perce
Select a Category page to arrange
All boxes contain items that will be displayed in that area; to the right of the boxes are arrows to move an item(s) up, down, left, right, & remove. Under Select, more items can be added by highlighting and clicking Add
Input the size number of percent or pixel
Select percent or pixel for the appearance. If by percent, all 3 columns added together must total 100%. If designing by image select

9.2. *Details Page*

The Details display page is organized in a certain format layout to display contents. This function allows you to arrange and set the Details display.

If measure by percent, total columns added together MUST equal 100%



All boxes contain items that will be displayed in that area; to the right of the boxes are arrows to move an item(s) up, down, left, right, & remove. Under Select, more items can be added by highlighting and clicking Add

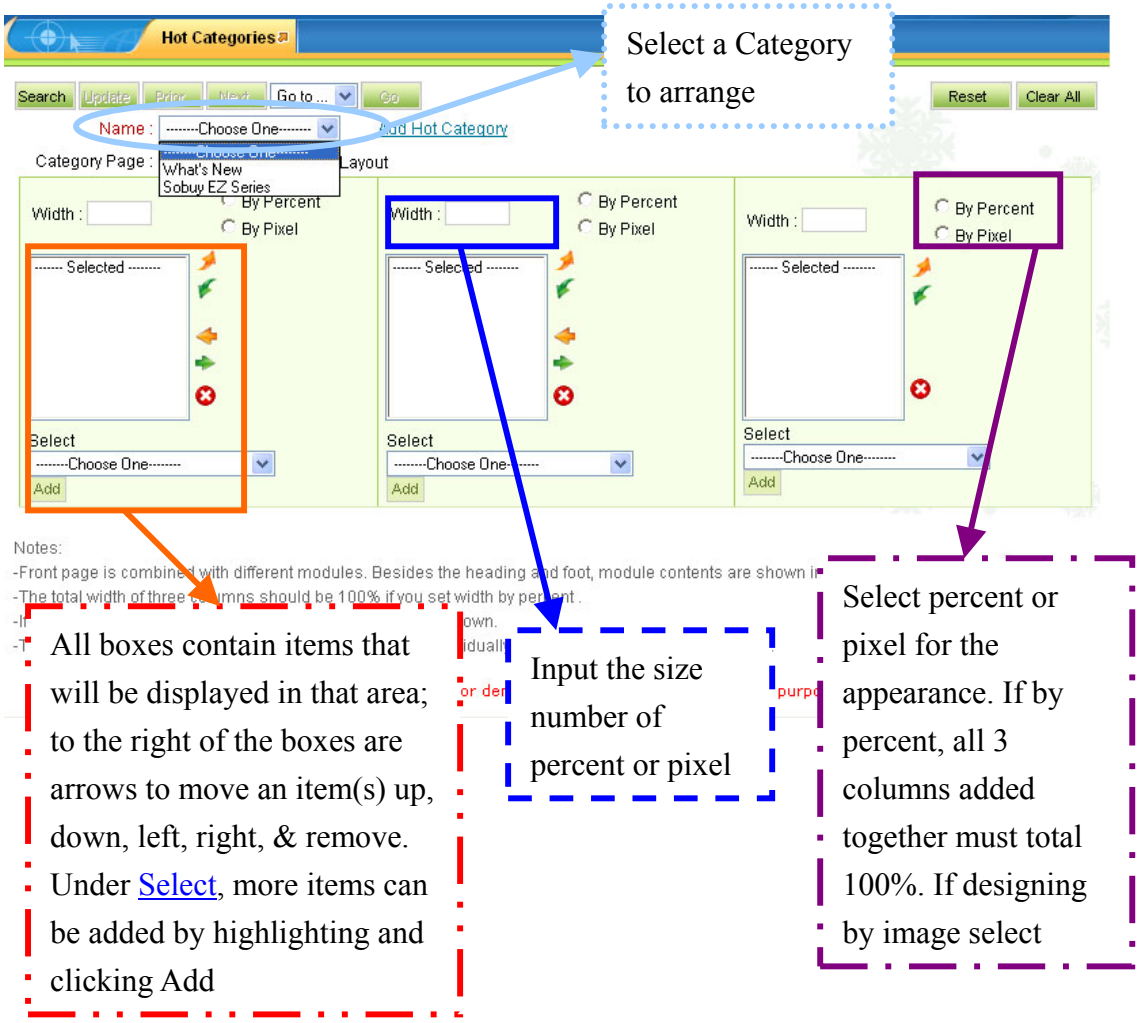
Input the size number of percent or pixel

Select percent or pixel for the appearance. If by percent, all 3 columns added together must total 100%. If designing by image select

9.3. *Hot Categories*

The Hot Categories Page Layout display is organized in a certain format layout to display contents. This function allows you to arrange and set the Hot Categories Page Layout display.

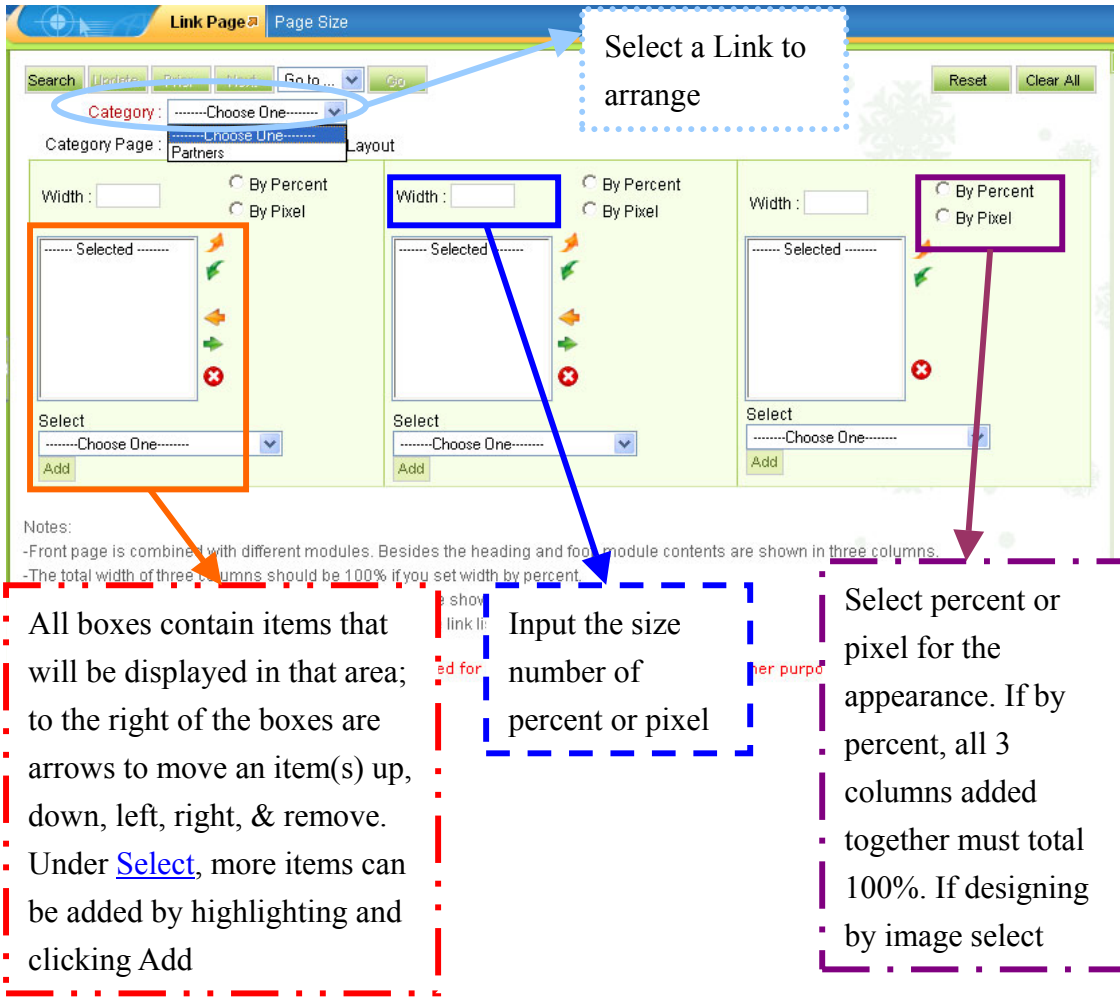
If measure by percent, total columns added together MUST equal 100%


Hot Categories
Search
Update
Prior
Next
Go to ...
Go
Reset
Clear All
Name :
-------Choose One-------
Add Hot Category
Category Page :
What's New
Sobuy EZ Series
Layout
Width :
By Percent
By Pixel
------ Selected ------
Select
-------Choose One-------
Add
Notes:
-Front page is combined with different modules. Besides the heading and foot, module contents are shown i
-The total width of three columns should be 100% if you set width by percent .
Select a Category to arrange
All boxes contain items that will be displayed in that area; to the right of the boxes are arrows to move an item(s) up, down, left, right, & remove. Under Select, more items can be added by highlighting and clicking Add
Input the size number of percent or pixel
Select percent or pixel for the appearance. If by percent, all 3 columns added together must total 100%. If designing by image select

9.4. *Link Page*

The Link Page Layout display is organized in a certain format layout to display contents. This function allows you to arrange and set the Link Page Layout display.

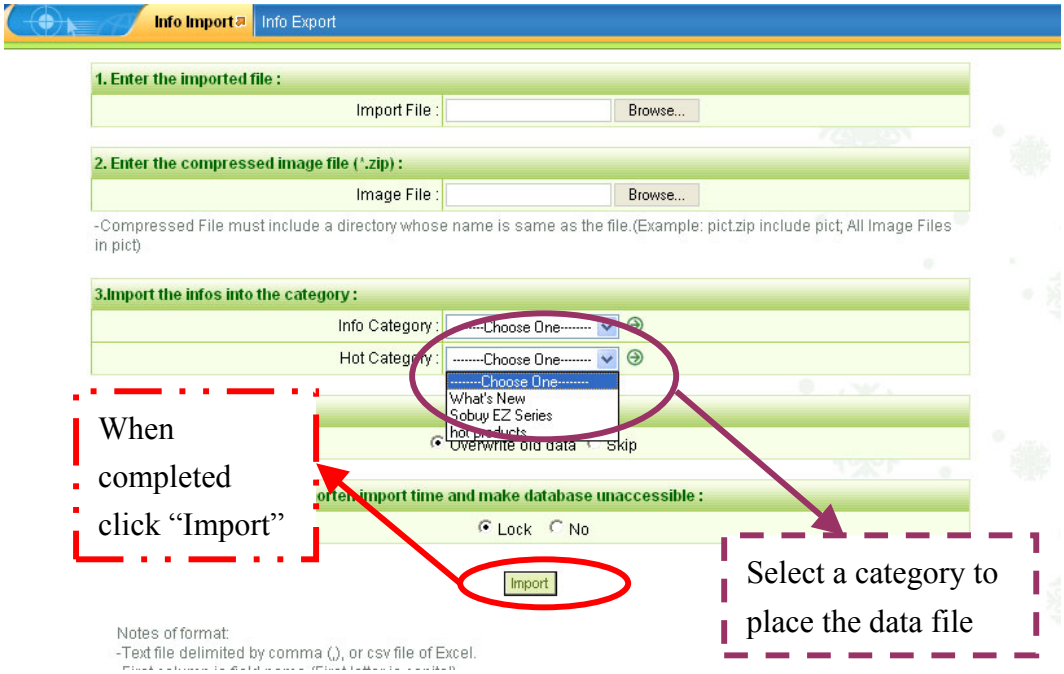
If measure by percent, total columns added together MUST equal 100%


Link Page
Page Size
Select a Link to arrange
Search
Go to ...
Go
Reset
Clear All
Category :
--------Choose One--------
Partners
Category Page :
Layout
Width :
By Percent
By Pixel
------ Selected ------
Select
--------Choose One--------
Add
Notes:
-Front page is combined with different modules. Besides the heading and footer, module contents are shown in three columns.
-The total width of three columns should be 100% if you set width by percent.
All boxes contain items that will be displayed in that area; to the right of the boxes are arrows to move an item(s) up, down, left, right, & remove. Under Select, more items can be added by highlighting and clicking Add
Input the size number of percent or pixel
Select percent or pixel for the appearance. If by percent, all 3 columns added together must total 100%. If designing by image select

10. Import & Export

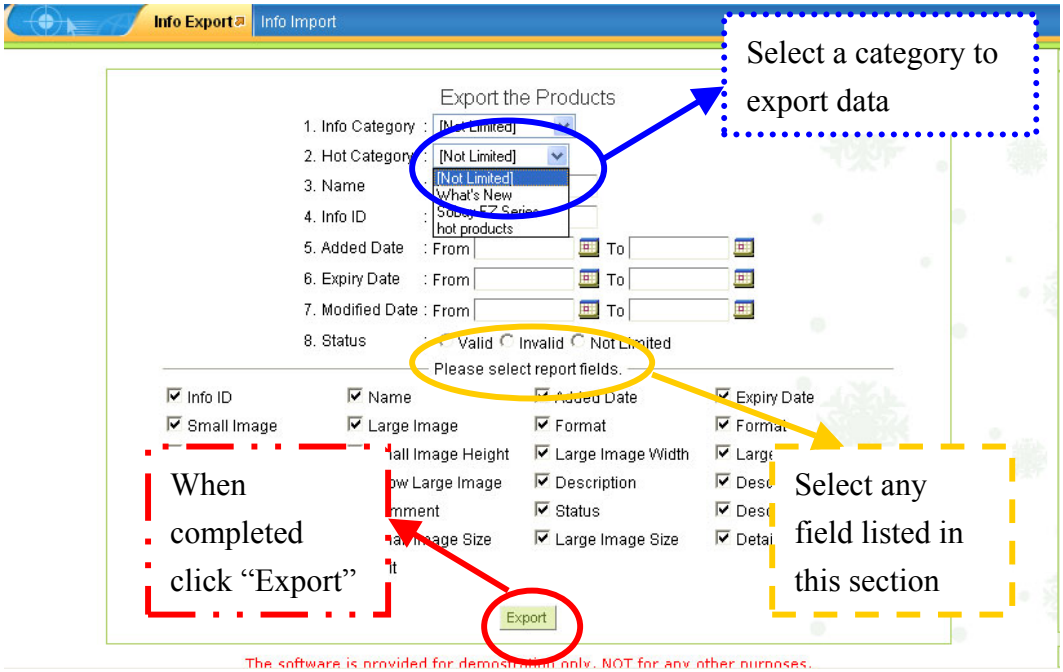
10.1. Info Import

This function transfers outside database into your new website.


Info Import
Info Export
1. Enter the imported file :
Import File :
Browse...
2. Enter the compressed image file (*.zip) :
Image File :
Browse...
-Compressed File must include a directory whose name is same as the file.(Example: pict.zip include pict; All Image Files in pict)
3.Import the infos into the category :
Info Category :
Hot Category :
--------Choose One--------
What's New
Sobuy EZ Series
hot products
Overwrite old data
Skip
Lock
No
Import
When completed click "Import"
Select a category to place the data file
Notes of format:
-Text file delimited by comma (,), or csv file of Excel.

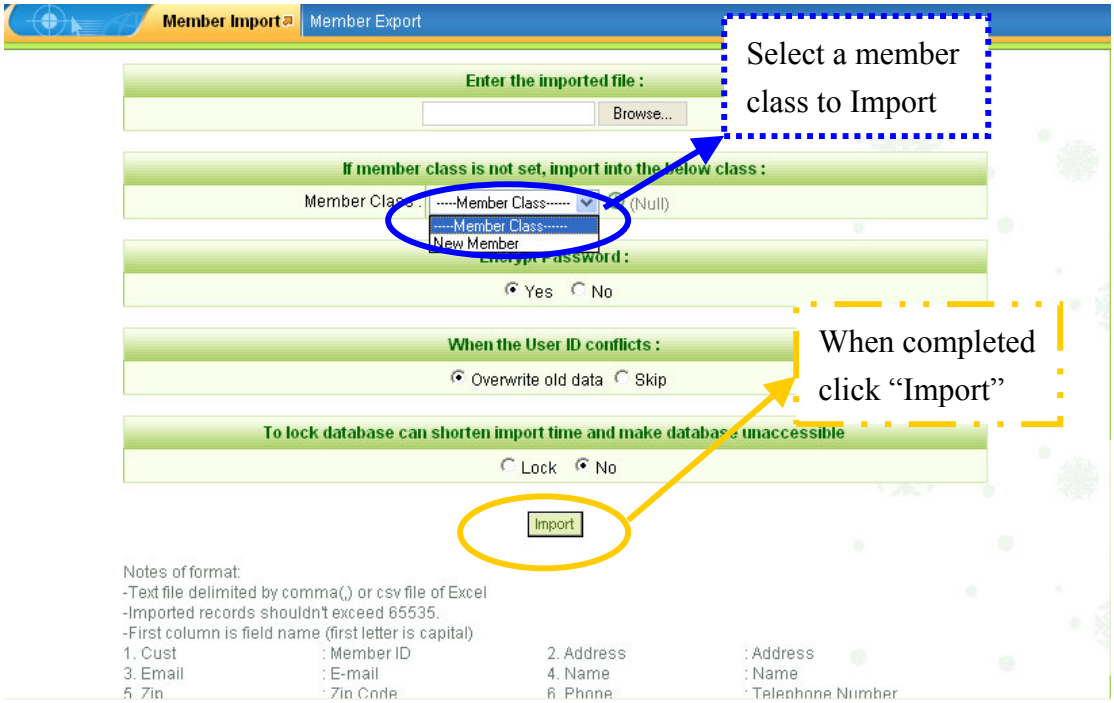
10.2. Info Export

This function transfers database from the original website to a new outside file.



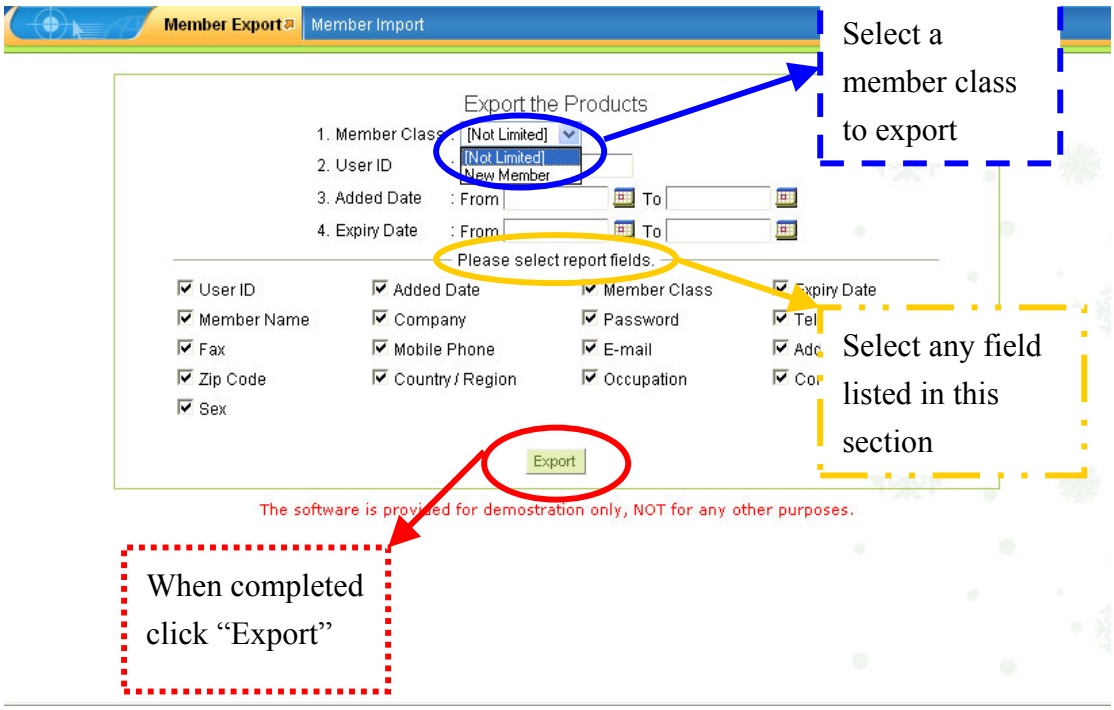
10.3. Member Import

This function transfers outside member data into your new website.



10.4. Member Export

This function transfers members' data from original website to an outside file.



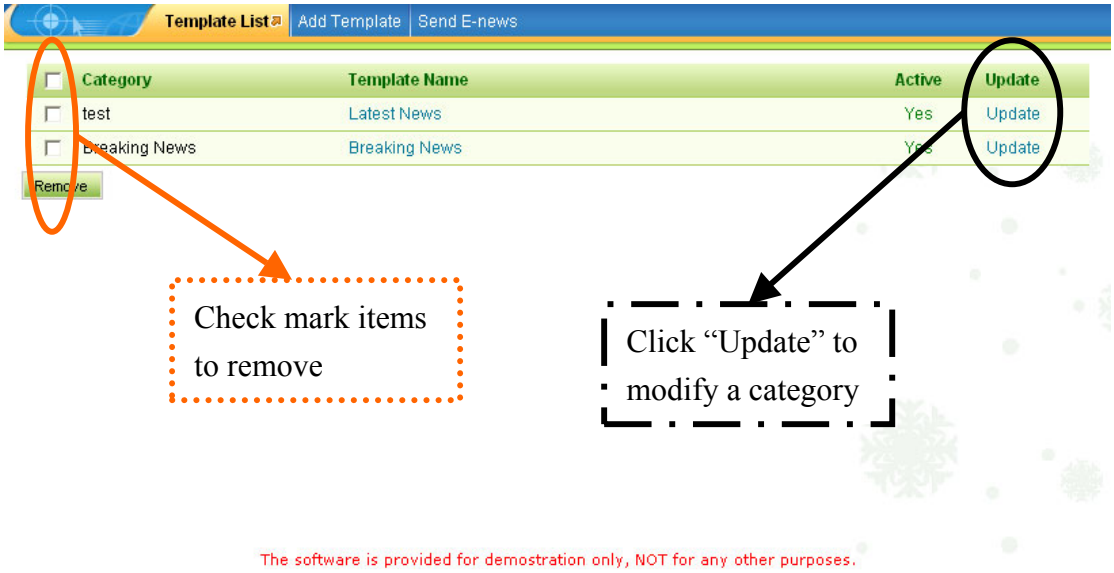
11. Newsletter

11.1. Add Template

This function lets you self-create and upload images for the display of your Newsletter.

11.2. Template List

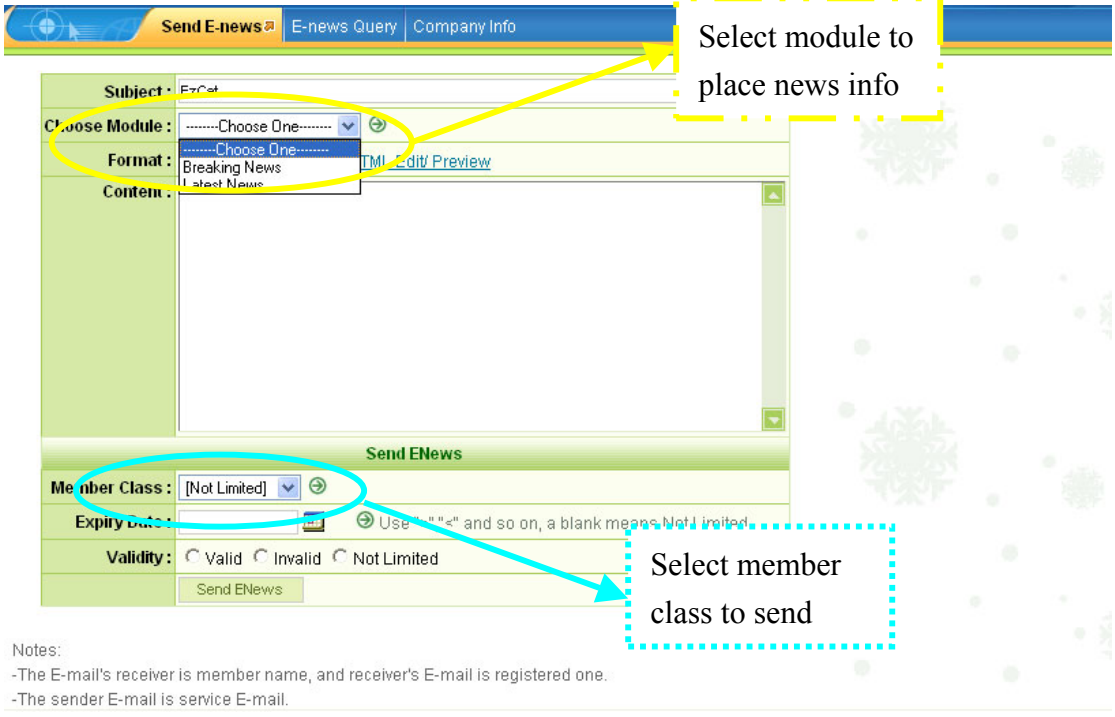
This function allows you to remove or update existing Newsletter(s).



The software is provided for demostration only, NOT for any other purposes.

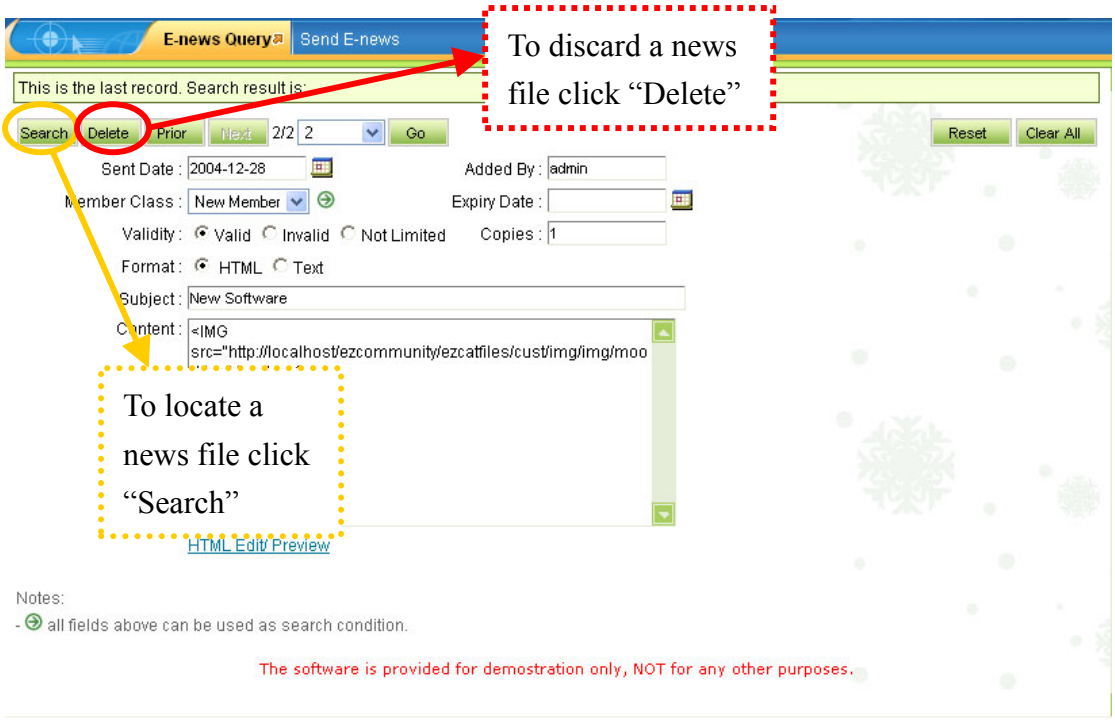
11.3. Send E-news

This function allows you to create a news bulletin and gives you access to send to selective member classes.



11.4. E-news Query

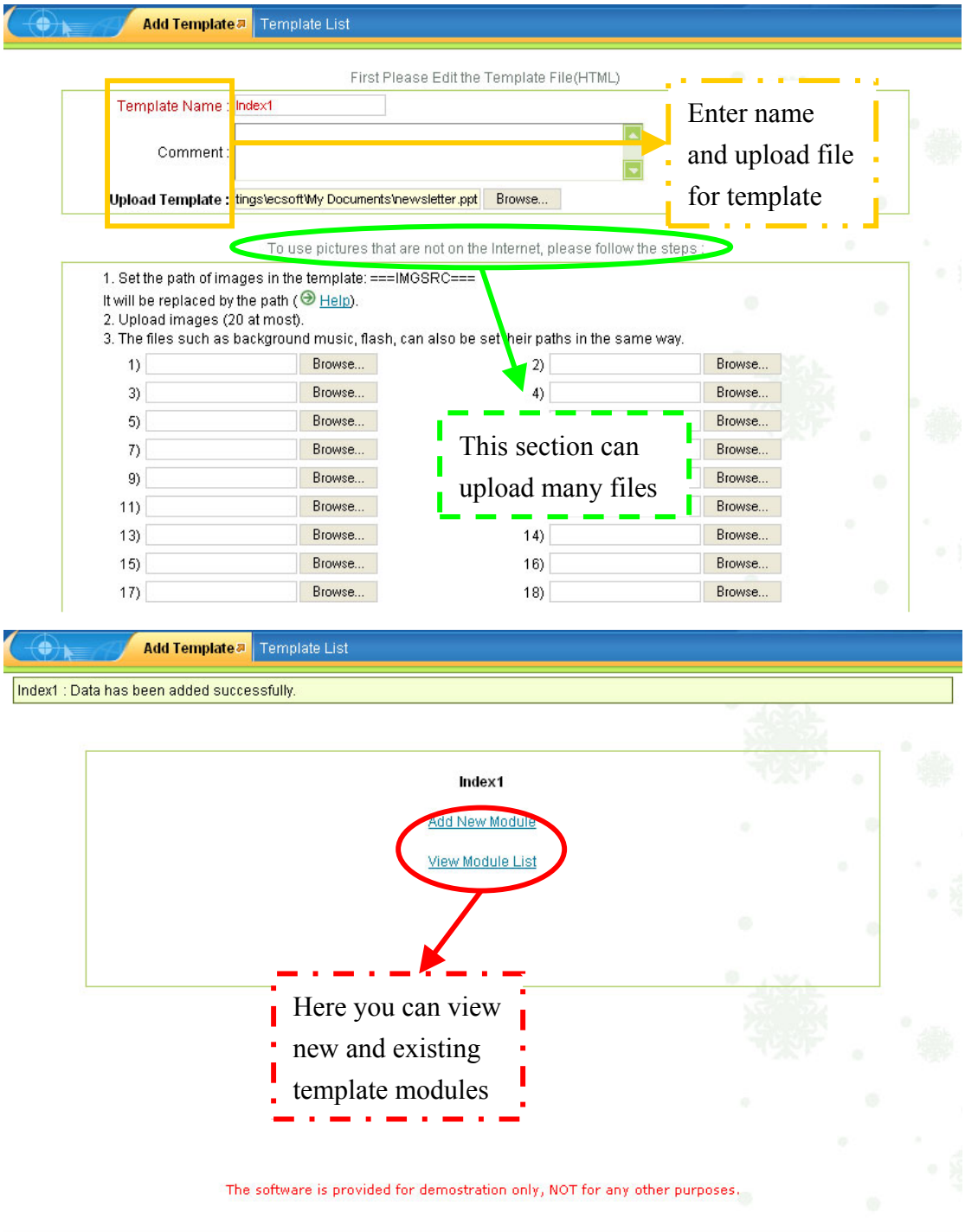
This function keeps a collection of past created newsletter(s) and enabling to be deleted.



12. Templates

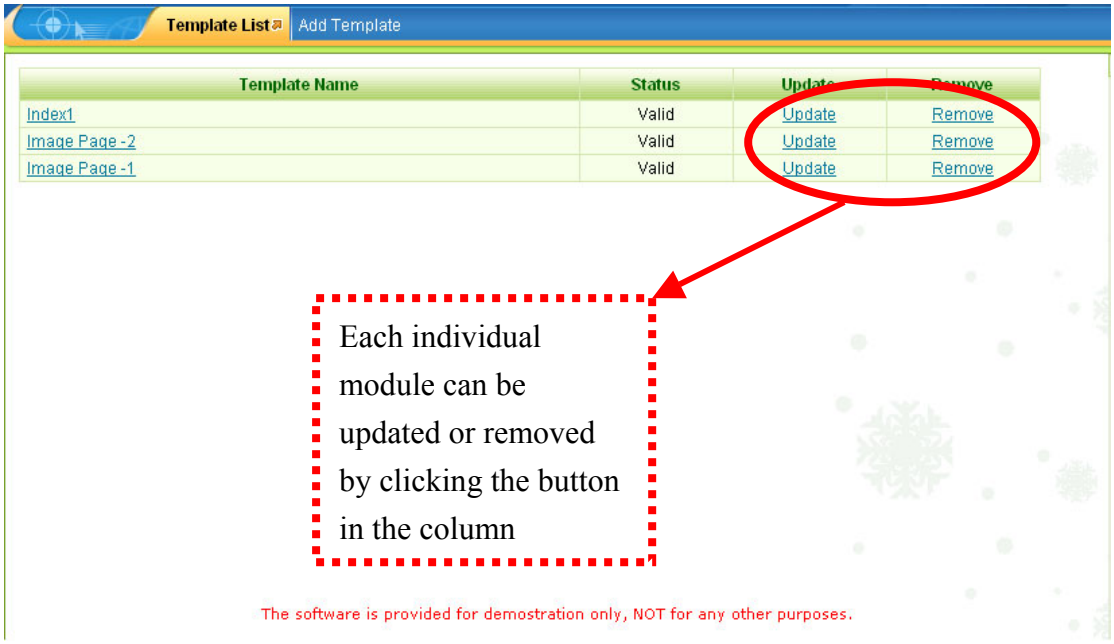
12.1. Add Template

This function allows you to self create and upload images for your index page.


Add Template
Template List
First Please Edit the Template File(HTML)
Template Name : Index1
Comment :
Upload Template : tings\ecsoft\My Documents\newsletter.ppt
Browse...
Enter name and upload file for template
To use pictures that are not on the Internet, please follow the steps :
1. Set the path of images in the template: ===IMGSRC===
It will be replaced by the path (Help).
2. Upload images (20 at most).
3. The files such as background music, flash, can also be set their paths in the same way.
This section can upload many files
Add Template
Template List
Index1 : Data has been added successfully.
Index1
Add New Module
View Module List
Here you can view new and existing template modules
The software is provided for demostration only, NOT for any other purposes.

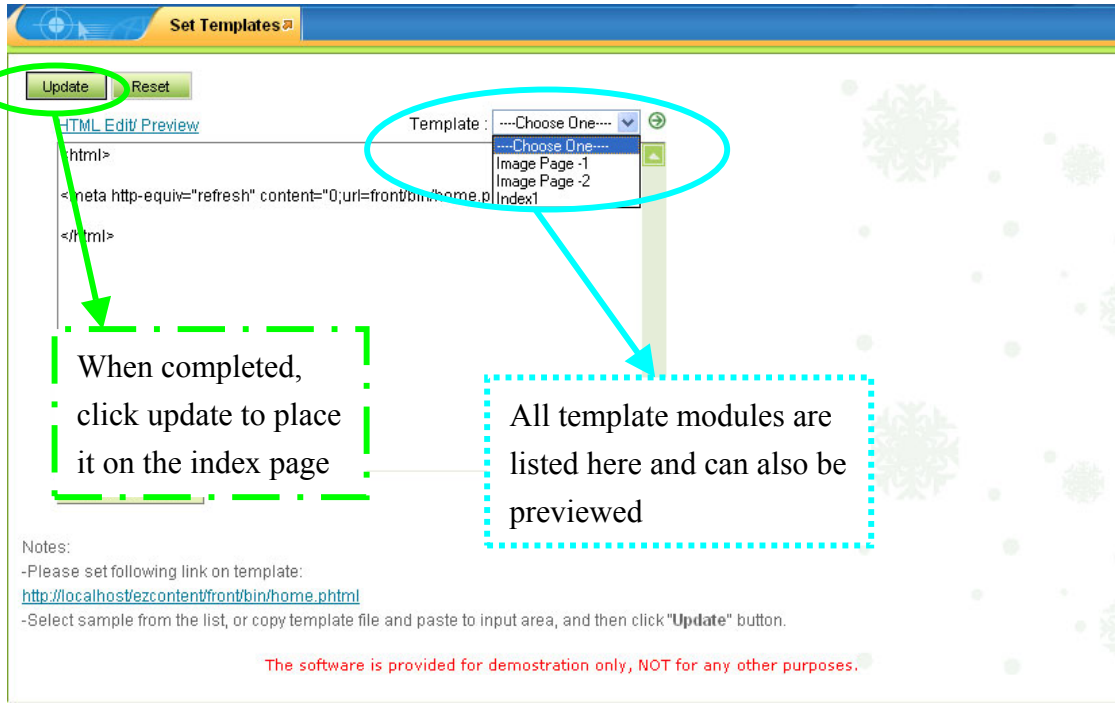
12.2. Template List

This function is for removing and updating the existing index page(s).



12.3. Set Templates

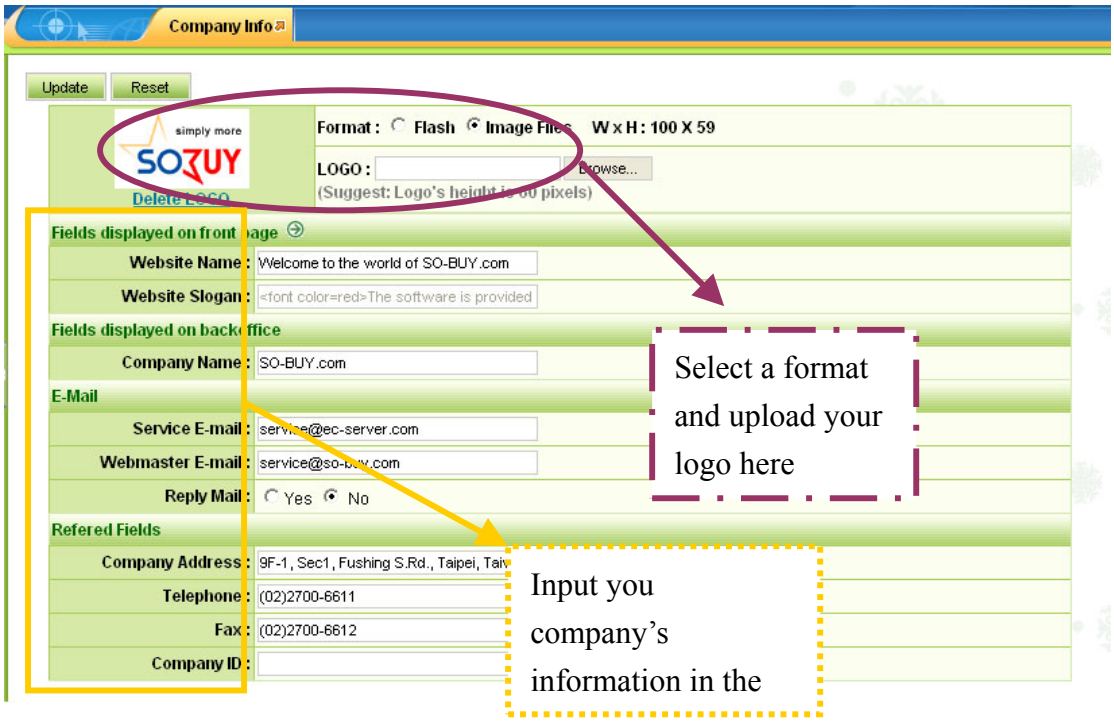
This function gives the option to select a template module to place on the index page.


Set Templates
Update
Reset
HTML Edit/ Preview
Template :
----Choose One----
----Choose One----
Image Page -1
Image Page -2
Index1
<html>
<meta http-equiv="refresh" content="0;url=front/bin/home.p
</html>
When completed, click update to place it on the index page
All template modules are listed here and can also be previewed
Notes:
-Please set following link on template:
http://localhost/ezcontent/front/bin/home.phtml
-Select sample from the list, or copy template file and paste to input area, and then click "Update" button.
The software is provided for demostration only, NOT for any other purposes.

13. Preferences

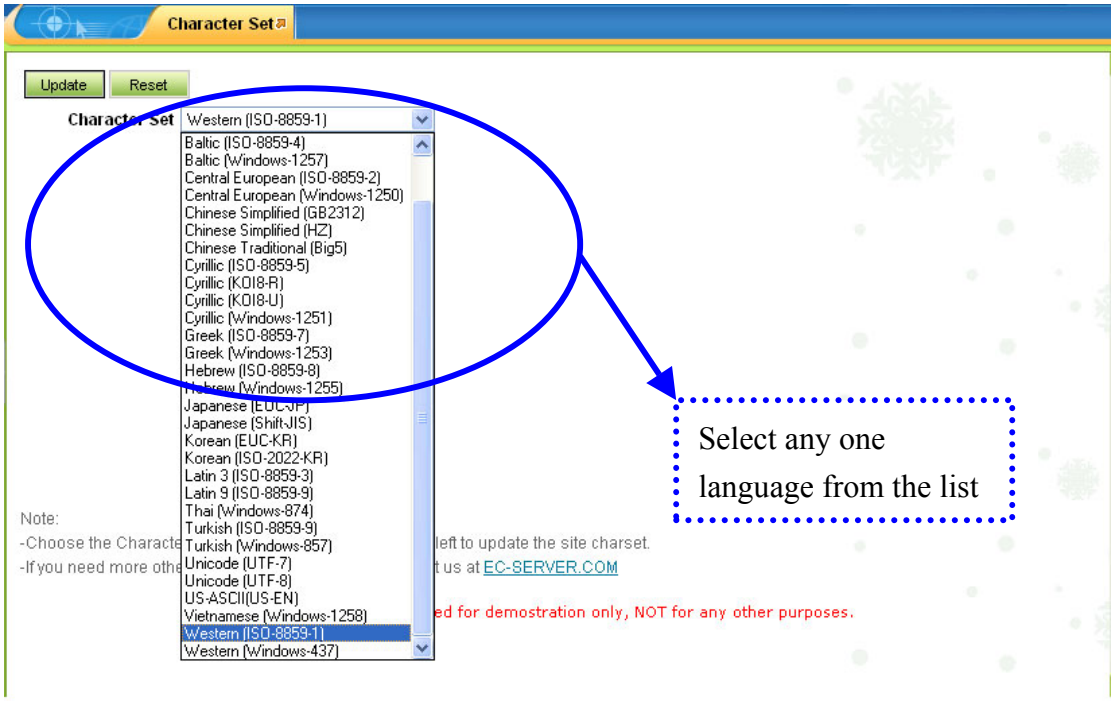
13.1. Company Info

This function allows you display your company's logo, name, email, and contact information.


Company Info
Update
Reset
Format : Flash Image File W x H : 100 X 59
LOGO :
Browse...
(Suggest: Logo's height is 60 pixels)
Delete LOGO
Fields displayed on front page
Website Name : Welcome to the world of SO-BUY.com
Website Slogan : <font color=red>The software is provided
Fields displayed on back office
Company Name : SO-BUY.com
E-Mail
Service E-mail : service@ec-server.com
Webmaster E-mail : service@so-buy.com
Reply Mail : Yes No
Refered Fields
Company Address : 9F-1, Sec1, Fushing S.Rd., Taipei, Taiw
Telephone : (02)2700-6611
Fax : (02)2700-6612
Company ID :
Select a format and upload your logo here
Input you company's information in the

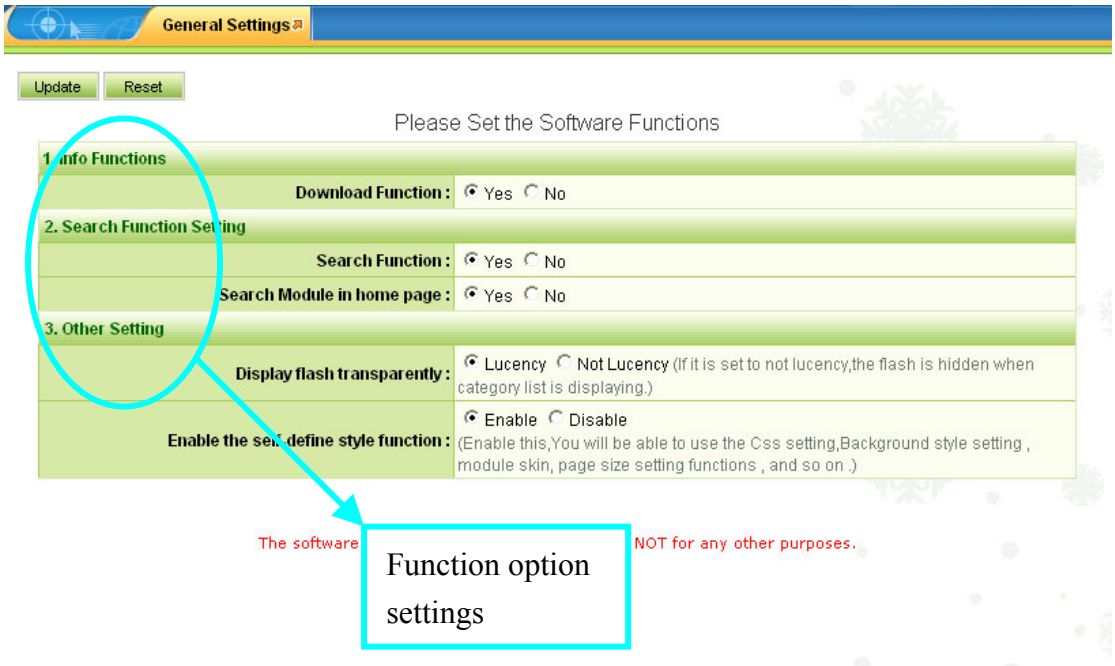
13.2. Character Set

This function set's the display language on the website.



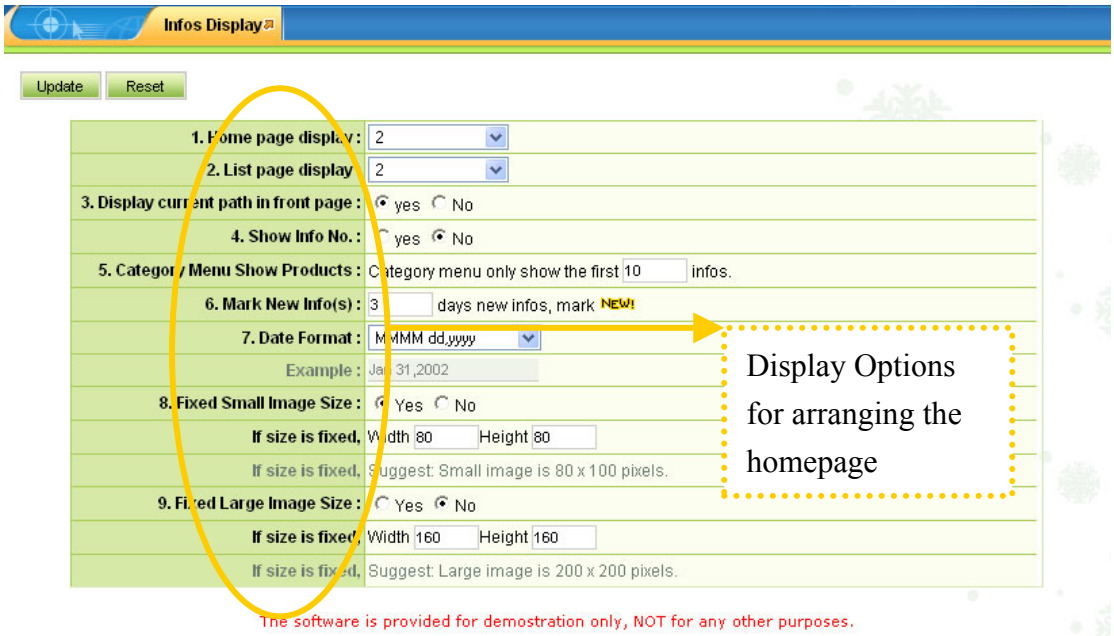
13.3. General Settings

This function can disable and enable the uses of certain functions.


General Settings
Update
Reset
Please Set the Software Functions
1. Info Functions
Download Function : Yes No
2. Search Function Setting
Search Function : Yes No
Search Module in home page : Yes No
3. Other Setting
Display flash transparently : Lucency Not Lucency (If it is set to not lucency,the flash is hidden when category list is displaying.)
Enable the self define style function : Enable Disable
(Enable this,You will be able to use the Css setting,Background style setting , module skin, page size setting functions , and so on .)
The software
NOT for any other purposes.
Function option settings

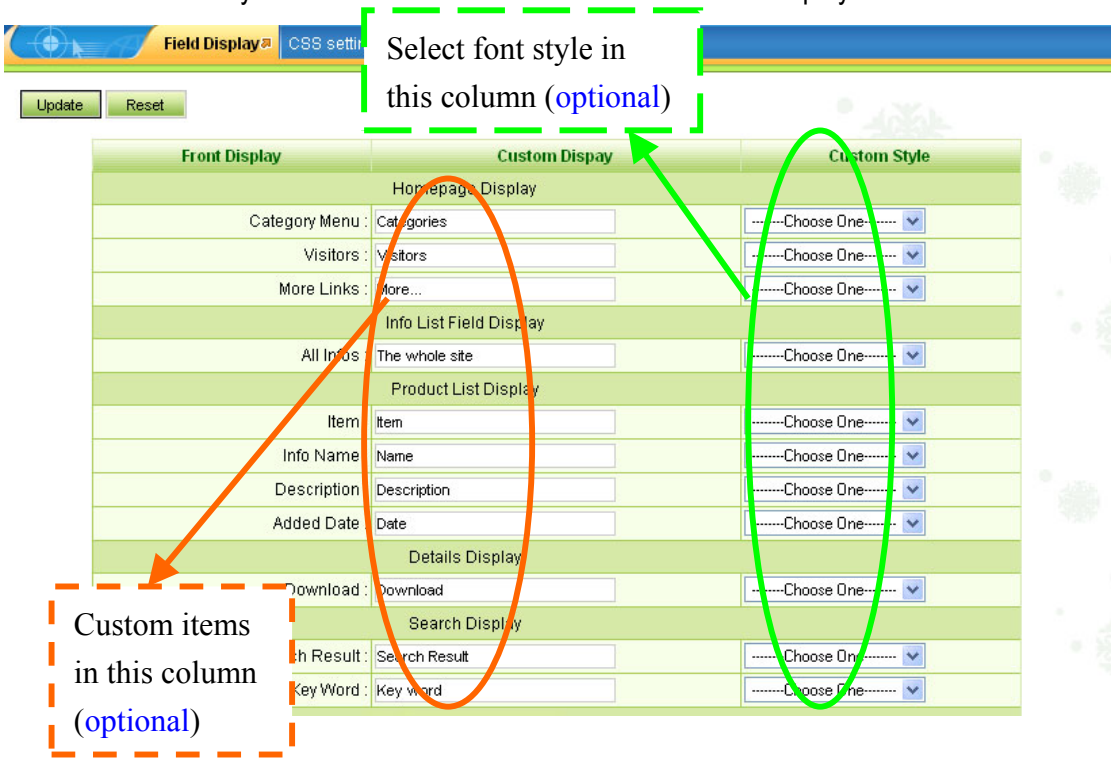
13.4. Info Display

This function arranges the display and size of items on the homepage.


Infos Display
Update
Reset
1. Home page display :
2. List page display
3. Display current path in front page :
4. Show Info No. :
5. Category Menu Show Products :
6. Mark New Info(s) :
7. Date Format :
Example :
8. Fixed Small Image Size :
If size is fixed, Width
If size is fixed, Suggest: Small image is 80 x 100 pixels.
9. Fixed Large Image Size :
If size is fixed, Width
If size is fixed, Suggest: Large image is 200 x 200 pixels.
Display Options for arranging the homepage
The software is provided for demostration only, NOT for any other purposes.

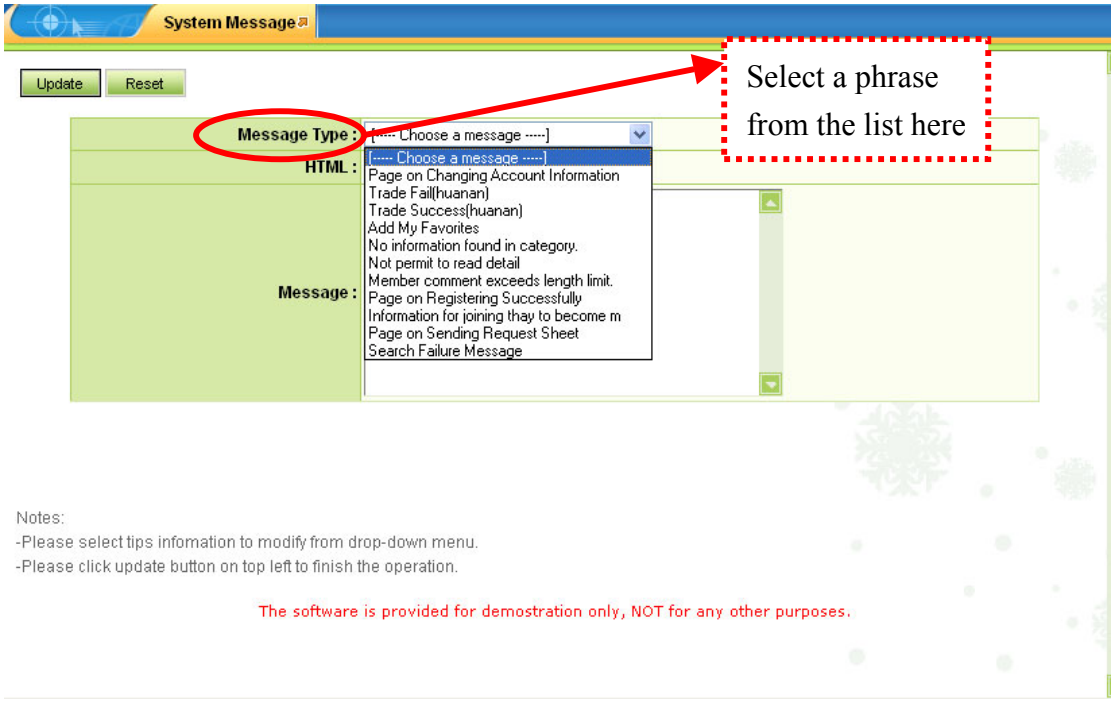
13.5. Field Display

This function allows you to customize and select fonts for a field's display.



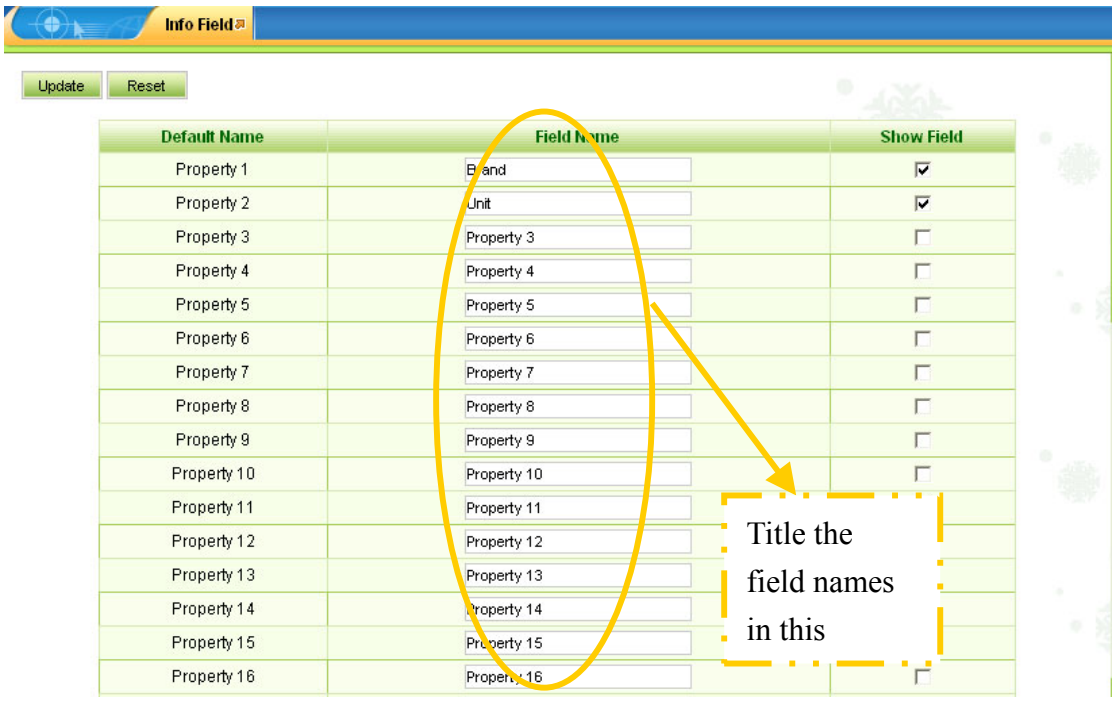
13.6. System Message

This function allows you to select informational messages in selected fields.


System Message
Update
Reset
Message Type :
[----- Choose a message -----]
HTML :
Message :
[----- Choose a message -----]
Page on Changing Account Information
Trade Fail(huanan)
Trade Success(huanan)
Add My Favorites
No information found in category.
Not permit to read detail
Member comment exceeds length limit.
Page on Registering Successfully
Information for joining thay to become m
Page on Sending Request Sheet
Search Failure Message
Select a phrase from the list here
Notes:
-Please select tips infomation to modify from drop-down menu.
-Please click update button on top left to finish the operation.
The software is provided for demostration only, NOT for any other purposes.

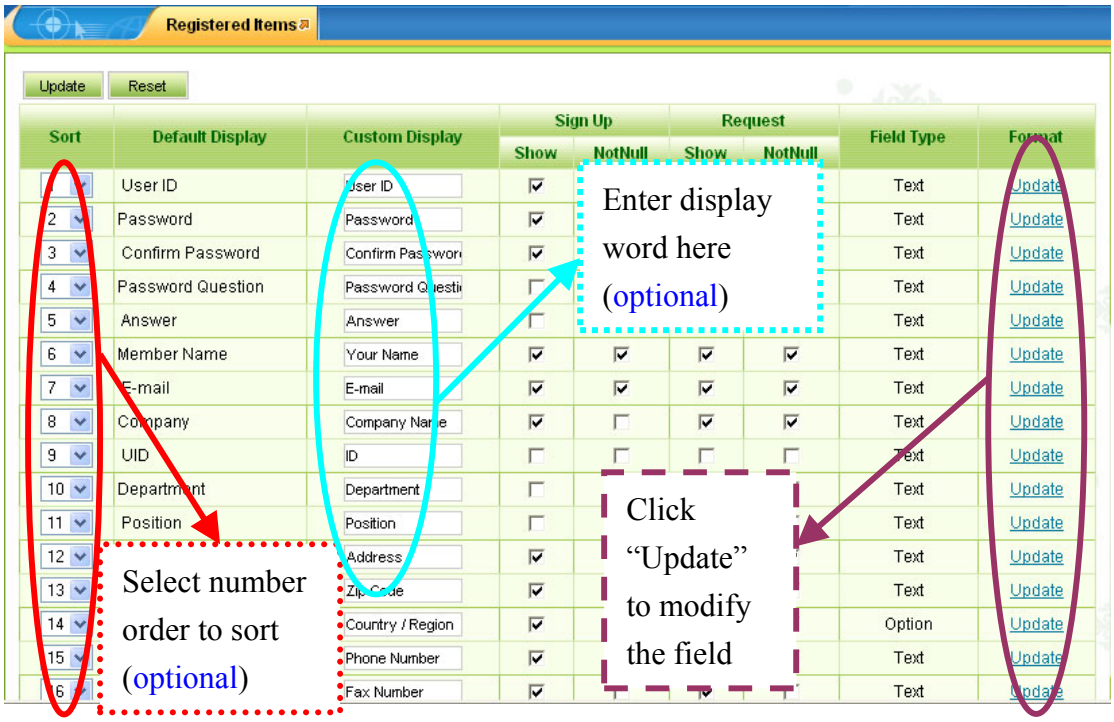
13.7. Info Field

This functions permits an item to belong to many different categories, there are 40 fields to define the attributes.



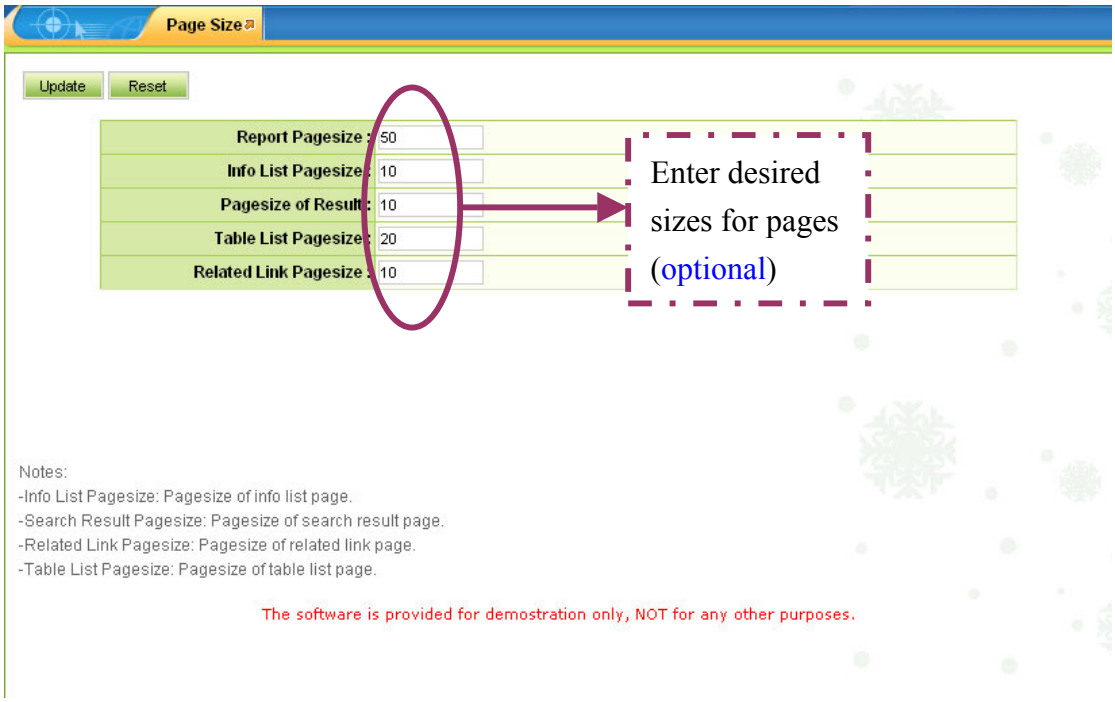
13.8. Registered Items

This function contains all the field items on the customer's account page. All fields listed can be updated and modified.



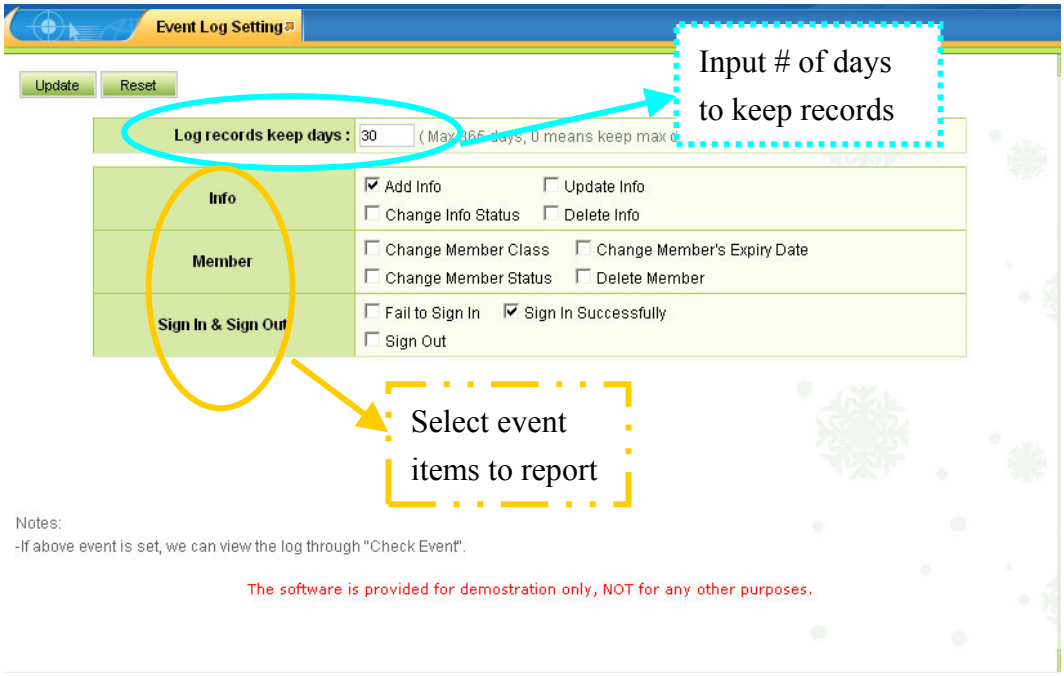
13.9. Page Size

This is an informational list of pages size allowing you to self set the sizes.


Page Size
Update
Reset
Report Pagesize : 50
Info List Pagesize : 10
Pagesize of Result : 10
Table List Pagesize : 20
Related Link Pagesize : 10
Enter desired sizes for pages (optional)
Notes:
-Info List Pagesize: Pagesize of info list page.
-Search Result Pagesize: Pagesize of search result page.
-Related Link Pagesize: Pagesize of related link page.
-Table List Pagesize: Pagesize of table list page.
The software is provided for demostration only, NOT for any other purposes.

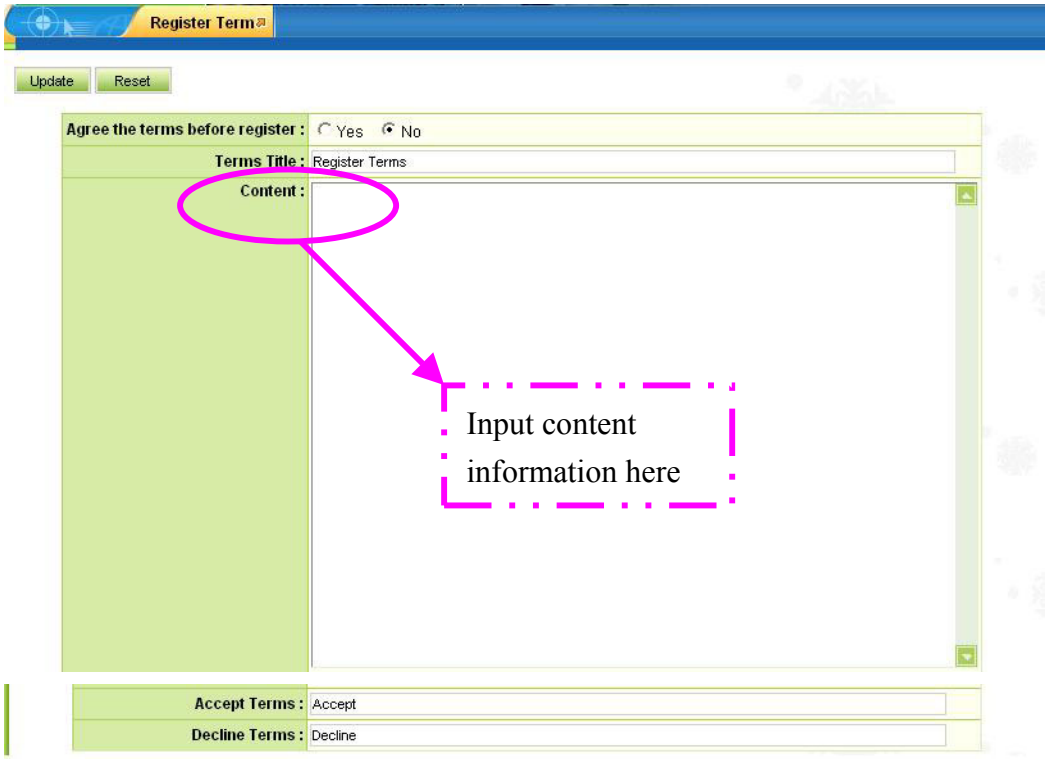
13.10. Event Log Setting

This function allows you to select days and items, therefore, creating a log record of certain events.



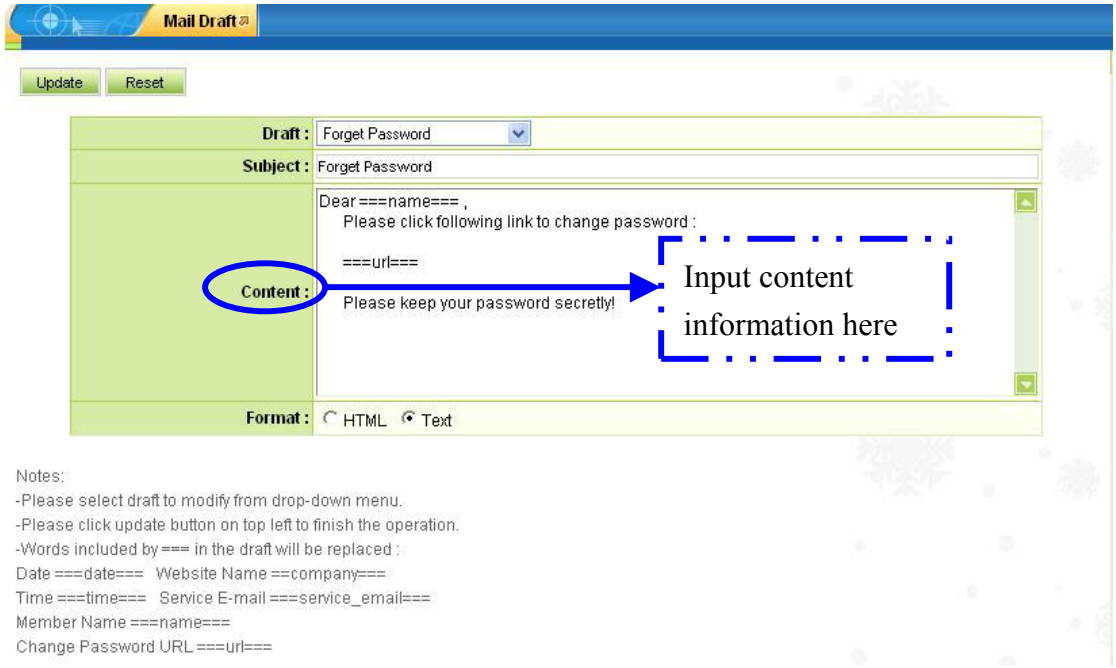
13.11. Register Term

This function enables the input of the contents for the agreement term. This notifies the recipient of all regulations and guidelines for the procedure that will take into effect.



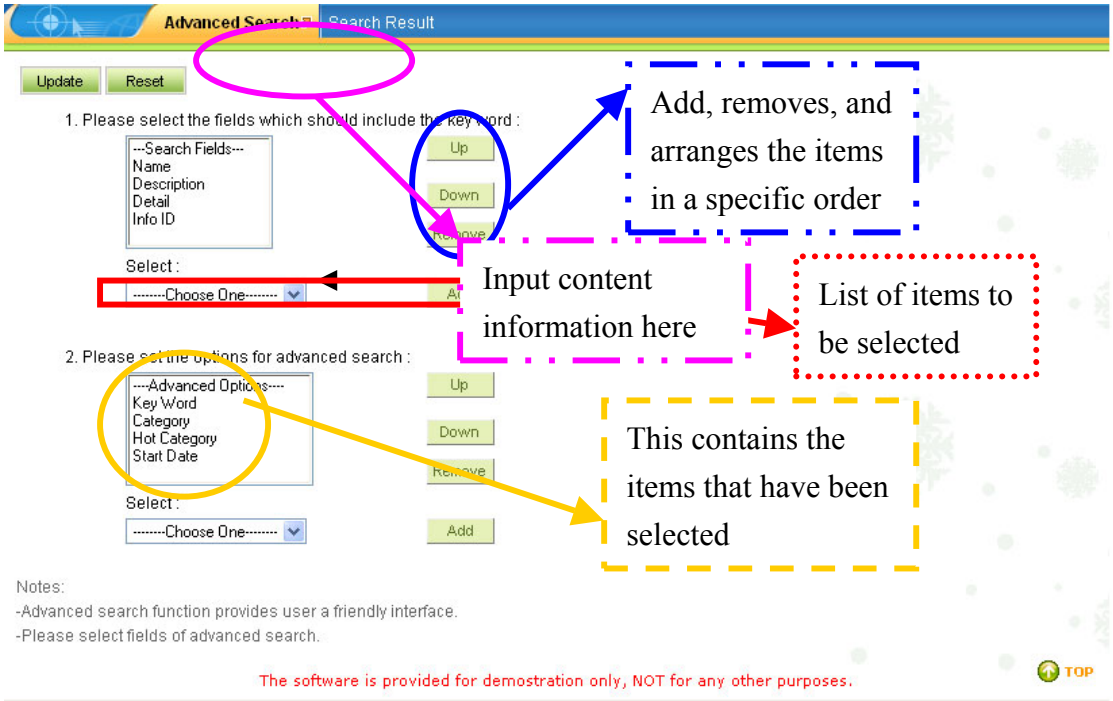
13.12. Mail Draft

This function enables the input content for listed drafts for quick responses to inquires by applicants that select a particular request.



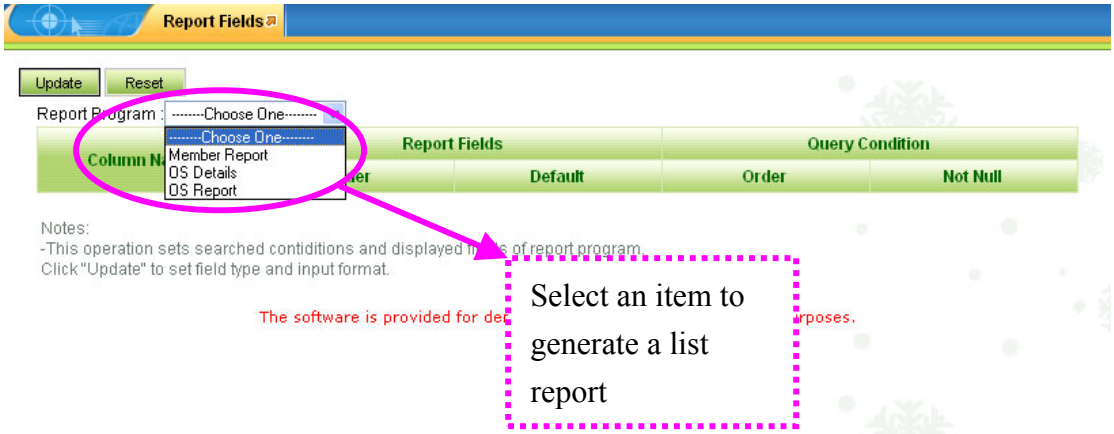
13.13. Advanced Search

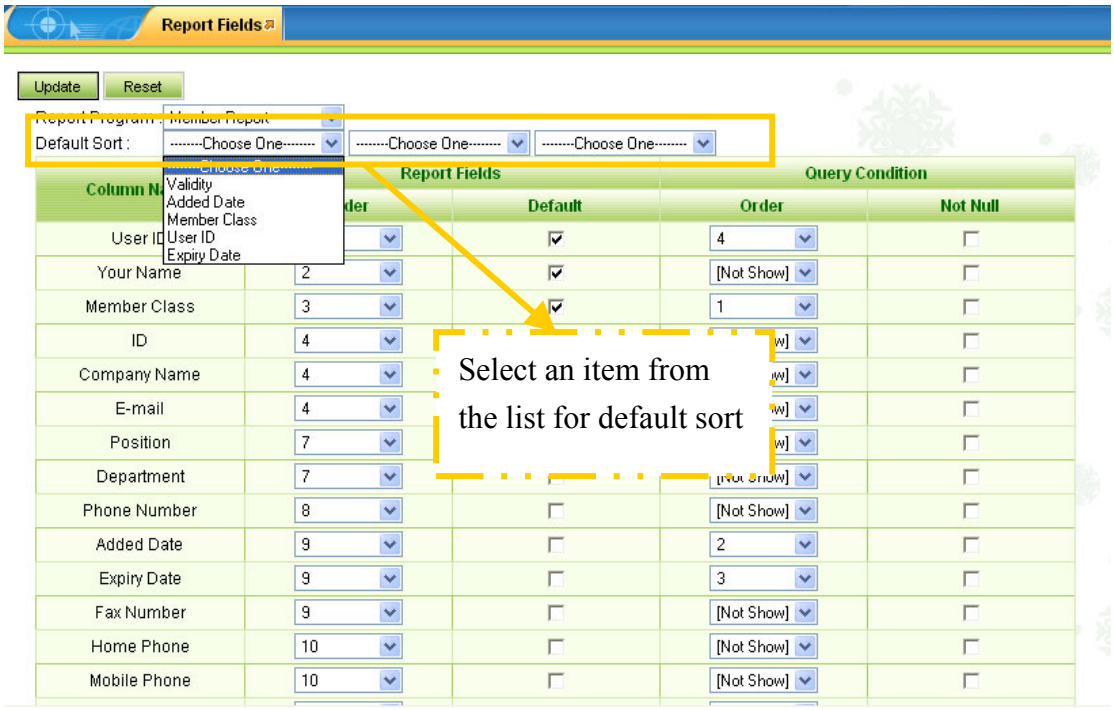
This function allows you to select key words in the advanced search section on the homepage.



13.14. Report Fields

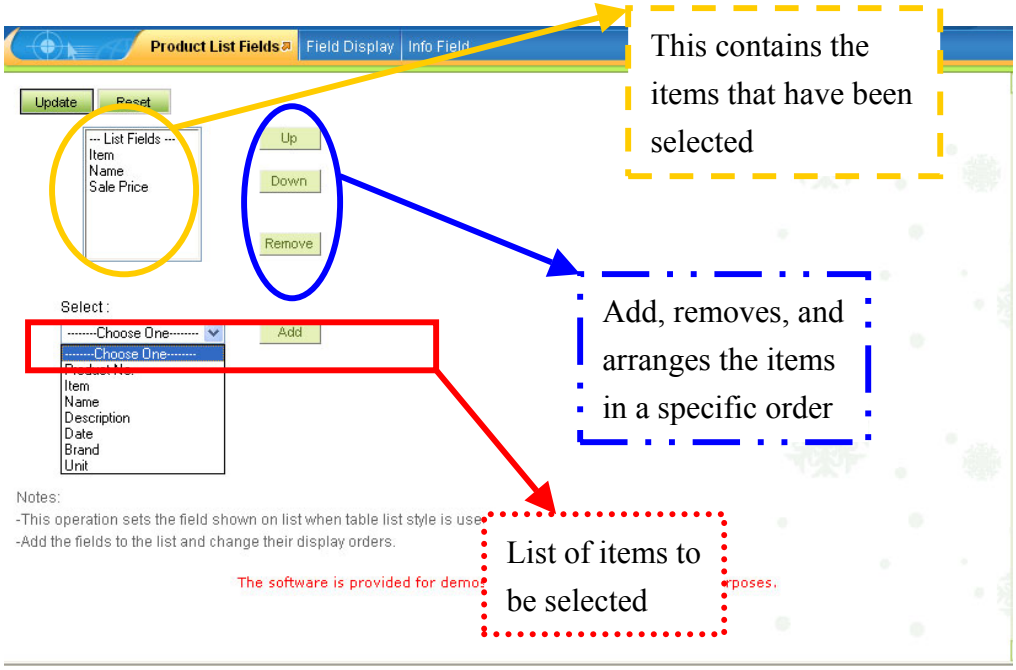
This function sets searched conditions and displayed fields of report programs.





13.15. Product List Fields

This function allows you to select fields in the product list section for display on the table list.



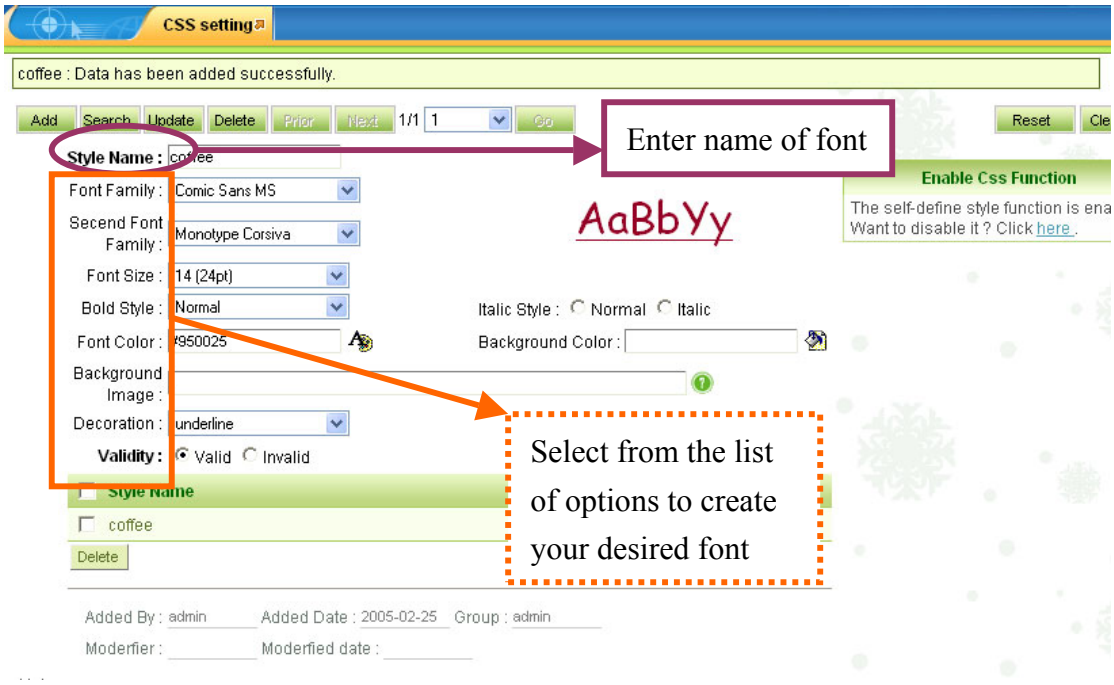
13.16. Counter Setting

This Function is used to calculate the number of visitors that entered the website and can be displayed on the homepage.

Counter Settings
Update
Reset
Show Counter : Yes No
Style :
Visitors : 100
Start Date : 2003-05-25
Update Value of Counter : 100
Recount
The software is provided for demostration only, NOT for any other purposes.
The option to display on homepage
Current # of visitors & reset the counter

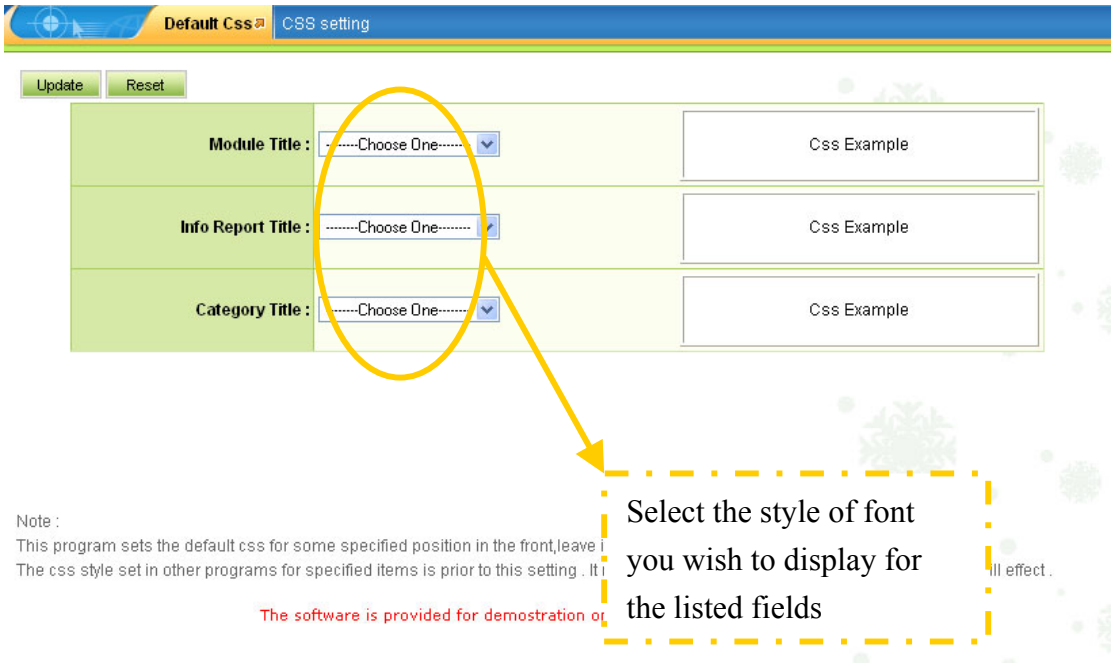
13.17. CSS Setting

This function allows you to create your own style of font to display on the homepage.



13.18. Default CSS

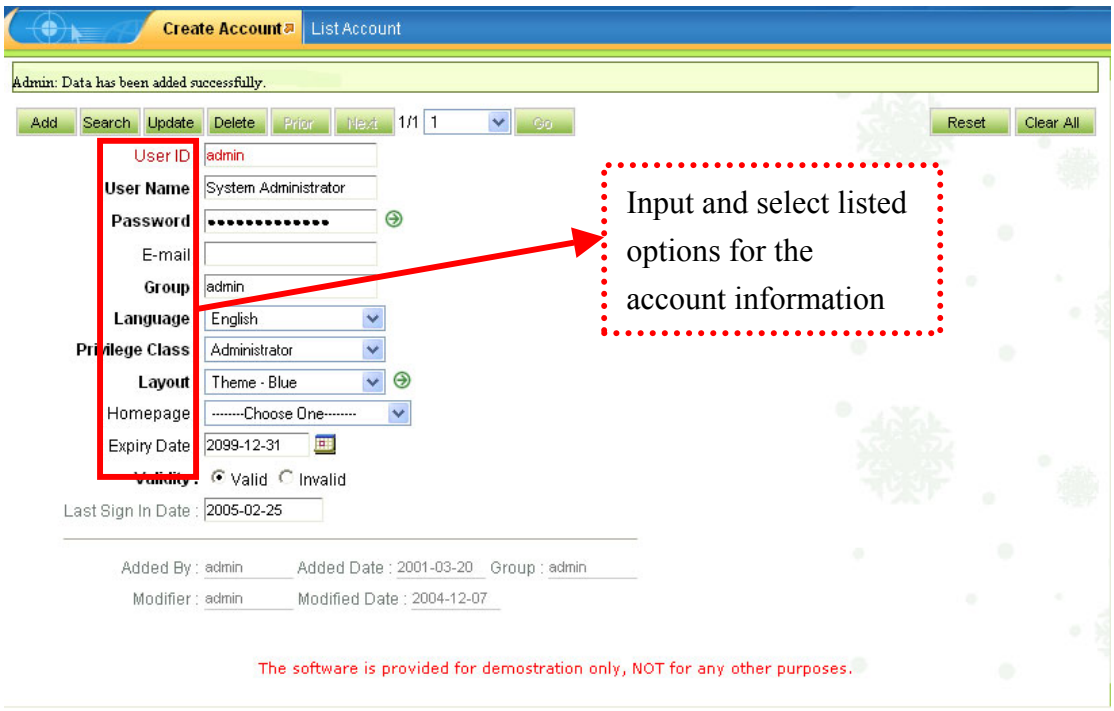
This function is used for some specified positions in the Front Page, leave it blank and it will use the Default CSS embedded.


Default Css
CSS setting
Update
Reset
Module Title :
-------Choose One-------
Css Example
Info Report Title :
-------Choose One-------
Css Example
Category Title :
-------Choose One-------
Css Example
Select the style of font you wish to display for the listed fields
Note :
This program sets the default css for some specified position in the front,leave i
The css style set in other programs for specified items is prior to this setting . It
ill effect .
The software is provided for demostration o

14. System

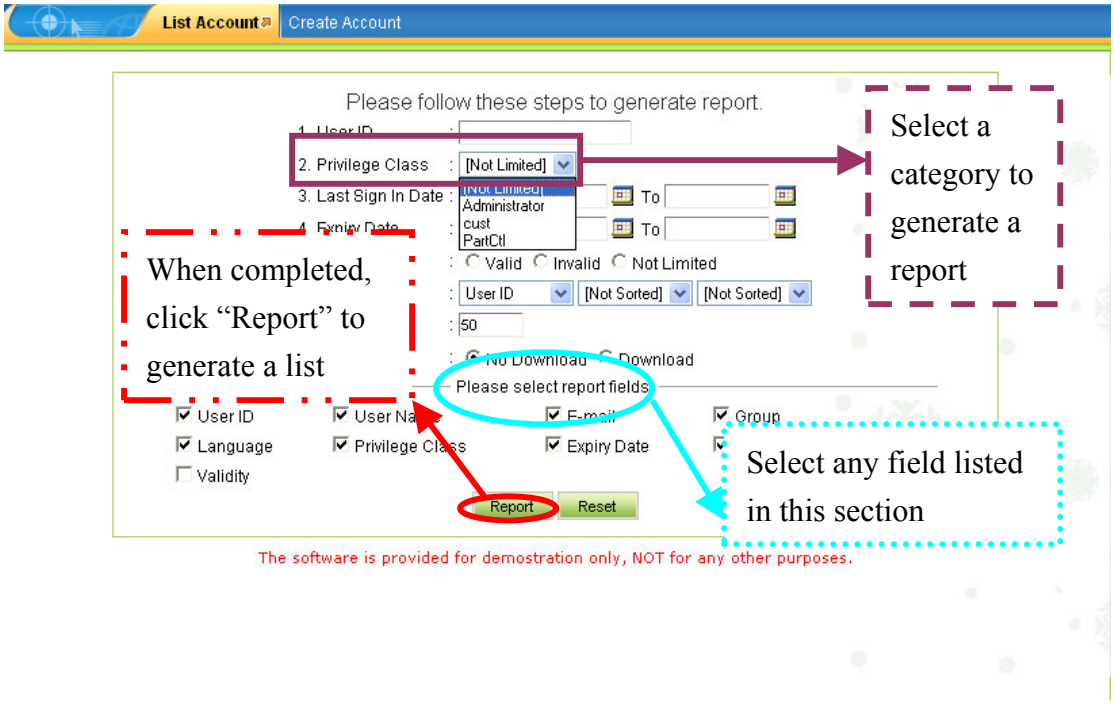
14.1. Create Account

This function allows you to create an account of privileged users to enter the back office page.



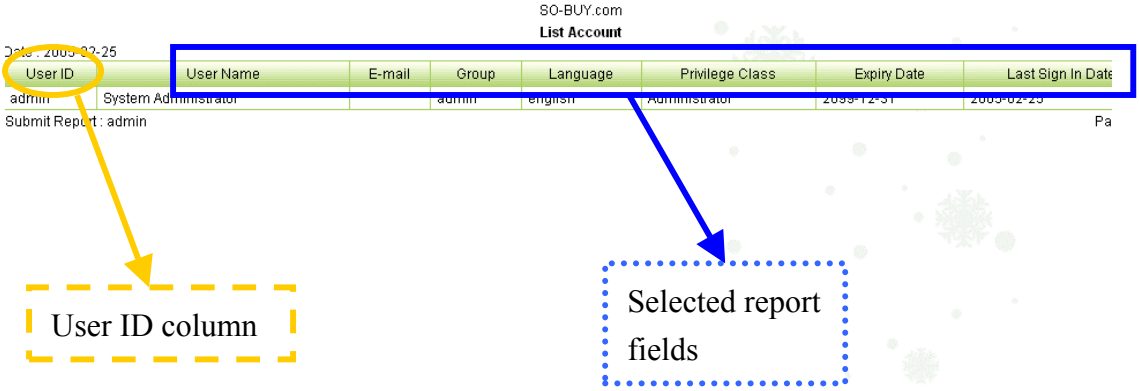
14.2. List Account

This function generates a report list of all existing users that have access into the back office.



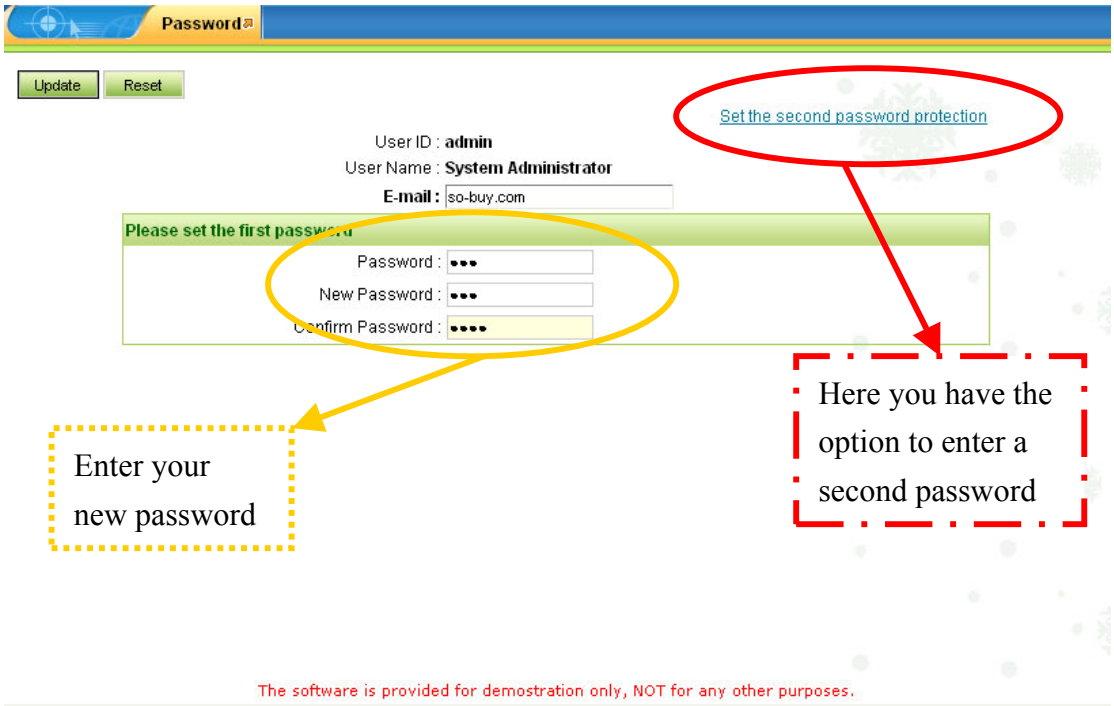
Results:

Click "Report" and an information list has been generated.



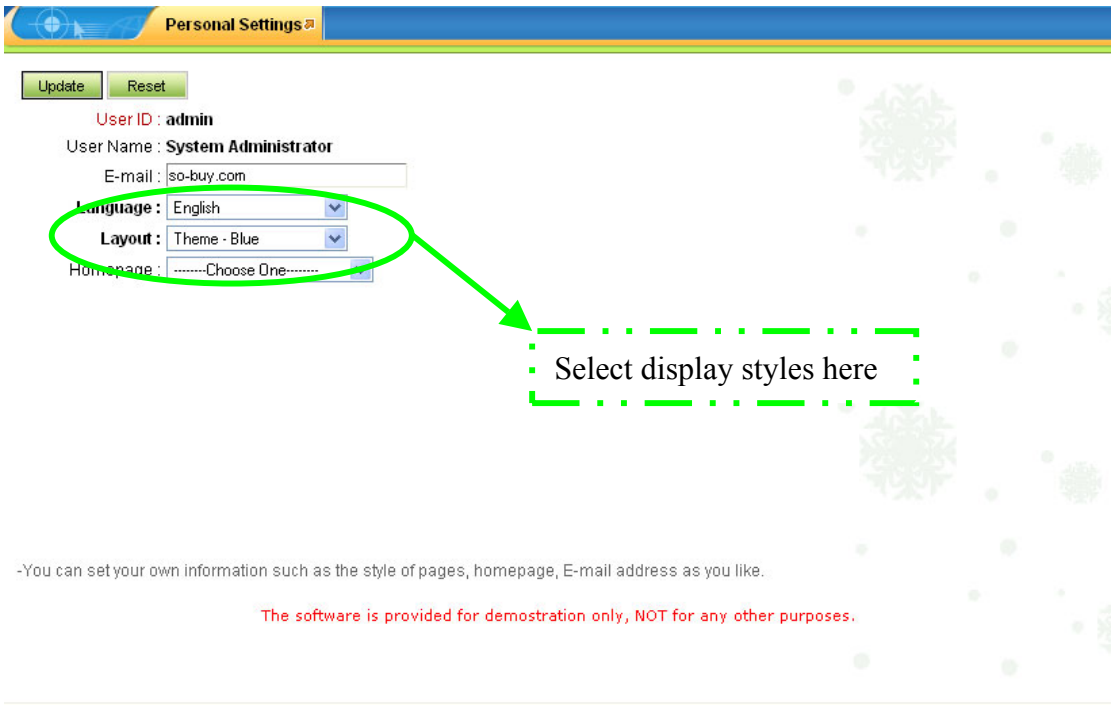
14.3. Password

This function allows you to enter and set the first password to enter inside of the back office.


Password
Update
Reset
Set the second password protection
User ID : admin
User Name : System Administrator
E-mail : so-buy.com
Please set the first password
Password :
New Password :
Confirm Password :
Enter your new password
Here you have the option to enter a second password
The software is provided for demostration only, NOT for any other purposes.

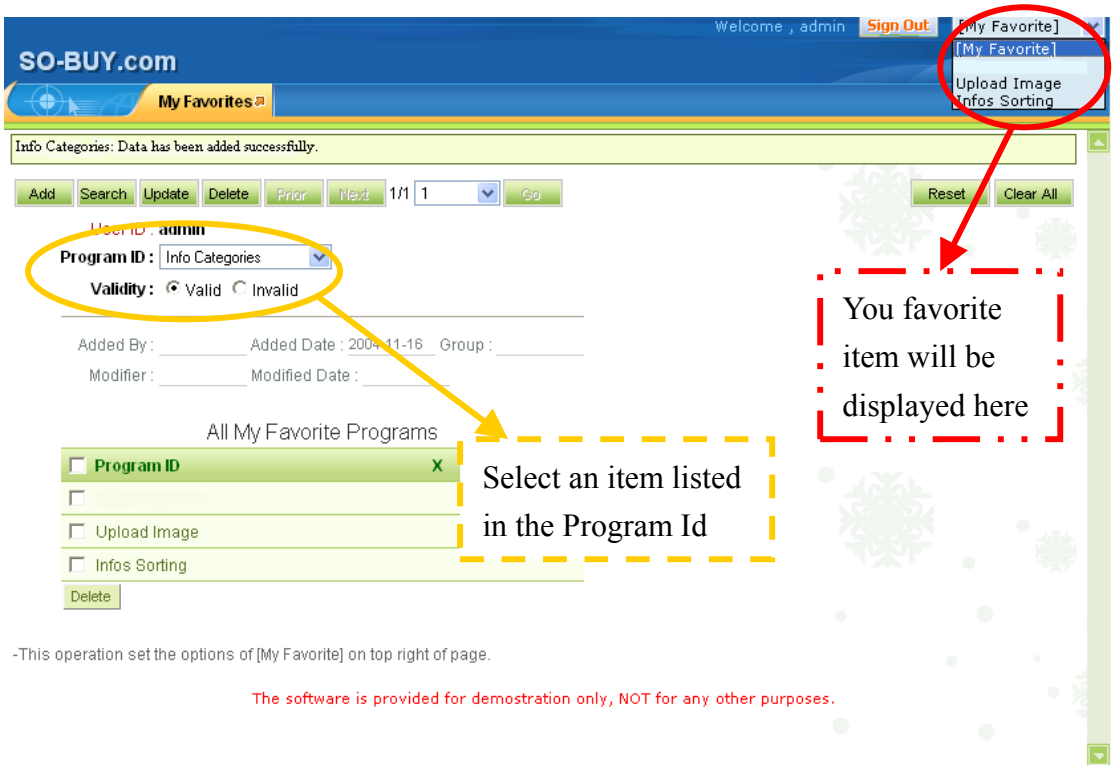
14.4. Personal Settings

This function allows you to self-customize your personal display of information on the homepage, email address, and pages.


Personal Settings
Update
Reset
User ID : admin
User Name : System Administrator
E-mail : so-buy.com
Language : English
Layout : Theme - Blue
Homepage : -------Choose One--------
Select display styles here
-You can set your own information such as the style of pages, homepage, E-mail address as you like.
The software is provided for demostration only, NOT for any other purposes.

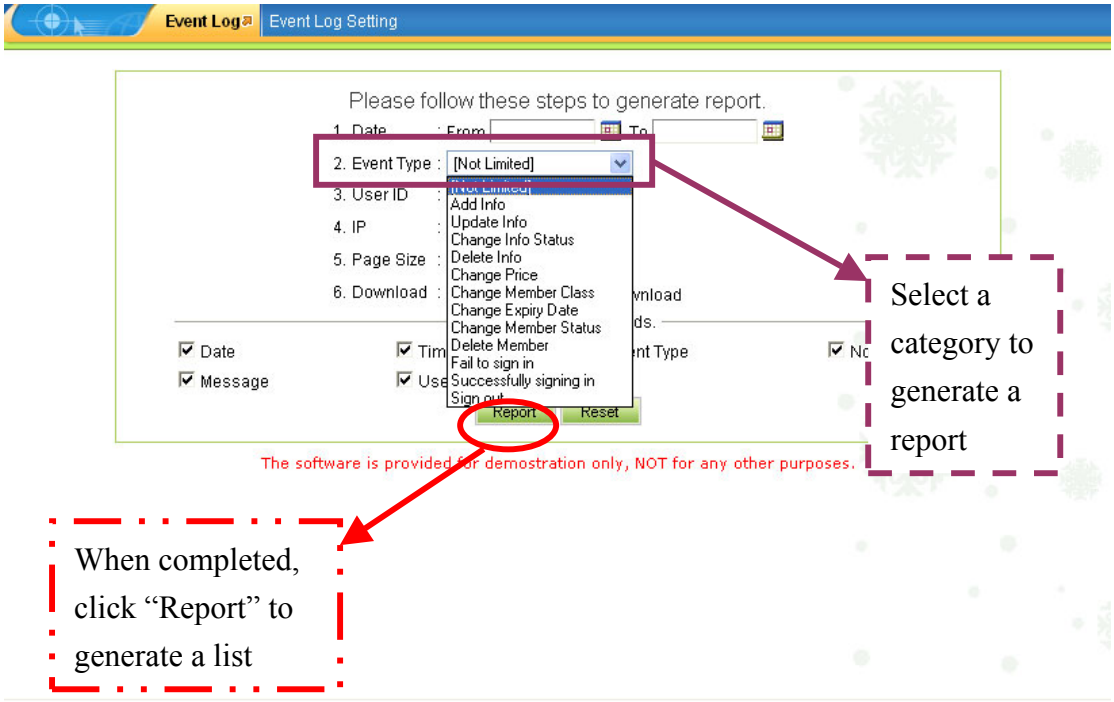
14.5. My Favorites

This function allows you to add quick access to programs by clicking items in the My Favorites category.



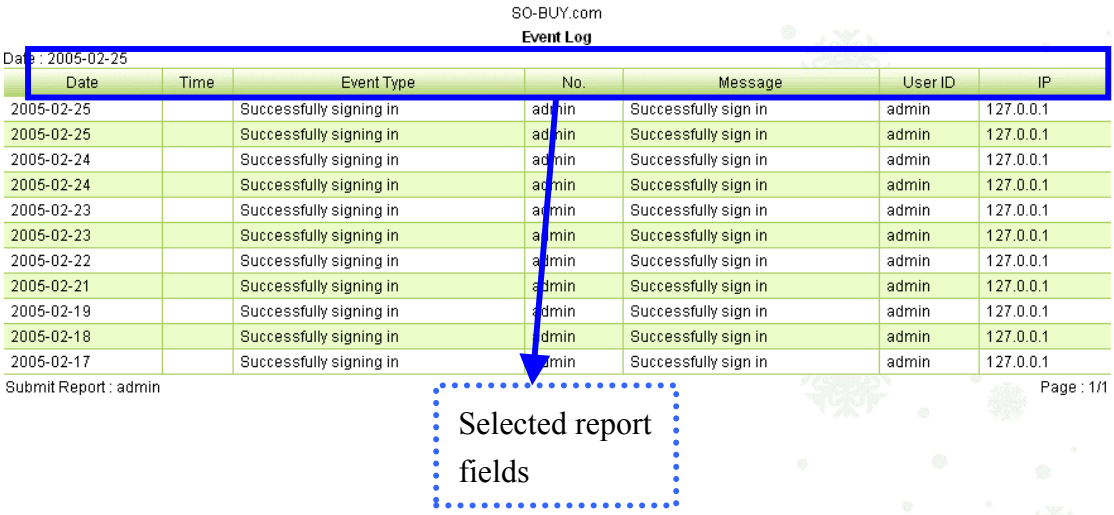
14.6. Event Log

This function generates a report list of all event types that have logged on into the system.



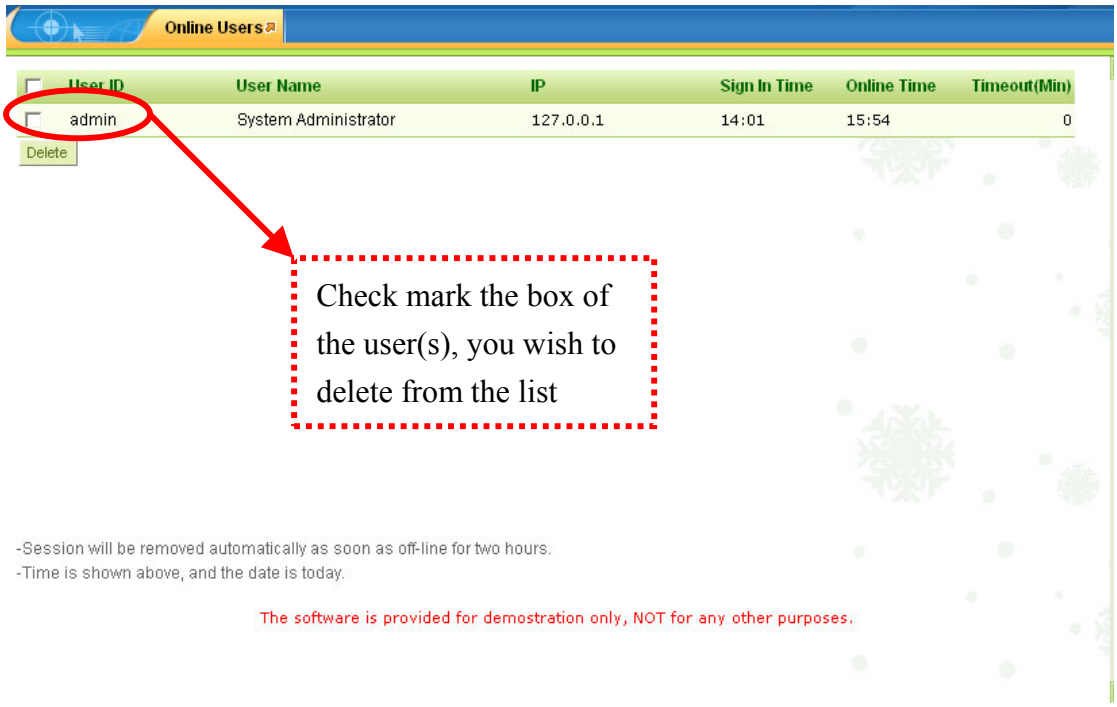
Results:

Click "Report" and an information list has been generated.


SO-BUY.com
Event Log
Date : 2005-02-25
Date | Time | Event Type | No. | Message | User ID | IP
2005-02-25 | | Successfully signing in | admin | Successfully sign in | admin | 127.0.0.1
2005-02-25 | | Successfully signing in | admin | Successfully sign in | admin | 127.0.0.1
2005-02-24 | | Successfully signing in | admin | Successfully sign in | admin | 127.0.0.1
2005-02-24 | | Successfully signing in | admin | Successfully sign in | admin | 127.0.0.1
2005-02-23 | | Successfully signing in | admin | Successfully sign in | admin | 127.0.0.1
2005-02-23 | | Successfully signing in | admin | Successfully sign in | admin | 127.0.0.1
2005-02-22 | | Successfully signing in | admin | Successfully sign in | admin | 127.0.0.1
2005-02-21 | | Successfully signing in | admin | Successfully sign in | admin | 127.0.0.1
2005-02-19 | | Successfully signing in | admin | Successfully sign in | admin | 127.0.0.1
2005-02-18 | | Successfully signing in | admin | Successfully sign in | admin | 127.0.0.1
2005-02-17 | | Successfully signing in | admin | Successfully sign in | admin | 127.0.0.1
Submit Report : admin
Page : 1/1
Selected report fields

14.7. Online Users

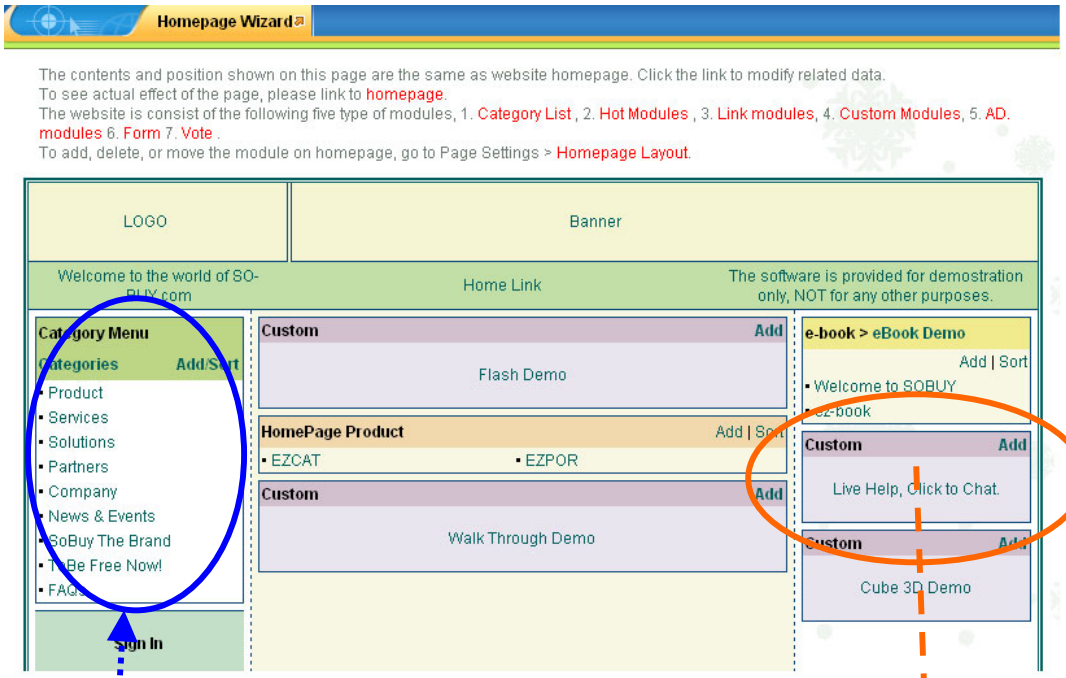
This function generates a report list of current users' online; users off-line for 2 hours will not be displayed.



15. Homepage Wizard

15.1. Homepage Wizard

This function displays items in the same position in the back office as located on the homepage, making it convenient and easy to manipulate.


Homepage Wizard
The contents and position shown on this page are the same as website homepage. Click the link to modify related data.
To see actual effect of the page, please link to homepage.
The website is consist of the following five type of modules, 1. Category List , 2. Hot Modules , 3. Link modules, 4. Custom Modules, 5. AD. modules 6. Form 7. Vote .
To add, delete, or move the module on homepage, go to Page Settings > Homepage Layout.
LOGO
Banner
Welcome to the world of SO-BUY.com
Home Link
The software is provided for demostration only, NOT for any other purposes.
Category Menu
Categories
Add/Sort
Product
Services
Solutions
Partners
Company
News & Events
SoBuy The Brand
To Be Free Now!
FAQs
Sign In
Custom
Add
Flash Demo
HomePage Product
Add | Sort
EZCAT
EZPOR
Walk Through Demo
e-book > eBook Demo
Add | Sort
Welcome to SOBUY
e-book
Live Help, Click to Chat.
Cube 3D Demo

Homepage:

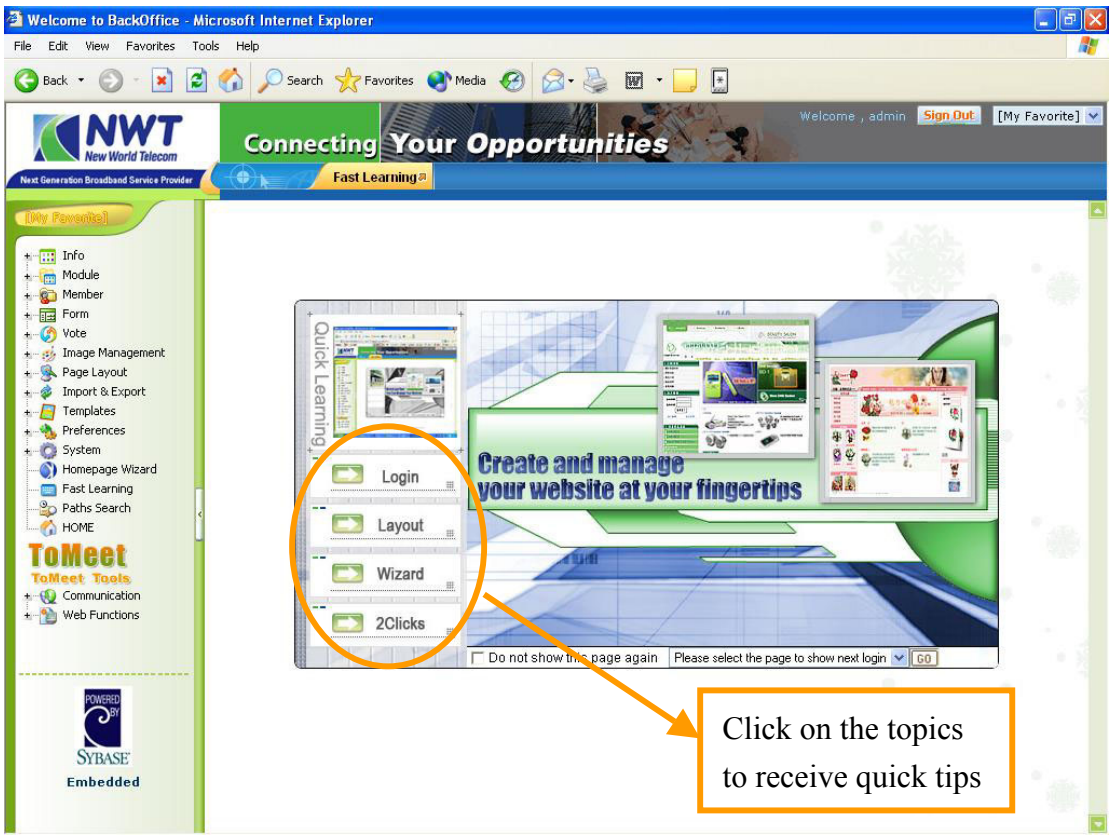
The items on this page are displayed in the same position as the back office.

The software is provided for demostration only, NOT for any other purposes.
Add Favorite Set homepage Sign In Sign Up View Cart Check Out Back Office Forum Live! Help
Search
Advanced Search
Categories
Product
Services
Solutions
Partners
Company
News & Events
SoBuy The Brand
To Be Free Now!
FAQs
User ID :
Password :
Sign In
Sign Up
Forget Password
Partners
Flash Demo
SOBUY SIMPLY MORE
EZCAT
EZCAT is a simple but full function of e catalog software. It front end is so flexible that can be easily design to the desired skin.
EZPOR
EZCAT is for catalog. EZPOR is for simple portal; the homepage. Following the same idea for EZCAT...
Walk Through Demo
Live Help, Click to Chat.
Turn Your Visitors into Customers
Cube 3D Demo

16. Fast Learning

16.1. Fast Learning

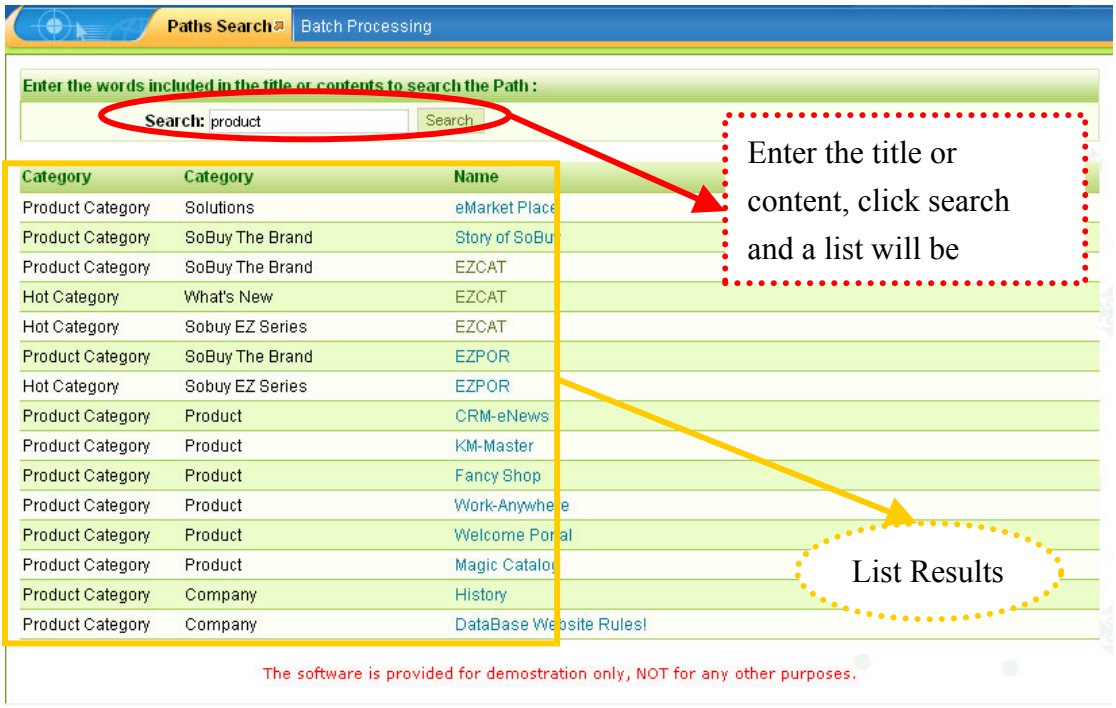
This function offers quick learning tips on how to function the back office.



17. Path Search

17.1. Paths Search

This function allows you to quickly search for a created module or item.

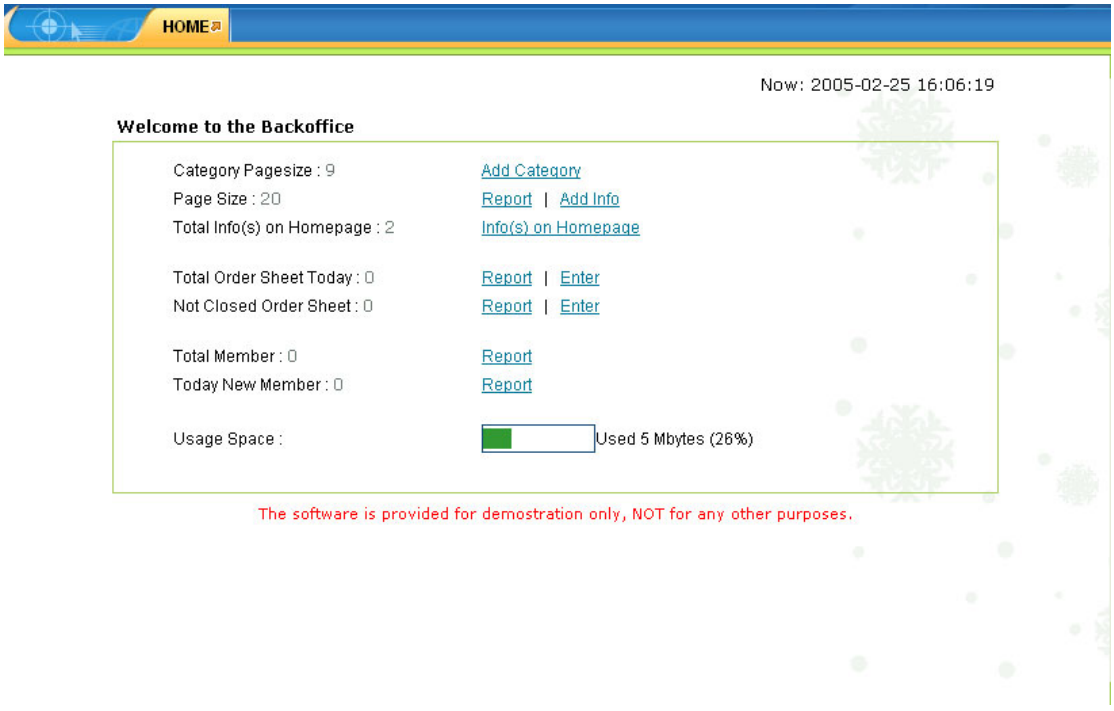


18. Home

18.1. Home

This function gives a report of the used page size and space on the homepage.

Selected items can generate a report and add a category.


HOME
Now: 2005-02-25 16:06:19
Welcome to the Backoffice
Category Pagesize : 9
Add Category
Page Size : 20
Report | Add Info
Total Info(s) on Homepage : 2
Info(s) on Homepage
Total Order Sheet Today : 0
Report | Enter
Not Closed Order Sheet : 0
Report | Enter
Total Member : 0
Report
Today New Member : 0
Report
Usage Space :
Used 5 Mbytes (26%)
The software is provided for demostration only, NOT for any other purposes.